

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, March 13, 2007
10:00 a.m.**

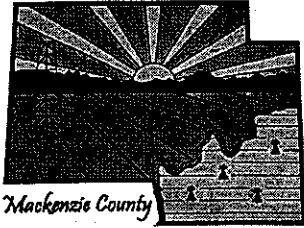
Council Chambers, Fort Vermilion, Alberta

AGENDA

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CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	a)	Minutes of the February 23, 2007 Special Council Meeting	9
		b)	Minutes of the February 28, 2007 Regular Council Meeting	15
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DELEGATIONS:	5.	a)	RCMP	
		b)	Ralph Woods – 1:30 p.m. Land Management Forester Sustainable Resource Development (SRD)	27
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		b)	Bylaw 607/07 Land Use Bylaw Amendment to Rezone Plan 942-0168, Block 16, Lot 4 and Plan 952-3941, Block 16, Lot 5 from Mobile Home Park District "MHP" to Mobile Home Subdivision District 2 "MHS2" – Zama	87
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		b) Bylaw 617/07 Land Use Bylaw Amendment to Rezone NW 35-105-15-W5M from Agricultural District 1 “A1” to Rural Country Residential District 3 “RC3”	125
		c) Development Permit Statistics Report Year End Comparisons (2002-2006) Residential Building Activity Comparisons (2002-2006) Subdivision Applications (2002-2006)	133
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CORPORATE SERVICES:	11.	a)	Request for Funding from La Crete Chamber of Commerce Towards 2007 Canada Day Celebrations	221
		b)	Fort Vermilion Sports Daze Association Lease Agreement	227
		c)	Northern Alberta Medical Bursary	241
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		j)	Budget Presentation (Addition)	
IN CAMERA SESSION:	12.	a)	Town of High Level Negotiations	
		b)	Health Services	
		c)	Personnel & Contracts	
		d)	Union Negotiations	
		e)	Mackenzie Housing Management Board	
NEXT MEETING DATE:	13.	a)	Regular Council Meeting Wednesday, March 28, 2007 6:00 p.m. Council Chambers, Fort Vermilion, AB	
ADJOURNMENT:	14.	a)	Adjournment	



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the February 23, 2007 Special Council (Budget) Meeting

BACKGROUND / PROPOSAL:

Minutes of the February 23rd special council meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the minutes of the February 23, 2007 Special Council (budget) meeting be adopted as presented.

Author: C. Gabriel

Review Date: March 7, 2007

CAO

**MACKENZIE COUNTY
SPECIAL COUNCIL (BUDGET) MEETING**

Friday, February 23, 2007

10:00 am

**Council Chambers
Fort Vermilion, AB**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Peter Braun	Councillor (teleconference)
John W. Driedger	Councillor
Ed Froese	Councillor
Willy Neudorf	Councillor
Greg Newman	Councillor
Jim Thompson	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ALSO	William (Bill) Kostiw	Chief Administrative Officer
PRESENT:	Carol Gabriel	Executive Assistant
	Joulia Whittleton	Director of Corporate Services
	Paul Driedger	Director of Planning & Emergency Services
	John Klassen	Manager of Utilities & Facilities

Minutes of the Special Council (Budget) meeting for Mackenzie County held on Friday, February 23, 2007 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:07 a.m.

AGENDA: 2. a) Adoption of agenda

MOTION 07-157 MOVED by Councillor Froese

That the agenda be adopted as presented.

CARRIED

Councillor Braun joined the meeting via teleconference at 10:15 am.

MOTION 07-158

MOVED by Councillor Neudorf

That the Chief Administrative Officer report be accepted as presented.

CARRIED

BUSINESS:

Council reviewed factors to be considered when making final decisions regarding the 2007 operating and capital budgets.

Reeve Neufeld recessed the meeting at 11:21 am and reconvened the meeting at 11:34 am.

MOTION 07-159

MOVED by Councillor Newman

That the additional revenue collected in 2006 from sales of water remain in the general operating revenue.

CARRIED

3. a) Reserves

3. b) Long Term Debt and Debt Limit

MOTION 07-160

MOVED by Councillor Newman

That the County's maximum debt limit be set at 40% of the total allowable debt limit and the minimum reserves be set at 20% of the total allowable debt limit.

CARRIED

Reeve Neufeld recessed the meeting at 12:00 pm and reconvened the meeting at 12:44 pm.

Discussion was held regarding service levels and the mill rate.

3. c) 2007 Operating and Capital Budget Review

MOTION 07-161

MOVED by Councillor Braun

That administration proceed with providing grant funding to other organizations as approved in the 2007 interim operating budget.

CARRIED UNANIMOUSLY

Council reviewed the proposed 2007 operating and capital projects.

MOTION 07-162

MOVED by Councillor Wardley

That the 2007 interim budget be approved as discussed.

CARRIED UNANIMOUSLY

MOTION 07-163

MOVED by Councillor Driedger

That Council approve the following emergent equipment purchases:

	Approx. Cost	Funding
Snow Blower (La Crete)	\$15,000.00	Operating Budget
Bobcat (Zama)	\$30,000.00	Capital Budget
Pickup Truck (Admin.)	\$35,000.00	Capital Budget

CARRIED

Councillor Braun left the meeting at 3:23 pm.

Reeve Neufeld recessed the meeting at 3:23 pm and reconvened the meeting at 4:24 pm.

Councillor Neudorf left the meeting at 4:23 pm.

IN-CAMERA SESSION

MOTION 07-164

MOVED by Councillor Newman

That consideration be given to move in camera to discuss the following issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:25 p.m.

- 3. d) Town of High Level Negotiations
- 3. e) Union Negotiations

CARRIED

MOTION 07-165

MOVED by Councillor Driedger

That Council move out of camera at 5:00 p.m.

CARRIED

- 3. d) Town of High Level Negotiations (In-Camera)

MOTION 07-166

MOVED by Councillor Thompson

That the discussion regarding the Town of High Level negotiations be accepted for information.

CARRIED

3. e) Union Negotiations (In-Camera)

MOTION 07-167

MOVED by Councillor Wardley

That Council retain the services of Neuman Thompson to assist in the union negotiations.

CARRIED

ADJOURNMENT:

4. a) Adjournment

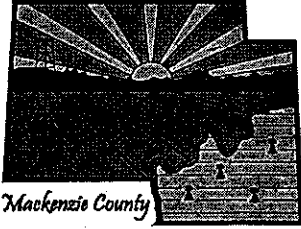
MOTION 07-168

MOVED by Deputy Reeve Sarapuk

That the Special Council meeting be adjourned at 5:02 p.m.

CARRIED

These minutes will be presented to Council for approval on Tuesday, March 13, 2007.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the February 28, 2007 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the February 28th regular council meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the minutes of the February 28, 2007 Regular Council meeting be adopted as presented.

Author: C. Gabriel

Review Date: March 7, 2007

CAO 

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

Wednesday, February 28, 2007

6:00 p.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT:	Bill Neufeld	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter Braun	Councillor (teleconference)
	John W. Driedger	Councillor
	Greg Newman	Councillor
	Jim Thompson	Councillor
	Lisa Wardley	Councillor
	Stuart Watson	Councillor
ABSENT:	Ed Froese	Councillor
ALSO PRESENT:	William (Bill) Kostiw	Chief Administrative Officer
	Carol Gabriel	Executive Assistant
	Joulia Whittleton	Director of Corporate Services
	Paul Driedger	Director of Planning & Emergency Services
	John Klassen	Manager of Utilities & Facilities

Members of the media.

Minutes of the Regular Council meeting for Mackenzie County held on Wednesday, February 28, 2007 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 6:17 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 07-169 MOVED by Councillor Newman

That the agenda be adopted as amended with the addition of:

- 10. a) Fort Vermilion Lift Station
- 12. e) Emergency Response – Motor Vehicle Collision Invoices
- 11. g) Councillor Resignation
- 11. h) Appointments to Boards
- 9. f) La Crete Volunteer Appreciation Supper

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:**

3. a) Minutes of the February 13, 2007 Regular Council Meeting

MOTION 07-170

MOVED by Councillor Driedger

That the minutes of the February 13, 2007 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

DELEGATIONS:

5. a) None

GENERAL REPORTS:

6. a) Municipal Planning Commission Meeting Minutes January 31, 2007

MOTION 07-171

MOVED by Deputy Reeve Sarapuk

That the Municipal Planning Commission meeting minutes of January 31, 2007 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORT:**

8. a) Council Committee Reports

Deputy Reeve Sarapuk reported on the REDI Management, REDI Airport Study, Northern Lights Forest Education Society, and budget meetings.

Councillor Driedger reported on the Health Retention Committee, budget, Minister of Health and Mackenzie Housing Management Board meetings.

Councillor Watson reported on the Health Retention Committee, Mackenzie Waste Commission interviews, and Mackenzie Housing Management Board meetings.

Councillor Wardley reported on the REDI Airport Study, budget, and Mackenzie Housing Management Board meetings, and upcoming benefit for fire victims and the annual snowmobile poker rally.

Councillor Thompson reported on the Fort Vermilion Recreation Board annual general meeting, budget meeting, and meeting with Mackenzie Housing Management Board.

Councillor Newman reported on the budget meeting, meeting with Ministers, and Mackenzie Housing Management Board.

Councillor Braun reported on the Emerging Trends in Municipal Law session in Calgary, and the budget meeting.

Reeve Neufeld reported on the Northern Alberta Mayors' and Reeves' meeting, MHMB, meeting with consultants regarding negotiations, and meeting with the Minister of Health.

MOTION 07-172

MOVED by Councillor Watson

That the Council Committee verbal reports be accepted as information.

CARRIED

8. b) Chief Administrative Officer & Director Reports

MOTION 07-173

MOVED by Councillor Thompson

That the Director of Corporate Services verbal report be accepted for information.

CARRIED

MOTION 07-174

MOVED by Deputy Reeve Sarapuk

That the Director of Planning & Emergency Services report be accepted as presented.

CARRIED

MOTION 07-175

MOVED by Councillor Newman

That the Manager of Utilities & Facilities report be accepted as presented.

CARRIED

MOTION 07-176

MOVED by Councillor Thompson

That the Chief Administrative Officer report be accepted as presented.

CARRIED

Reeve Neufeld recessed the meeting at 7:12 p.m. and reconvened the meeting at 7:27 p.m.

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

9. a) Anti-Bullying Policy ENF002 and Bylaw 573/06

MOTION 07-177

MOVED by Councillor Wardley

That Policy ENF002 be adopted as presented.

CARRIED

MOTION 07-178

MOVED by Councillor Braun

That third reading be given to bylaw 573/06, being a bylaw on Anti-Bullying within Mackenzie County.

CARRIED

**9. b) Bylaw 612/07 Land Use Bylaw Amendment to Amend
the Minimum Lot Size of the Rural Country
Residential Districts**

MOTION 07-179

MOVED by Councillor Newman

That consideration of Bylaw 612/07 be tabled pending a complete review of rural country residential districts.

CARRIED

**9. c) Bylaw 615/07 Amendment to the Fee Schedule to
Include Development Permit Extensions and Legal
Counsel Intervention Costs**

MOTION 07-180

MOVED by Councillor Wardley

That first reading be given to Bylaw 615/07 for the amendment of the fee schedule as presented.

CARRIED

MOTION 07-181

MOVED by Councillor Newman

That second reading be given to Bylaw 615/07 for the amendment of the fee schedule as presented.

CARRIED

MOTION 07-182

Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That consideration be given to go to third reading of Bylaw 615/07 at this meeting.

CARRIED

MOTION 07-183

MOVED by Councillor Braun

That third reading be given to Bylaw 615/07 for the amendment of the fee schedule as presented.

CARRIED

MOTION 07-184

Requires Unanimous

MOVED by Councillor Newman

That Mackenzie County does not provide sanding on private property.

DEFEATED

**9. d) Rural Country Residential Districts
Results from Open House**

MOTION 07-185

MOVED by Councillor Wardley

That administration incorporate the survey results from the rural country residential districts open houses into the Municipal Development Plan and the Land Use Bylaw review and take into consideration what other municipalities have incorporated.

CARRIED

**9. e) MD Waterfront Development Task Force Terms of
Reference**

MOTION 07-186

MOVED by Councillor Wardley

That the MD Waterfront Development Task Force Terms of

Reference be accepted as amended.

CARRIED

9. f) La Crete Volunteer Appreciation Supper

MOTION 07-187
Requires Unanimous

MOVED by Councillor Newman

That the County cover the cost of the meat for the La Crete volunteer appreciation supper up to a maximum of \$500.00 to be funded from the Grants to Non-Profit Groups Reserve.

CARRIED

Reeve Neufeld recessed the meeting at 8:10 p.m. and reconvened the meeting at 8:32 p.m.

**OPERATIONAL
SERVICES:**

10. a) Fort Vermilion Lift Station

MOTION 07-188
Requires Unanimous

MOVED by Councillor Newman

That the discussion regarding the Fort Vermilion Lift Station be received for information.

CARRIED

**CORPORATE
SERVICES:**

**11. a) Residential Tenancy Agreement with the La Crete
Municipal Nursing Association**

MOTION 07-189

MOVED by Councillor Wardley

That the Residential Tenancy Agreement with the La Crete Municipal Nursing Association be moved in-camera.

CARRIED

11. b) Request for Taxes Write Off

MOTION 07-190
Requires Unanimous

MOVED by Councillor Thompson

That Council authorize writing off outstanding taxes in the amount of \$1,766.50 for tax roll 076711, \$866.70 for tax roll 106094 and \$79.40 for tax roll 313865 totaling \$2,712.60.

CARRIED

11. c) Well Drilling Equipment Tax Rate Regulation and Assessment Complaints and Appeals Amendment Regulations

MOTION 07-191

MOVED by Councillor Driedger

That the Well Drilling Equipment Tax Rate Regulations and Assessment Complaints and Appeals Amendment Regulations be accepted for information.

CARRIED

11. d) Municipal Elections – Appointment of Returning Officer

MOTION 07-192

MOVED by Councillor Wardley

That the Chief Administrative Officer be appointed as Returning Officer for Mackenzie County for the municipal election to be held in October 2007 and that the Chief Administrative Officer be authorized to appoint Deputy Returning Officers as required.

CARRIED

11. e) Tompkins Ferry Capacity Study

MOTION 07-193

MOVED by Councillor Driedger

That the Tompkins Ferry Capacity Study be received for information.

CARRIED

11. f) Information/Correspondence

MOTION 07-194

MOVED by Councillor Driedger

That Mackenzie County cost share the Historic Mackenzie Highway Park signage with the Town of Grimshaw.

CARRIED

MOTION 07-195
Requires Unanimous

MOVED by Councillor Thompson

That the County cover the cost of the meat for the Fort Vermilion volunteer appreciation supper up to a maximum of \$500.00 to be funded from the Grants to Non-Profit Groups Reserve.

CARRIED

11. g) Councillor Resignation

MOTION 07-196

Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That Council accept the resignation of Councillor Neudorf with regret and that the County continue operating without a by-election as recommended by the Chief Administrative Officer.

CARRIED

11. h) Appointments to Boards

MOTION 07-197

Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That the appointments to boards for positions previously held by Councillor Neudorf be tabled to the March 13, 2007 regular council meeting.

CARRIED

IN CAMERA SESSION:

MOTION 07-198

MOVED by Councillor Thompson

That consideration be given to move in Camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 8:52 p.m.

- 12. a) Town of High Level Negotiations
- 12. b) Health Services
- 12. c) Personnel & Contracts
- 12. d) Wadlin Lake Caretaking Contract
- 12. e) Emergency Response – Motor Vehicle Collision Invoices
- 12. f) Residential Tenancy Agreement with the La Crete Municipal Nursing Association

CARRIED

MOTION 07-199

MOVED by Councillor Newman

That Council move out of camera at 10:31 p.m.

CARRIED

12. a) Town of High Level Negotiations

MOTION 07-200
Requires Unanimous

MOVED by Councillor Newman

That administration proceed with pump testing and that the estimated cost of \$40,000 be funded from the general operating reserve.

CARRIED

MOTION 07-201

MOVED by Councillor Watson

That administration prepare a draft response to the Town of High Level on the service sharing proposal and bring back to Council.

CARRIED

12.b) Health Services

MOTION 07-202

MOVED by Deputy Reeve Sarapuk

That the health services discussion be received for information.

CARRIED

12. c) Personnel & Contracts

MOTION 07-203

MOVED by Councillor Watson

That the union discussions be tabled to the March 13, 2007 regular council meeting.

CARRIED

12. d) Wadlin Lake Caretaking Contract

MOTION 07-204

MOVED by Councillor Newman

That administration prepare a tender package for caretaking of the Wadlin Lake campground and bring back to Council for review.

CARRIED

**12. e) Emergency Response – Motor Vehicle Collision
Invoices**

MOTION 07-205

Requires Unanimous

MOVED by Councillor Wardley

That administration proceeds with recovery of costs for motor vehicle collision responses as per the Municipal Fire Services Bylaw.

CARRIED

12. f) Residential Tenancy Agreement with the La Crete Municipal Nursing Association

MOTION 07-206

MOVED by Councillor Wardley

That administration give notice to cancel the residential tenancy agreement with the La Crete Municipal Nursing Association as per contract.

CARRIED

NEXT MEETING DATE:

13. a) Regular Council Meeting

Tuesday, March 13, 2007

10:00 am

Council Chambers – Fort Vermilion, Alberta

ADJOURNMENT

14. a) Adjournment

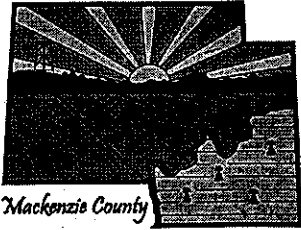
MOTION 07-207

MOVED by Councillor Driedger

That the Regular Council meeting be adjourned at 10:40 p.m.

CARRIED

These minutes will be presented to Council for approval on Tuesday, March 13, 2007.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	DELEGATION – 1:30 p.m. Ralph Woods, Land Management Forester Sustainable Resource Development (SRD)

BACKGROUND / PROPOSAL:

Ralph Woods will be in attendance to discuss the Peace/Upper Hay Access Management Guidelines. Minutes of their December 12, 2006 meeting are attached for your information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the presentation on the Peace/Upper Hay Access Management Guidelines be received for information.

Author: W. Kostiw

Review Date: March 7, 2007

CAO 

Minutes From Access Management Guidelines Presentation
Travelers Motor Hotel
Peace River, AB
Dec 12, 2006

In attendance:	Ralph Woods	ASRD
	Glen Gache	ASRD
	Rick Goy	ASRD
	Bob Miles	Northern Sunrise County
	Carolyn Kolebaba	Northern Sunrise County
	Agnes Knudsen	Northern Sunrise County
	Don Dumont	M.D. of Smoky
	Lucien Turcotte	M.D. of Smoky
	Robert Brochu	M.D. of Smoky

Meeting Commenced 1017 hrs

1. Glen opened the presentation with a welcome and acknowledged those that attended. He gave a brief description of the objectives and targets of the guidelines as well as provided some history as to its status. These guidelines were developed as the immediate need for better planning remained and the full scale Access Management Plan was being held back. The full scale Access Management Plan and further committee planning, was put on hold as a result of several factors but including the uncertainty around the new ILM planning and process. These Access Planning Guidelines are a result of the lesser but immediate need, but plans are to keep or re-establish the committee for additional planning that may be required. These guidelines will be used for the Upper Hay Area as well.
2. Ralph continued giving a detailed presentation of the draft guidelines. The following main components were discussed in detail

Integrated Planning using Phase 3 Process

- Phase 1 must address need, benefits, impacts, potential conflicts, support, funding, general alignment and stake holder list. Rob Brochu questioned the need for the funding component as he and others don't feel it is required for the process. ASRD should dwell on environment portion and not the money portion. This will have to be revisited and soften.
- Phase II dwells more on detailed planning and consultation. This Phase identifies the corridor/route while minimizing the footprint taking in consideration existing access and reclaiming redundant access. Need to choose the best route that will benefit maximum amount of users. All relevant information will be used to move onto the next Phase.

- Phase III Application. Obtaining approval from the regulators Documents must be submitted to ASRD in full. Lack of info will delay approval process. Process may vary depending on the Type of disposition required either License of Occupation or Provisional roadway reservation. The application must identify Access type – temporary winter roads, winter roads, temporary Non frozen, dry weather, and all weather. Width of running Surface should dictate width of right of way. Must consider travel speed, daily traffic, gradient and safety.

Road design - Most all weather roads will be either cut and fill or a combination thereof. Proponents are encouraged to reduce ROW in fill areas. ROW width may extend along corners, watercourse or where back sloping is required. May negotiate overall ROW width dependent on need. Roads are classed as arterial, industrial/resource, green area, or numbered highway.

Environmental considerations. When designing/planning must consider wildlife, watershed, reclamation and access management.

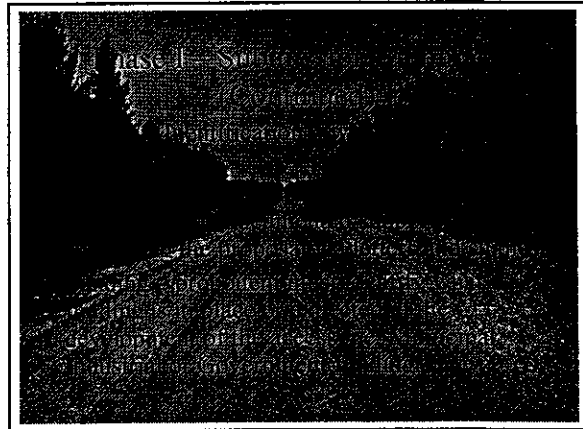
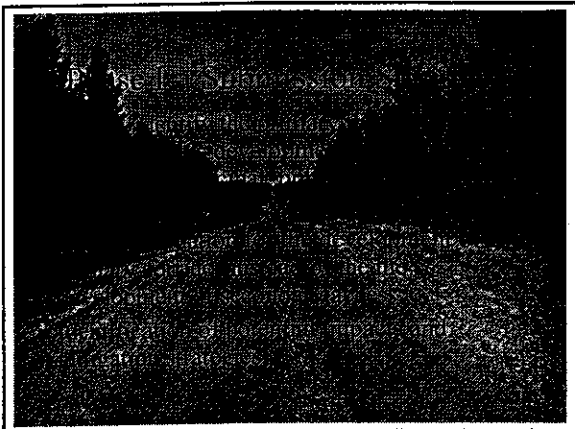
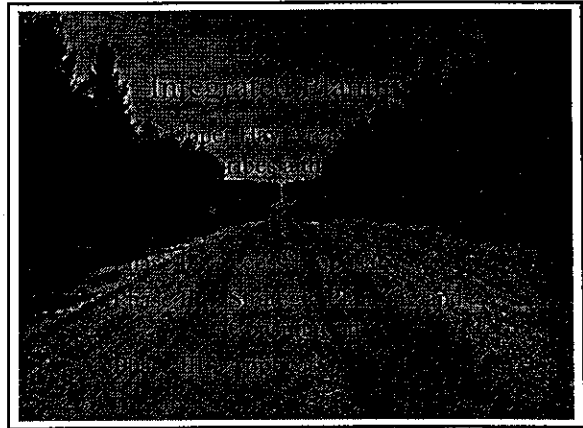
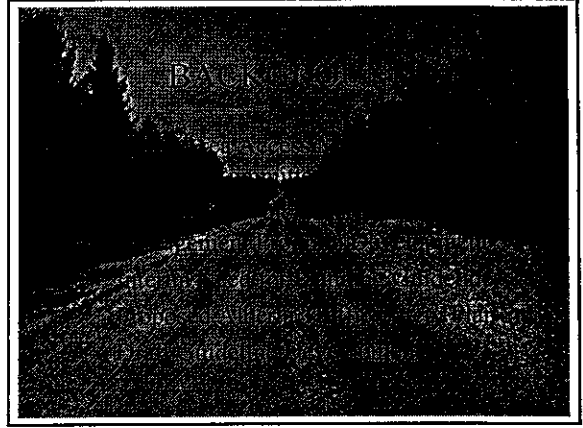
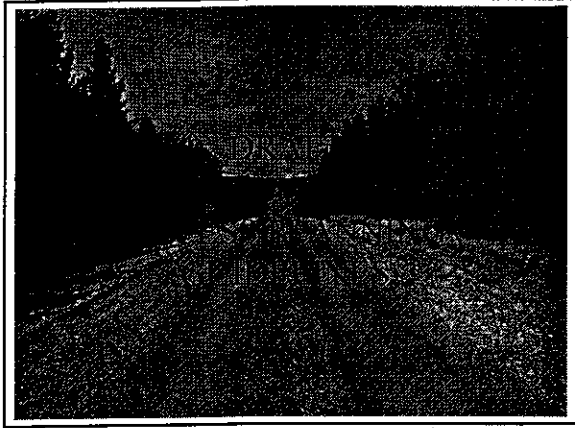
Access planning Map. Map shows oil and gas activity, FMA Boundaries current road infrastructure. Proposed roads are highlighted in orange. Winter corridors are in blue. This map is designed to steer and educate industry on the current types of roads located in the Peace Area. There be a map developed for the Upper Hay area and incorporated in the guidelines.

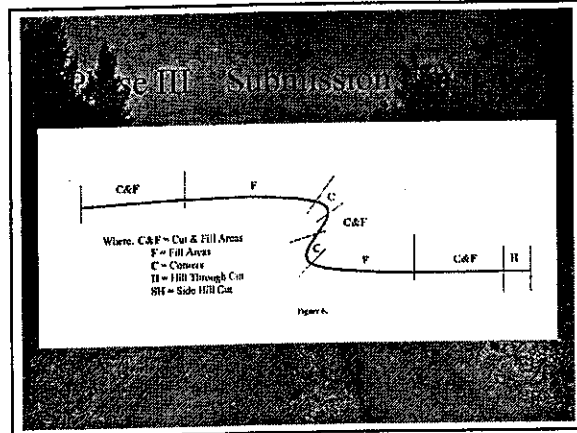
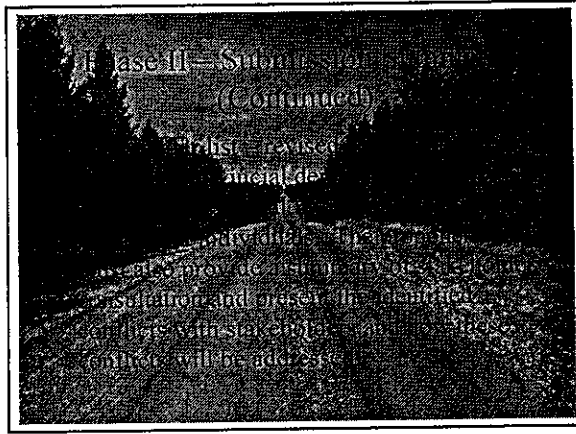
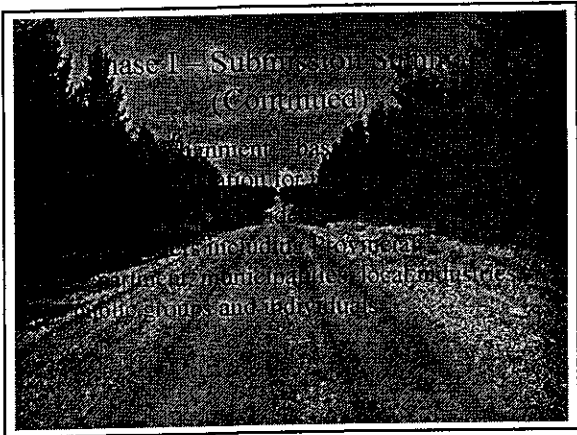
Presentation ended for lunch at 1203 hrs.

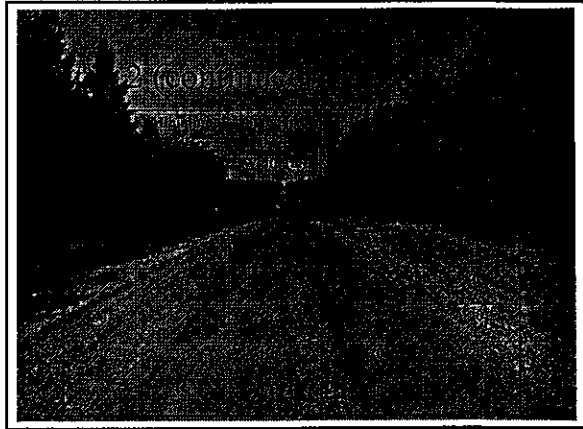
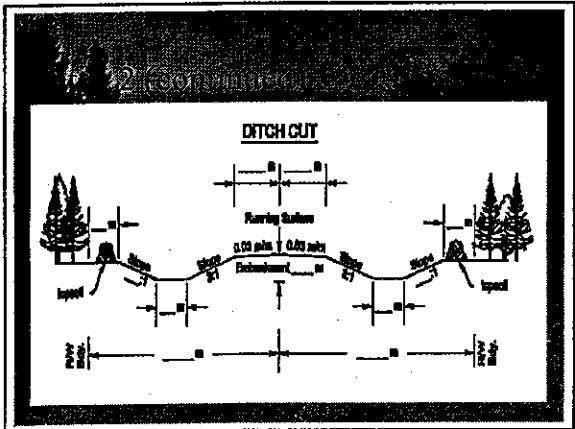
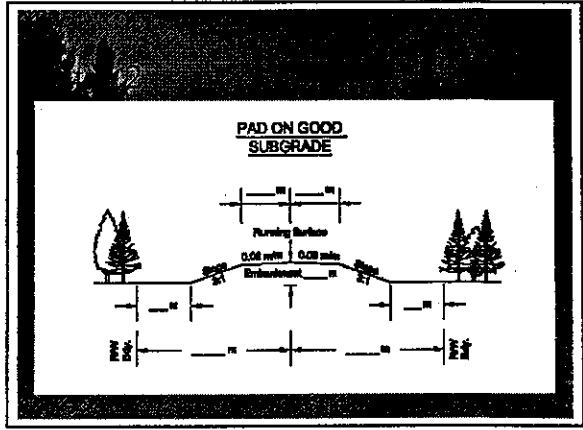
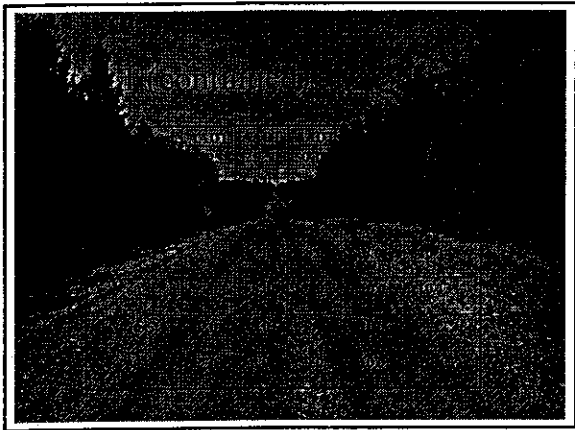
Recap of Presentation

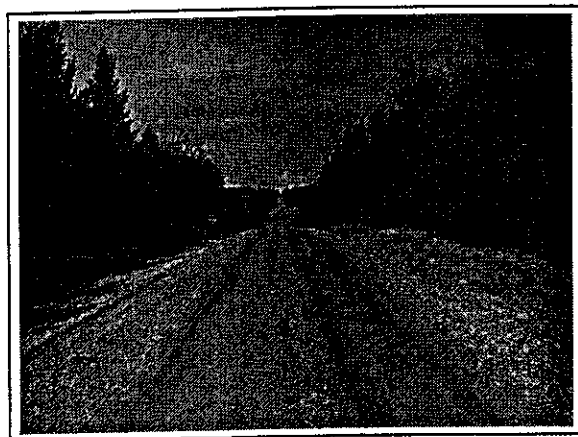
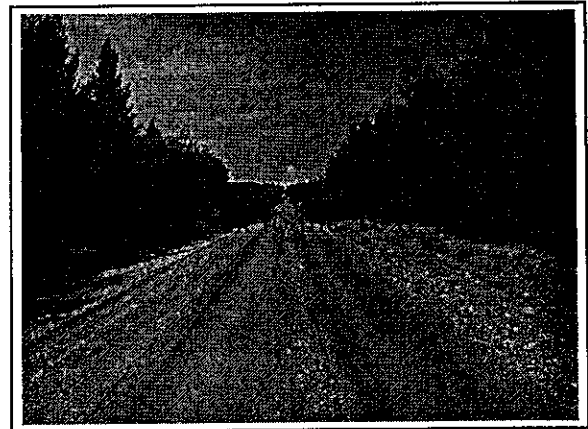
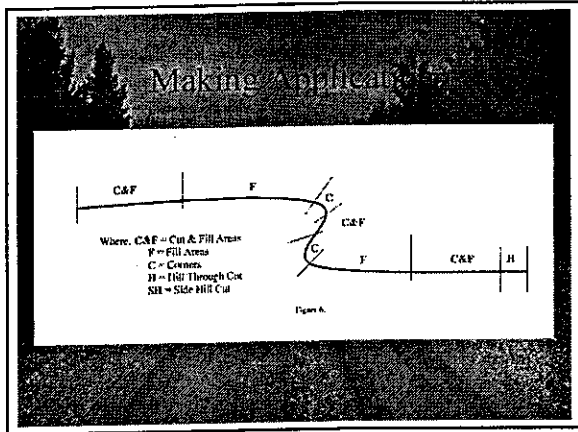
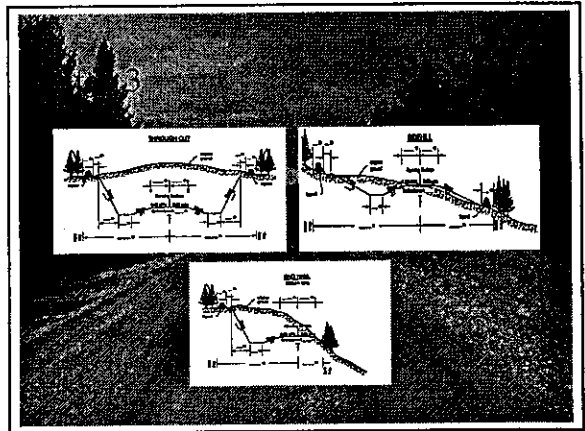
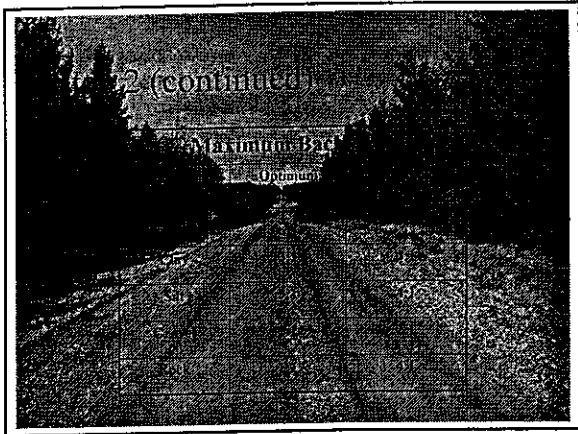
- Ralph will solicit comments from absent Municipalities.
- ASRD will reword the funding component for Phase I planning.
- Minutes and PowerPoint presentation will be forwarded to all that attended.
- Some word smiting required on pages 9 and 11.
- Committee may be reinstated at some future date but the role will be more of planning/support of this document.

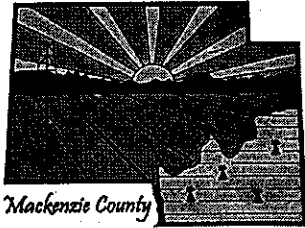
Meeting adjourn: 1235 hrs.











MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Action List

BACKGROUND / PROPOSAL:

Council's action list as of February 28, 2007 is attached for information.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the action list be received for information.

Author: C. Gabriel

Review Date: March 7, 2007

CAO 

**Mackenzie County
Action List as of February 28, 2007**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
December 13, 2005 Council Meeting			
05-689	Review the Airport Vicinity Protection area	Paul	In progress Waiting for airport study to be completed.
April 11, 2006 Council Meeting			
06-270	That the MD pursue an option to draft a memorandum of understanding for consultation with the First Nations.	Bill Joulia	Under review
May 9, 2006 Council Meeting			
06-336	That the Municipal District of Mackenzie offer to take possession of Lot 9, Plan 4726TR (historic burial site) in exchange for another residential lot within the Hamlet of Fort Vermilion.	Paul	In progress
06-339	That 15.9 acres of land on SE 16-106-15-W5 be acquired within the Hamlet of La Crete as a Municipal Park.	Paul	In progress
06-340	That the La Crete Recreation Society be authorized to proceed with a ball Park when the land has been acquired for a Municipal Park.	Paul	In progress
June 13, 2006 Council Meeting			
06-394	That administration pursue the application process to secure a Recreational Lease at Tompkins Landing NW 29, NE 30, SE 31, SW 32 – Twp 103 – Rge 19 – W5.	Paul	In progress – to be presented to Council prior to signing.
06-420	That administration reviews available options and develop a plan to divert water from the Hamlet of Zama.	John Bill	In progress
August 23, 2006 Council Meeting			
05-575	That the MD apply for funding under the Disaster Recovery Program for the flood in Zama.	John Joulia	In progress

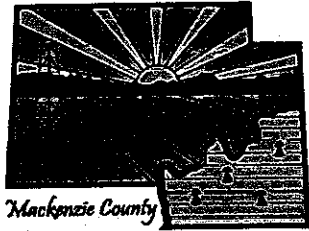
Motion	Action Required	Action By	Status
October 10, 2006 Council Meeting			
06-714	That the Wolfe Lake Water Point be referred to the Operations Committee for review.	John Paul	Operations Committee (April)
06-727	That administration review health services in the municipality and report back to Council.	Bill	Ongoing
October 25, 2006 Council Meeting			
06-799	That administration bring back the Land Purchase Policy for Council review with options.	Paul	Operations Committee (March)
November 9, 2006 Council Meeting			
06-831	That administration work with Apache on long term water and road agreements.	Bill John Joulia Lisa	In progress
06-833	That administration negotiate with Joe Rosenberger regarding the purchase of FORTVER, Range 2, River Lot 7, OT.	Bill Paul	In progress
06-835	That administration prepare a draft subdivision design for lots along Tower Road in Zama and other appropriate areas in conjunction with a storm water master plan.	Paul John Joulia	In progress
06-836	That the closed laneway lying between Lots 12 through 14 of Block 11, Plan 952-3371 and Lots 5 through 7 of Block 11, Plan 752-1580, in La Crete be sold to the Heimstaed Lodge for the sum of one (1) dollar.	Paul	In progress
December 11, 2006 Special Council Meeting			
06-949	That administration investigate the purchase of the Fort Vermilion Medical Clinic.	Bill Paul John D.	In progress
December 12, 2006 Council Meeting			
06-979	That administration draft a letter to the MLA identifying the concerns with the process of the agriculture land negotiations.	Paul Bill Reeve	
06-982	That the Finance Committee review all communications being used within the municipality.	Joulia Paul	In progress Operations Committee (March)

Motion	Action Required	Action By	Status
January 09, 2007 Council Meeting			
07-019	That administration develop a level of service for recreation boards regarding outdoor rinks and bring back to Council.	John Paul	In progress (April)
07-021	That Policy ADM040 be amended to include all parks within the municipality and be brought back to Council.	Paul John	In progress (April)
January 24, 2007 Council Meeting			
07-065	That administration prepare a destination sign package including attraction signage.	John	In progress (April)
07-070	That Council consider setting a date to examine all of our bylaws that relate to public action.	Joulia Paul John	In progress
07-076	That the purchasing and tendering policy be moved to the Finance Committee for review.	Joulia	Finance Committee
07-080	That administration look at options for the La Crete and Zama airports.	Management	In progress
07-088	That administration look at alternate options for providing services to Ward 9.	Management	In progress
07-089	That the Reeve and Deputy Reeve negotiate with the Minister of Health for better health services for our area.	Reeve D. Reeve	In progress
★ 07-093	That administration and the local Councillor negotiate a final settlement for the access request to NW 23-109-12 W5M, as discussed in-camera.	Bill Walter	In progress
February 13, 2007 Council Meeting			
07-108	That the Etna's Landing Campground request be tabled for further information and for discussion at Council's planning session.	Council	In progress
07-121	That Mackenzie County enter into a 20 year lease agreement with the Province of Alberta for the establishment of a Weather Station at the La Crete Airport. The lease size shall be 200 square meters and provided to the Province of Alberta at no cost.	Paul	In progress

Motion	Action Required	Action By	Status
07-122	That administration request quotations for project ZA-01-06, being a vegetation management prescription within the Hamlet of Zama.	Paul Lisa	In progress
07-125	That administration proceed with the tender for the Zama water treatment plant upgrading, as per Option 1 – construction at existing water treatment plant site, and the sewer upgrade to be funded from the capital budget.	Bill John K. Lisa	In progress
07-126	That administration proceed with a gravel crushing tender for a one year or three year supply of gravel in municipal pits located in West La Crete, Fidler, and North Vermilion.	Bill Greg	In progress
07-145	That a workshop be scheduled for the third week in June and that administration bring back options.	Management	June 25 & 26/07
07-152	That Councillor Watson, Councillor Newman, and the Chief Administrative Officer be authorized to meet with Footner Forest Products to discuss their needs.	Bill Stuart Greg	
February 28, 2007 Council Meeting			
07-179	That consideration of Bylaw 612/07 be tabled pending a complete review of rural country residential districts.	Paul	
07-185	That administration incorporate the survey results from the rural country residential districts open houses into the Municipal Development Plan and the Land Use Bylaw review and take into consideration what other municipalities have incorporated.	Paul	
07-187	That the County cover the cost of the meat for the La Crete volunteer appreciation supper up to a maximum of \$500.00 to be funded from the Grants to Non-Profit Groups Reserve.	Paul	
07-190	That Council authorize writing off outstanding taxes in the amount of \$1,766.50 for tax roll 076711, \$866.70 for tax roll 106094 and \$79.40 for tax roll 313865 totaling \$2,712.60.	Joulia	

Motion	Action Required	Action By	Status
07-194	That Mackenzie County cost share the Historic Mackenzie Highway Park signage with the Town of Grimshaw.		
07-195	That the County cover the cost of the meat for the Fort Vermilion volunteer appreciation supper up to a maximum of \$500.00 to be funded from the Grants to Non-Profit Groups Reserve.	Paul	
07-197	That the appointments to boards for positions previously held by Councillor Neudorf be tabled to the March 13, 2007 regular council meeting.		March 13/07
07-200	That administration proceed with pump testing and that the estimated cost of \$40,000 be funded from the general operating reserve.	Bill	
07-201	That administration prepare a draft response to the Town of High Level on the service sharing proposal and bring back to Council.	Bill	
07-203	That the union discussions be tabled to the March 13, 2007 regular council meeting.		
07-204	That administration prepare a tender package for caretaking of the Wadlin Lake campground and bring back to Council for review.	John	March 28/07
07-205	That administration proceeds with recovery of costs for motor vehicle collision responses as per the Municipal Fire Services Bylaw.	Paul	
07-206	That administration give notice to cancel the residential tenancy agreement with the La Crete Municipal Nursing Association as per contract.	Paul	

7. a)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	PUBLIC HEARING Bylaw 605/06 Area Structure Plan for SW 12-107-14-W5M Derk Friesen

BACKGROUND / PROPOSAL:

Bylaw 605/06 was given first reading at the February 13, 2007 Council meeting being a Land Use Bylaw amendment to adopt the Area Structure Plan for SW 12-107-14-W5M.

Derk Friesen submitted a subdivision application for Rural Country Residential District 3 (RC3), adjacent to Highway 697 about two and a half miles south of Blumenort. Since the subdivision is adjacent to Highway 697, Alberta Infrastructure and Transportation required Mr. Friesen to submit an Area Structure Plan for the proposed subdivision.

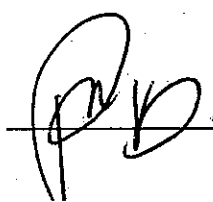
OPTIONS & BENEFITS:

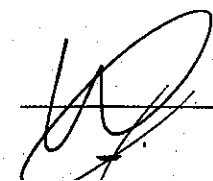
The major issue in the Area Structure Plan for this subdivision was the number of lots in phase one. The Area Structure Plan originally showed phase one with only eight lots. In section 7.30 I (1) b) of the Mackenzie County's Land Used Bylaw it states that there must be a minimum of ten lots developed.

REZONING REQUIREMENTS

- (1) In order to ensure a firm commitment for development has been received the following are requirements for the rezoning application:
 - a) An Area Structure Plan for the parcel.

Author: Eva Schmidt
Planning Supervisor

Review Date: 

CAO 

- b) A minimum of 10 parcels per rezoning application, or where the total area to be rezoned is less than 20.2 hectares (50 acres), the total developable area must be subdivided.

With the existing subdivision the total of lots would then be nine. This would be acceptable to Alberta Infrastructure and Transportation providing that the Developer relocates the access to the far southern corner and upgrades to a Type 1A intersection configuration. According to Alberta Infrastructure and Transportation, should the number of lots be increase to the required ten with the added existing acreage, further studies would be required to determine the type of intersection treatment required for safe highway access resulting in possible changes and further upgrades.

The applicant was unwilling to construct a type 2a intersection and asked if there were any alternatives. A meeting was held with Alberta Infrastructure and Transportation, EXH, Mackenzie County and the Developer on January 25, 2006 to discuss this issue of the intersection, where a decision was made that was acceptable to all parties. The decision is that the number of lots would be increased to a total of ten including the existing acreage, with the condition that a caveat is placed on the tenth lot preventing development until such time that the intersection is moved south and upgraded.

EXH made the appropriate changes to the Area Structure Plan and submitted them for approval.

Alberta Infrastructure and Transportation has agreed that should the developer rezone to Rural County Residential District 2 "RC2" which does not allow for shops or owner/operator business, Alberta Infrastructure and Transportation will allow the current intersection to temporarily stay in location until such time that the developers proceeds to construct phase 2 of the subdivision.

COSTS & SOURCE OF FUNDING:

To be borne by the developer.

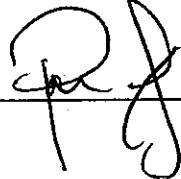
RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 605/06, being a bylaw to adopt the Area Structure Plan for SW 12-107-14-W5M.

MOTION 2

That second reading be given to Bylaw 605/06, being a bylaw to adopt the Area Structure Plan for SW 12-107-14-W5M.

Author: _____ Review Date:  _____ CAO _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 605/06

**BEING A BYLAW OF
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,**

**TO ADOPT THE
AREA STRUCTURE PLAN FOR SW 12-107-14-W5M FOR
DERK FRIESEN**

WHEREAS, the Council of Mackenzie County in the Province of Alberta has deemed it advisable to adopt an Area Structure Plan for SW 12-107-14-W5M,

NOW THEREFORE, the Council of the Mackenzie County in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the Area Structure Plan for a Rural Country Residential subdivision on SW 12-107-14-W5M be adopted as attached.

First Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

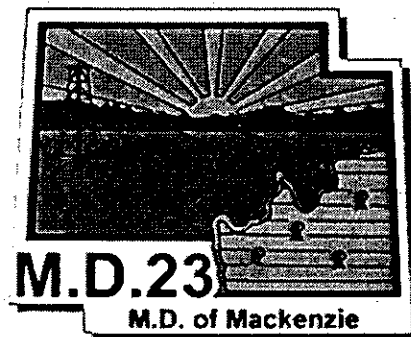
Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Municipal District of Mackenzie No. 23



Proposed Area Structure Plan For Country Residential Development (Located Within NW and SW 12-107-14-W5M)

Prepared by Rene Richard, E.I.T.
Checked by Jeff Johnston, C.E.T.

EXH Engineering
Services
Ltd.



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APPENDICES

Appendix A – Area Structure Plan

Appendix B – Land Use Map

Appendix C – Proposed Development Phasing

Appendix D – Bylaw information

Appendix E – Local Roads

Appendix F – Traffic Volumes



1.0 INTRODUCTION

1.1 Purpose

EXH Engineering Services Ltd. (EXH) was retained by Mr. Derk Friesen to prepare an Area Structure Plan (ASP) relating to the proposed subdivision development located within the NW and SW 12-107-14-W5M.

This ASP is a requirement under the Municipal Government Act, which specifically applies to the said parcel's proximity to Highway 697. This plan should assist Alberta Infrastructure and Transportation (AIT) and the Municipal District of Mackenzie No. 23 (MD) in their evaluation and assessment of the proposed development.

1.2 Plan Area and Location

The ASP relates to all lands located within and surrounding NW and SW 12-107-14-W5M. The location of the proposed development is approximately 19 km North East from the Hamlet of La Crete and is situated on the east side of Highway 697.

The study area focused on ± 316 acres (128 hectares) and with an approximate 143 acres recently re-zoned for country residential purposes (RC2) by the Municipal District of Mackenzie No. 23.

1.3 Land Ownership

Based on the entire NW and SW¼ 12-107-14-W5M, the following table illustrates the ownership of the existing subdivision (Lot 1, Block 1) and the balance of the SW quarter and NW 12-107-14-W5M.

Ownership of the tentative subdivision layout, including easements, municipal reserves (MR), public utility lots (PUL) and road right-of-ways, will remain with the developer until final approval is granted.

Once all approvals are in place, the landowner will transfer all lands of public interest to the local road authority and the applicable utility operators.

Owner	Lot #	Area Owned (+/-)
Derk & Agnes Friesen	Lot 1, Block 1	14.9 acres
Derk & Agnes Friesen	SW 12-107-14-W5M (Balance)	143.4 acres
Jake K. Martens	NW 12-107-14-W5M	158.1 acres
	Total	316.4 acres



2.0 POLICY AND CONTEXT

2.1 Compliance with MD of Mackenzie No.23 Municipal Development Plan

Bylaw

The ASP concept plan identifies country residential parcels ranging from 3.0 acres (1.22 hectares) to 5.0 acres (2.02 hectares). The existing Municipal District of Mackenzie No. 23 Bylaw 462-04 allows for a minimum area of 3 acres to a maximum of 5 acre within this land use district.

3.0 PLAN AREA CONTEXT AND DEVELOPMENT CONSIDERATIONS

3.1 Existing Land Use

References in this section are to existing land use districts as set out in the Municipal District of Mackenzie No. 23's Bylaws. The subject property is zoned Rural Country Residential (RC2).

3.2 Surrounding Land Use

Surrounding land use is illustrated in *Appendix B – Land Use Map*. For the purpose of this plan, surrounding land use is defined as lands within 1/2 mile (0.8 km) of the development area boundary.

As shown, the surrounding land is predominantly agricultural. Farmsteads and other essential buildings necessary to conduct farming operations are developed in this area.

3.3 Transportation

3.3.1 Alberta Infrastructure and Transportation

Highway 697 forms the western boundary of the Plan area. This Highway is an important corridor to local and regional economic development. Locally, it is used extensively to transport grain to various terminals as well as hauling timber to local mills.

Regionally, Highway 697 connects east to Highway 88 which leads south to central Alberta. To the southwest, Highway 697 connects to Highway 35 which leads south to the Peace River Region. To the north, Highway 697 connects to Highway 88 and then to Highway 58 which leads west to High Level and then North to the Northwest Territories.

At this location Highway 697 is a two lane undivided Highway. As with all highways, access management is controlled by Alberta Infrastructure and Transportation.



The provincial highway network plays a significant role in this area as it is a means for the transportation of goods and services to and from the surrounding communities. The municipality plans to mitigate the impact any development will have on provincial highways by requiring that developers submit Area Structure Plans and Traffic Impact Assessments to Alberta Infrastructure and Transportation for approval.

Once approved, at no cost to the department, developers will be required to implement all recommendations brought forward in these reports.

3.3.2 Municipal District of Mackenzie No. 23

Currently, Spruce Road to the north and Wolf Lake Road to the south, access Highway 697. Range road 14-0 makes a north/south connection between the two roads.

3.3.3 Projected Traffic volumes

Trip generation for this ASP is based on an average of 9.57 trips per day per lot for a single family, based on the publication *Trip Generation Vol. 2* by the Institute of Transportation Engineers.

Since a total of 38 lots are proposed that would be approximately 364 trips per day or 364 AADT added to the local road network.

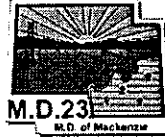
3.4 Municipal Services

Currently, no municipal services (water distribution or sanitary/storm water sewer systems) are installed on this site.

The Wolf Lake water point is located approximately 3 km to the south. This water point is operated by the MD and supplies water for local users.

3.5 Utilities

The site has access to power, telephone and gas which runs adjacent to Highway 697 with the existing development connected to all three utilities.



4.0 DEVELOPMENT CONCEPT

4.1 Development Concept

This acreage development is to be developed in three phases as illustrated in *Appendix C – Proposed Development Phasing*. The first phase will include the development of 10 country residential lots with the remaining lots being developed in the subsequent phases. A caveat will be placed on one of the 10 lots in phase one which will allow the tenth lot to be developed only after appropriate intersection upgrades have been completed.

Primarily, marketing of the proposed development will dictate the extent and the timing of each phase. As each phase is initiated, roads and utilities will be extended and or upgraded, additional municipal services may be required as the development progresses.

4.2 Land Use

Land uses within the ASP are shown as acreage holdings (RC2) and will be developed as per the MD's Bylaws. Further information on section 7.31 of this Bylaw is supplied in *Appendix D – Bylaw information*.

4.3 Transportation and Access

4.3.1 Internal Roadways

The development of this subdivision is to be consistent with the conceptual roadway system as illustrated on the Plan. This roadway system will serve as a framework for the design of the internal roadway network. These roads must meet the minimum standards and requirements of the M.D. of Mackenzie No. 23. The developer will be responsible to construct all roads within the development boundaries *Appendix E – Local Roads* illustrates this concept.

4.3.2 Access Management and Local Road Network

During the first phase of development (10 lots), the existing driveway will be utilized to access the subdivision from Highway 697. Initial indications suggest that potentially 105 vehicles from the proposed development will utilize this access on a daily basis.

Obtained from AIT, the AADT for Highway 697 at this location is 1350 (refer to *Appendix F – Traffic Volumes*). As such, the new highway access should be constructed to meet the minimum standards for a Type 1A intersection configuration.

As development progresses (when bulbing or intersection improvements are warranted), the existing driveway access should be removed and relocated



approximately 250 m south of its current location. This will maintain a spacing of approximately 1.6 km from the Wolf Lake and Spruce Road intersections.

Full development of this site or future development in the area may trigger a need for further studies to determine the type of intersection treatments required in this area to provide safe highway access.

In order to increase accessibility to the proposed subdivision and future development of the adjacent lands, three local roads will be constructed to the North, East and South of the site. The road to the North will connect to Spruce Road. The East road will connect to Range 14-0, while the road to the South will provide a Wolf Lake Road connection. Highway access will remain at the Wolf Lake and Spruce Road intersections.

The developer is committed to providing an approved access point to the highway which will include "bulbing" in the event of re-zoning. A minimum of 70m separation between the centreline of Highway 697 and the service road will be achieved at the access point.

A Traffic Impact Assessment (TIA) will be provided to Alberta Infrastructure and Transportation, by the developer, at no cost to the department, once phase 1 has been completed and all the lots have been sold and prior to commencement of phase 2. A TIA will also be provided to Alberta Infrastructure and Transportation prior to subdivision of phase 3.

The developer will construct intersection improvements, which are recommended by an accepted TIA prior the development of the tenth lot in phase one or any new phase development. All intersection improvements will be constructed to the satisfaction of Alberta Infrastructure and Transportation and at no cost to the department.

4.4 Municipal Services and Standards

4.4.1 Water Distribution

As the Plan area is not serviced with a piped water distribution system, supply of water to the developments will rely on trucked in water with cisterns or private wells.

4.4.2 Sewage Disposal

A sanitary sewage collection system is not constructed in the Plan area so private sewage disposal systems will be required. Septic tanks and field systems are proposed for individual developments.

4.4.3 Drainage



Drainage of the development will rely on individual lot grading in conjunction with the use of culverts, roadside and drainage ditches. As future development is anticipated, the need for a comprehensive storm water management plan may be required.

4.5 Utilities

As the Plan area has access to power, telephone and gas the developer will be responsible to service each lot developed.

5.0 SUMMARY

This Area Structure Plan has been prepared on behalf of Mr. Derk Friesen. The Plan will assist the Municipal District of Mackenzie No. 23 and Alberta Infrastructure and Transportation in their decision making process of granting their approvals for this proposed development.

This Plan will also serve as the framework for the proposed development and any future developments which may occur in the area. Key issues relating to the development were considered and addressed. Once approved, the developer will proceed with the development with full intentions of meeting the Plan requirements.

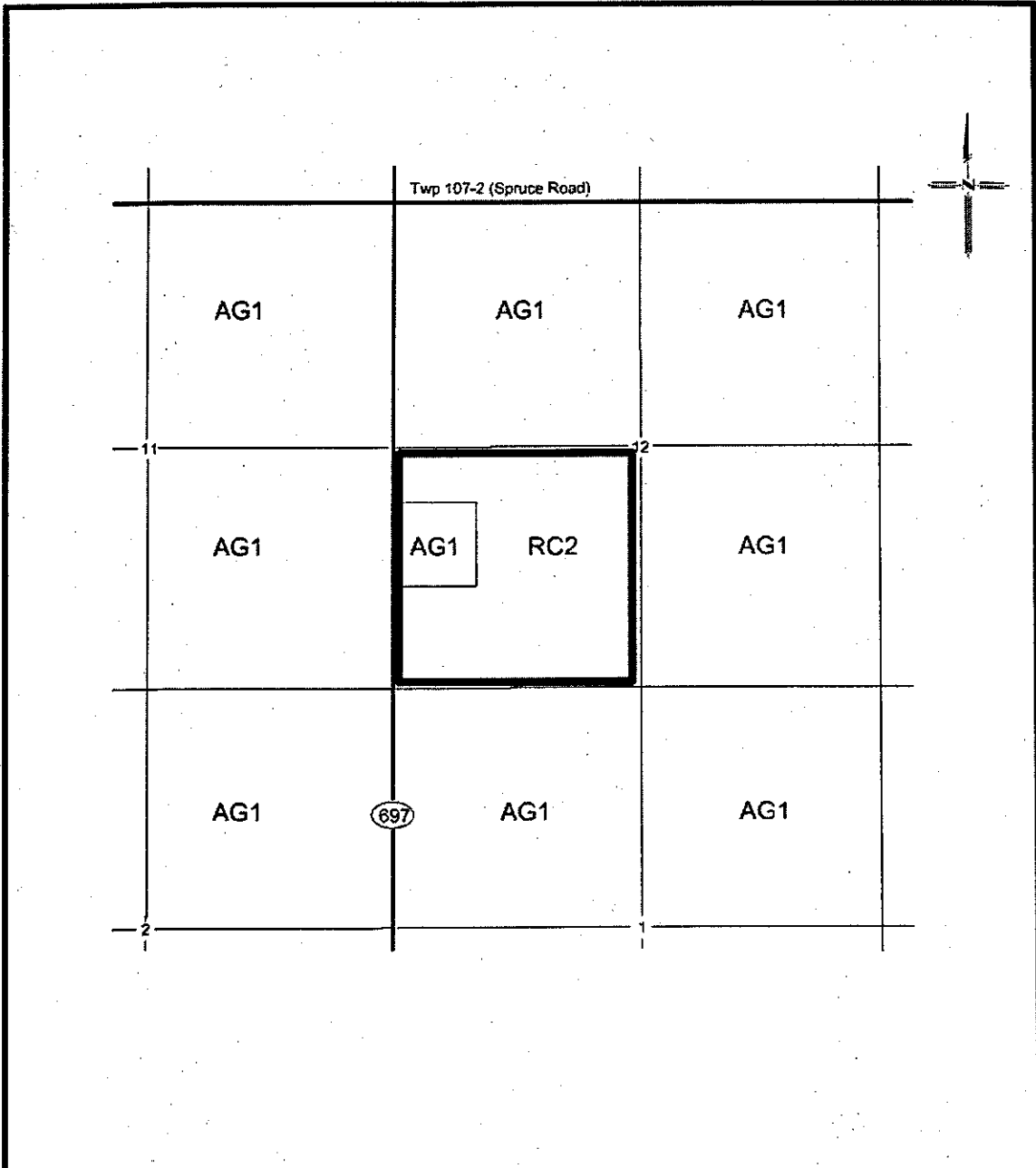
This plan has been prepared using the best up-to-date information available. As the development progresses this plan and any other assessments may be re-examined to ensure validity.

Appendix A

Area Structure Plan

Appendix B

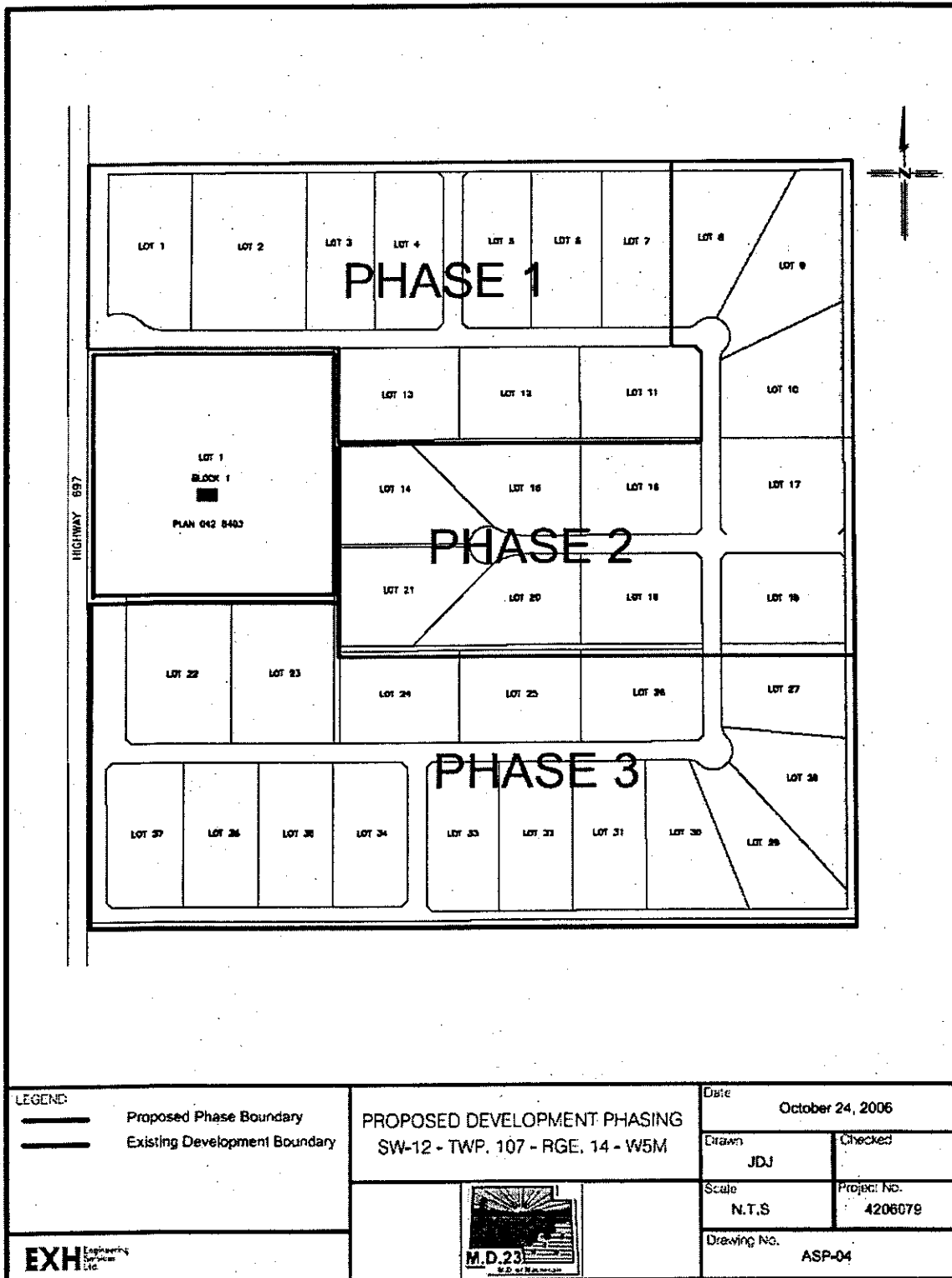
Land Use Map



LEGEND Existing Roads Development Boundary AG1, RC2 Land Use District	LAND USE MAP TWP. 107 - RGE. 14 - W5M		Date August 24, 2006	
			Drawn JDJ	Checked
		Scale N.T.S	Project No. 4206079	
			Drawing No. ASP-03	

Appendix C

Proposed Development Phasing



Appendix D

Bylaw Information

7.31 RURAL COUNTRY RESIDENTIAL DISTRICT 2 "RC2".

The general purpose of this district is to provide for the development of multi-lot country residences.

A. PERMITTED USES

- (1) Mobile Home.

B. DISCRETIONARY USES

- (1) Single Family Dwelling.
- (2) Modular Homes.
- (3) Ancillary building or use.
- (4) Bed and breakfast.
- (5) Home based business.
- (6) Public use.
- (7) Garden suite.
- (8) Intensive recreation use.

C. LOT AREA

(1) Country Residential Uses:

- a) Minimum Lot Area: 1.2 hectares (3.0 acres).
- b) Maximum Lot Area: up to 2.02 hectares (5 acres) unless otherwise approved by the Subdivision Authority.

D. MINIMUM FRONT YARD SETBACK

Lot fronting onto a provincial highway or local road:

41.1 metres (135 feet) from right of way.

Lot fronting onto an internal subdivision road:

15.24 metres (50 feet) from right of way.

E. MINIMUM SIDE YARD SETBACK

7.6 metres (25 feet) from property line, or

in the case of a corner site the width of the side yard adjoining the side street shall not be less than 15.24 metres (50 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

G. ADDITIONAL REQUIREMENTS

- (1) Buildings shall be either of new construction or moved in unless otherwise require by the Development Officer. Exterior finish to be wood, metal, or similar siding, brick or stucco to the satisfaction of the Development Officer. The finish and appearance of buildings should complement other structures and natural site features.
- (2) All mobile homes to be factory built with walls of pre-finished baked enamel aluminum siding, vinyl siding or the equivalent and peaked shingled roof, to the satisfaction of the Development Officer.
- (3) If mobile homes are placed upon a basement, solid footings and concrete or wood block foundation wall or skirting should be required so that the appearance, design and construction will compliment the mobile home. The undercarriage of the mobile home shall be screened from view.
- (4) All ancillary structures to mobile homes, such as patios, porches, additions, etc., shall be factory prefabricated units, or of a quality equivalent thereto, so that the appearance, design and construction will compliment the mobile home.

H. THE KEEPING OF ANIMALS

A maximum of one non-domestic animal per 3-acres or 2 non-domestic animals per 5 acres.

I. REZONING REQUIREMENTS

- (1) In order to ensure a firm commitment for development has been received the following are requirements for the rezoning application:
 - (a) An Area Structure Plan for the parcel.
 - (b) A minimum of 10 parcels per rezoning application, or where the total area to be rezoned is less than 20.2 hectares (50 acres), the total developable area must be subdivided.
 - (c) The subdivision must have legal access that meets Municipal District of Mackenzie standards.

(d) Where the existing municipal road is not up to the standard required for the parcel, a road request or upgrade must be part of the subdivision application.

(2) Once approval has been granted, the developer shall have a period of one (1) year, or as required by the Development Authority, to develop the subdivision including, but not limited to, the installation of utilities, roads and plan registration.

J. SUBDIVISION REQUIREMENTS

1. The Developer shall enter into a Developer's Agreement with the Municipality for payment of off-site levies, if required, for rural multi-lot subdivisions.
2. No subdivision shall be approved unless utility services, including water supply and sewage disposal, can be provided with sufficient capacity to accommodate development of the proposed parcel(s).
3. The Developer shall submit, along with his subdivision application, a Water Management Plan as required by the Water Act RSA 2000 Chapter W-3.
4. The Subdivision Authority may require a sewage collection report from a qualified plumbing inspector to ensure sewage disposal will not have a negative impact on the parcel and/or adjacent land or water resources.
5. Municipal Reserve money in the amount of 10% of market value of the proposed subdivision land or 10% land if required for parks or schools.
6. A Traffic Impact Assessment may be required to identify the traffic impact onto the existing infrastructure.

K. ON-SITE PARKING

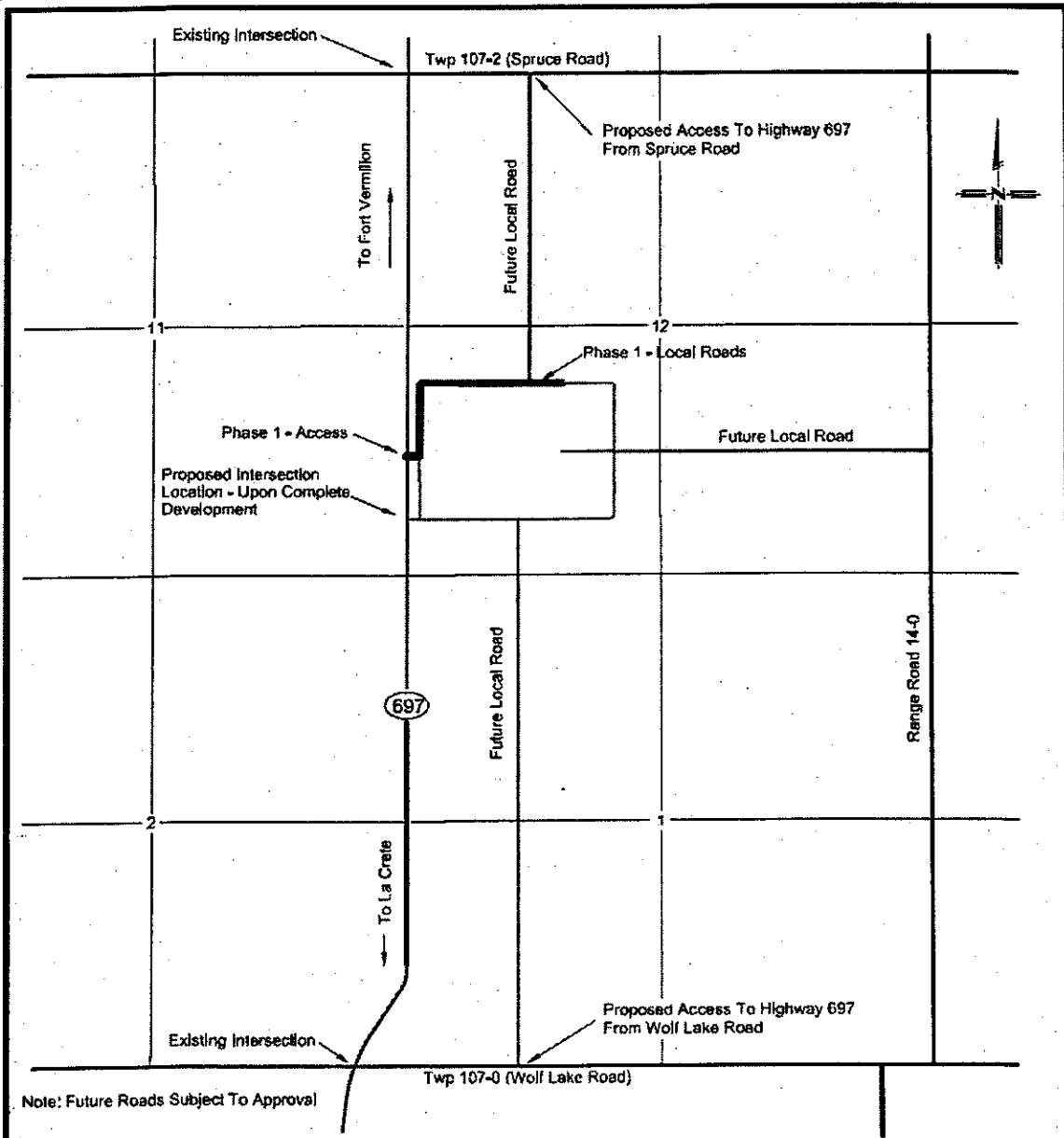
In accordance to Section 4.28 of this Bylaw.

L. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

Appendix E

Local Roads



Note: Future Roads Subject To Approval

LEGEND Existing Roads Phase I - Local Roads Future Phase - Local Roads	LOCAL ROAD NETWORK TWP. 107 - RGE. 14 - W5M		Date: October 24, 2006	
			Drawn: JDJ	Checked:
		Scale: N.T.S	Project No.: 4206079	
		Drawing No.: ASP-02		

Appendix F

Traffic Volumes

ALBERTA HIGHWAYS 1 TO 988
TRAFFIC VOLUME HISTORY 1996 - 2005

Alberta Infrastructure and Transportation
Program Management Branch
Highway Asset Management Section

Produced: 12/14/2006 by CammShore Services, Inc.

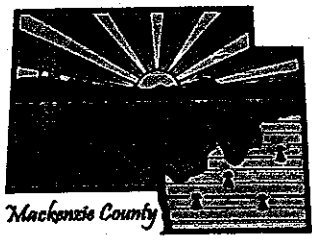
Hwy	CS	TCS	Muni	From	1996		1997		1998		1999		2000		2001		2002		2003		2004		2005	
					AADT	ASDT	AADT	ASDT	AADT	ASDT	AADT	ASDT	AADT	ASDT	AADT	ASDT	AADT	ASDT	AADT	ASDT	AADT	ASDT	AADT	ASDT
687	4	4		Mack N OF TWP RD 1070 (WOLF CREEK RD) 34-106-14-5000000000																				
687	4	4		Mack S OF BLUMENORT ACC RD 23-107-14-5000000000																				
687	4	4		Mack S OF 88 W OF FT VERMILION																				
717	2	4		ClH S OF 64 N OF BEAR CANYON	1010	960	200	180	1240	1140	1260	180	180	160	160	1330	1280	1280	1280	1280	1280	1280	1280	1300
719	2	4		SadH N OF 49 S OF BONANZA	340	390	400	400	480	460	460	460	460	460	460	460	460	460	460	460	460	460	460	460
719	2	4		SadH S OF 681 N OF BONANZA	650	710	750	750	750	780	860	860	860	860	860	860	860	860	860	860	860	860	860	860
721	2	4		GrPr N OF 43 NW OF HYTHE	510	530	550	550	470	520	570	570	570	570	570	570	570	570	570	570	570	570	570	570
721	2	4		GrPr S OF 59 N OF HYTHE																				
722	2	4		GrPr W OF TWP RD 710 31-70-10-614000200																				
722	2	4		GrPr E OF TWP RD 710 31-70-10-614000200																				
722	2	4		GrPr S OF 667 S OF BEAVERLODGE																				
722	2	8		GrPr N OF 667 S OF BEAVERLODGE																				
722	2	8		GrPr S OF 3 ST W AT BEAVERLODGE 34-71-10-6000000000																				
722	2	8		GrPr N OF 3 ST W AT BEAVERLODGE 34-71-10-6000000000																				
722	2	8		GrPr S OF 43 AT BEAVERLODGE																				
722	2	8		GrPr N OF 43 SE OF BEAVERLODGE																				
723	2	4		GrPr S OF 672 S OF VALHALLA CENTRE	210	230	480	500	250	280	280	250	250	250	250	250	250	250	250	250	250	250	250	250
723	2	8		GrPr N OF 672 S OF VALHALLA CENTRE																				
723	2	8		GrPr S OF 59 AT VALHALLA CENTRE																				
724	2	4		GrPr N OF TWP RD 710 31-70-8-6000000000	610	640	640	640	600	680	680	680	680	680	680	680	680	680	680	680	680	680	680	680
724	2	4		GrPr S OF 43 NW OF WEMBLEY WJ	110	110	110	110	110	110	110	110	110	110	110	110	110	110	110	110	110	110	110	110
724	4	4		GrPr N OF 43 NW OF WEMBLEY EJ	1100	1170	880	880	880	880	880	880	880	880	880	880	880	880	880	880	880	880	880	880
724	4	8		GrPr S OF 672 S OF LA GLACE																				
724	4	8		GrPr N OF 672 S OF LA GLACE																				
724	4	8		GrPr S OF 59 AT LA GLACE WJ	700	740	740	720	660	1030	1030	1030	1030	1030	1030	1030	1030	1030	1030	1030	1030	1030	1030	
724	6	4		GrPr N OF 59 E OF LA GRACE EJ																				
724	6	4		SadH S OF 677 W OF WOKING																				
725	2	4		SadH N OF 49 S OF WHITBURN	540	590	570	570	570	570	570	570	570	570	570	570	570	570	570	570	570	570	570	570
725	2	8		SadH S OF 660 W OF BLUEBERRY MTN																				
725	2	8		SadH N OF 660 W OF BLUEBERRY MTN																				
725	2	8		SadH S OF 661 E OF SILVER VALLEY																				
725	2	4		ClH N OF 64 S OF WORSLEY	420	480	480	480	310	330	330	330	330	330	330	330	330	330	330	330	330	330	330	330
727	2	4		SadH W OF TWP RD 791A 11-79-07-614500850																				
727	2	4		SadH E OF TWP RD 791A 11-79-07-614500850																				
727	2	4		SadH S OF TWP RD 794 23-78-07-6000000000																				
727	2	4		SadH N OF TWP RD 794 23-78-07-6000000000																				
727	2	4		SadH S OF 680 E OF POPLAR RIDGE																				
729	2	4		Fair N OF 882 SE OF HIGHLAND PARK	60	60	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
729	2	4		ClH W OF 885 W OF HINES CREEK																				

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Page 122 of 151

TVH2005.xls

7. b)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	PUBLIC HEARING Bylaw 607/07 Land Use Bylaw Amendment to Rezone Plan 942 0168, Block 16, Lot 4 and Plan 9523941, Block 16, Lot 5 from Mobile Home Park District "MHP" to Mobile Home Subdivision District 2 "MHS2" - Zama

BACKGROUND / PROPOSAL:

Bylaw 607/07 was given first reading at the January 24, 2007 Council meeting being a Land Use Bylaw amendment to rezone Plan 942 0168, Block 16, Lot 4 and Plan 9523941, Block 16, Lot 5 from Mobile Home Park District "MHP" to Mobile Home Subdivision District 2 "MHS2" in the Hamlet of Zama.

OPTIONS & BENEFITS:

The mobile home park is located in the northeast corner in the Hamlet of Zama. On the east and north side of the park the zoning is Hamlet Residential District 2 and directly south of the park is the Zama Recreational Park.

At the request of the Municipal Planning Commission, the applicant revised his original tentative plan from a 20 meter road width to a 15.87 meter road width to accommodate existing Mobile Homes. On January 16, 2007 the Municipal Planning Commission reviewed the proposed subdivision application and tentative plan and tentatively approved the new design and the developer subsequently proceeded to the rezoning stage of the process.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

Author: Eva Schmidt,
Planning Supervisor

Review Date: By [Signature]

CAO [Signature]

RECOMMENDED ACTION:

MOTION 1

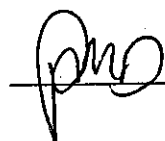
That second reading be given to Bylaw 607/07 to rezone Plan 942 0168, Block 16, Lot 4 and Plan 9523941, Block 16, Lot 5, in the Hamlet of Zama, from Mobile Home Park District "MHP" to Mobile Home Subdivision District 2 "MHS2".

MOTION 2

That third reading be given to Bylaw 607/07 to rezone Plan 942 0168, Block 16, Lot 4 and Plan 9523941, Block 16, Lot 5, in Zama, from Mobile Home Park District "MHP" to Mobile Home Subdivision District 2 "MHS2".

Author: Eva Schmidt,
Planning Supervisor

Review ^{By} Date:



CAO

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 607/07
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate an existing trailer park.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Plan 942 0168, Block 16, Lot 4 (2015 Aspen Drive) and Plan 952 3941, Block 16, Lot 5 (2027 Aspen Drive) in the Hamlet of Zama be amended from Mobile Home Park District "MHP" to Mobile Home Subdivision District 2 "MHS2".

First Reading given on the 24th day of January, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

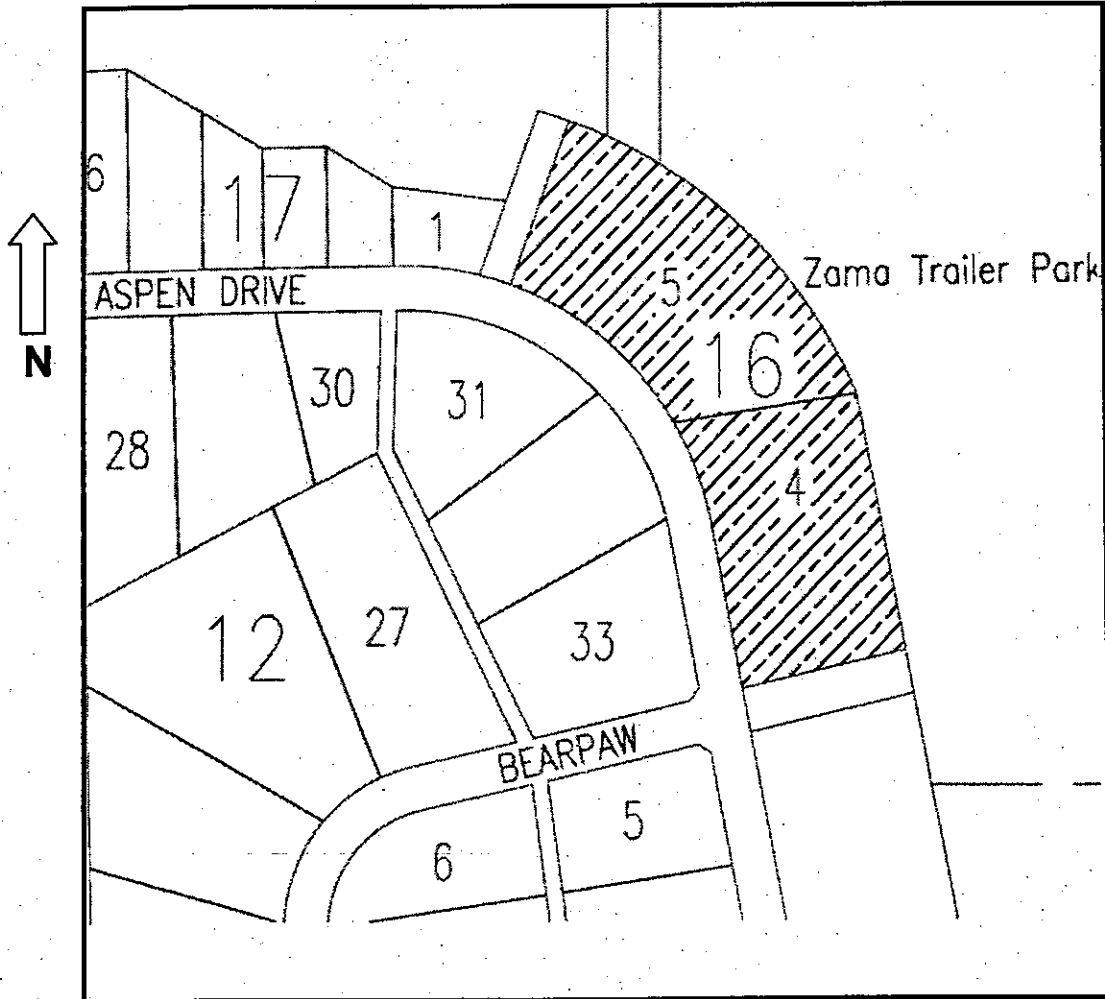
Carol Gabriel, Executive Assistant

BYLAW No. 607/07

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 942 0168, Block 16, Lot 4 (2015 Aspen Drive) and Plan 952 3941, Block 16, Lot 5 (2027 Aspen Drive) in Zama be rezoned from Mobile Home Park District "MHP" to Mobile Home Subdivision District 2 "MHS2".

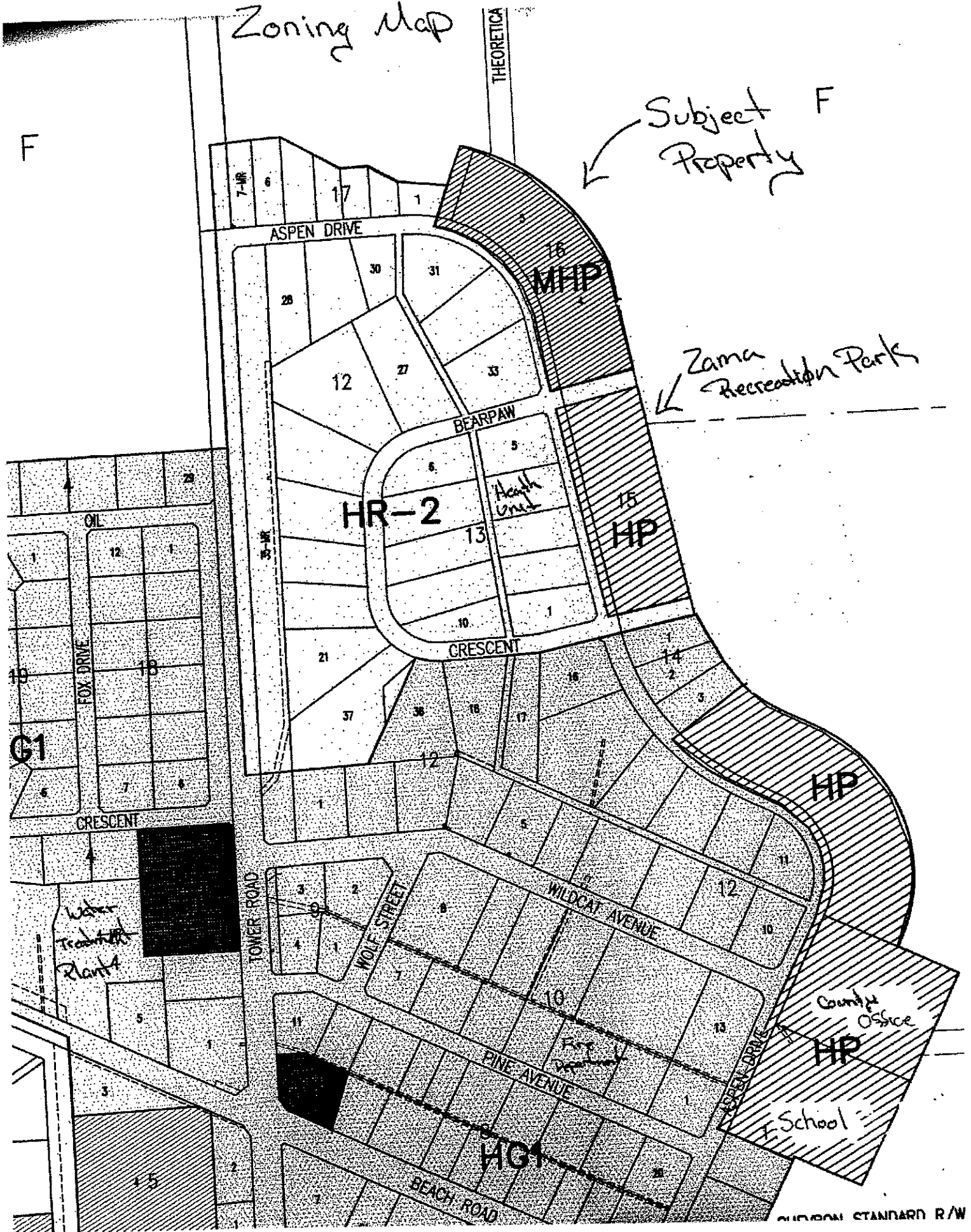


Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2007.

Zoning Map



Subject Property

Zama Recreation Park

County Office

School

HP

HR-2

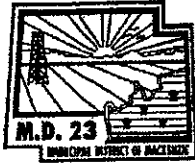
MHP

HP

HP

F

MIDSON STANDARD R/W



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 607/07

NAME OF APPLICANT Maltais Geomatics Inc.		
ADDRESS 9802 - 100 th Street, Box 89		
TOWN High Level, Alberta		
POSTAL CODE T0H 1Z0	PHONE (RES.)	BUS. (780)926-4123

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER 1178387 Alberta Ltd.		
ADDRESS Box 118		
TOWN High Level, Alberta		
POSTAL CODE T0H 1Z0	PHONE (RES.) (780) 926-2432	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
NW	18	117	4	5 and		942 0168	16	4
NE	13	117	5	5		952 3941	16	5

LAND USE CLASSIFICATION AMENDMENT PROPOSED:
FROM: Mobile Home Park *Buy* **TO: Mobile Home Subdivision** *Buy*

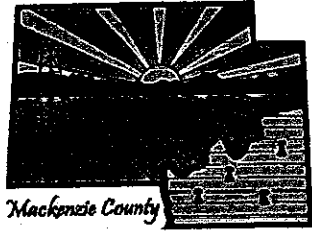
REASONS SUPPORTING PROPOSED AMENDMENT:
Tenants and individuals have expressed a desire to own their properties. As a result, creating a demand for a subdivision.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. _____

APPLICANT MALTAIS GEOMATICS INC. *Buy* December 11, 2006
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER DEC 13/06
DATE



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	PUBLIC HEARING Bylaw 610.07 Being a Land Use Bylaw Amendment to Rezone Part of SW 12-107-14-W5M from Rural Country Residential District 3 (RC3) to Rural Country Residential District 2 (RC2) – Blumenort

BACKGROUND / PROPOSAL:

Bylaw 610/07 was given first reading at the February 13, 2007 Council meeting being a Land Use Bylaw amendment to rezone Part of SW 12-107-14-W5M from Rural Country Residential District 3 (RC3) to Rural Country Residential District 2 (RC2) to restrict the type of development in a multi-lot country residential development.

OPTIONS & BENEFITS:

Subdivision 60-SUB-05 is a multi-lot country residential development located directly adjacent to Highway 697 and two and a half miles south of Blumenort corner. The developer has been working with Mackenzie County and Alberta Infrastructure and Transportation to complete the subdivision in compliance to both departments.

There have been several issues to work through, the biggest being the type of intersection allowed onto Highway 697. Rural Country Residential District 3 "RC3" allows for shops and owner/operator businesses. With this type of zoning the developer would have to move the existing intersection to the south of the quarter and upgrade it to a type 2a bulbing intersection to accommodate the commercial vehicles generated from this type of zoning. The construction of this type of intersection is very costly and the developer is not in a position to handle it yet. A Type 2a intersection is the minimum allowed for large commercial traffic.

Author: Eva Schmidt
Planning Supervisor

Reviewed By: *[Signature]*

CAO *[Signature]*

Alberta Infrastructure and Transportation has agreed that should the developer rezone to Rural County Residential District 2 "RC2", which does not allow for shops or owner/operator businesses, Alberta Infrastructure and Transportation will allow the current intersection to temporarily stay in location until such time that the developer proceeds to construct phase 2 of the subdivision.

COSTS & SOURCE OF FUNDING:

To be borne by the developer.

RECOMMENDED ACTION:

MOTION 1

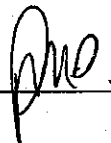
That second reading be given to Bylaw 610/07 being a Land Use Bylaw amendment to rezone Part of SW 12-107-14-W5M from Rural Country Residential District 3 (RC3) to Rural Country Residential District 2 (RC2).

MOTION 2

That third reading be given to Bylaw 610/07 being a Land Use Bylaw amendment to rezone Part of SW 12-107-14-W5M from Rural Country Residential District 3 (RC3) to Rural Country Residential District 2 (RC2).

Author: _____

Review Date: _____

By: 

CAO _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 610/07

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw,
and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has
deemed it desirable to amend the Mackenzie County Land Use Bylaw to restrict the
type of development allowed in a rural country residential district.

**NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE
PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS
FOLLOWS:**

1. That the land use designation of the subject parcel known as SW 12-107-
14-W5M in Mackenzie County be amended from Rural Country
Residential District 3 "RC3" to Rural County Residential District 2 "RC2".

First Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

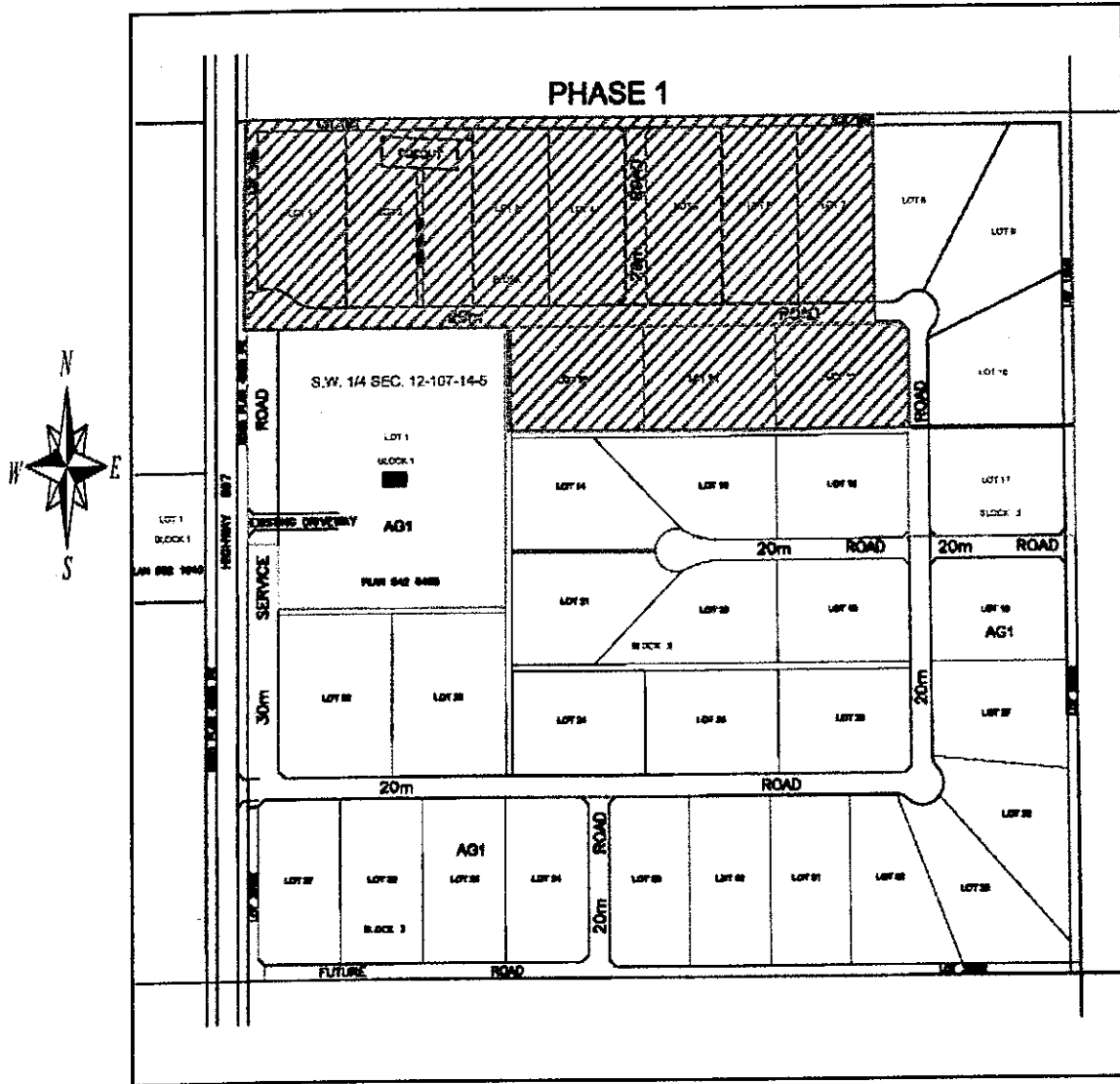
Carol Gabriel, Executive Assistant

BYLAW No. 610/07

SCHEDULE "A"

1. That the land use designation of the following property known as:

SW 12-107-14-W5M in Mackenzie County be rezoned from Rural Country Residential District 3 "RC3" to Rural Country Residential District 2 "RC2".



Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2007.



PO Box 640
Fort Vermilion AB T0H 1W0

ATTN: Liane Lambert

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 610/07

NAME OF APPLICANT <u>DERK EFRIESEN</u>		
ADDRESS <u>Box 963</u>		
TOWN <u>LA Crete</u>		
POSTAL CODE <u>T0H-2H0</u>	PHONE (RES.)	BUS. <u>928-2296</u>

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./S. <u>SW</u>	SEC. <u>12</u>	TWP. <u>107</u>	RANGE <u>14</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
----------------------	-------------------	--------------------	--------------------	----------------	----	------	-----	-----

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: RC3 TO: RC2

REASONS SUPPORTING PROPOSED AMENDMENT:

So would like to revert to RC2 so that shops are not allowed and Developer will not be required to construct a turn-out bulking corner or move intersection to subdivision.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. _____

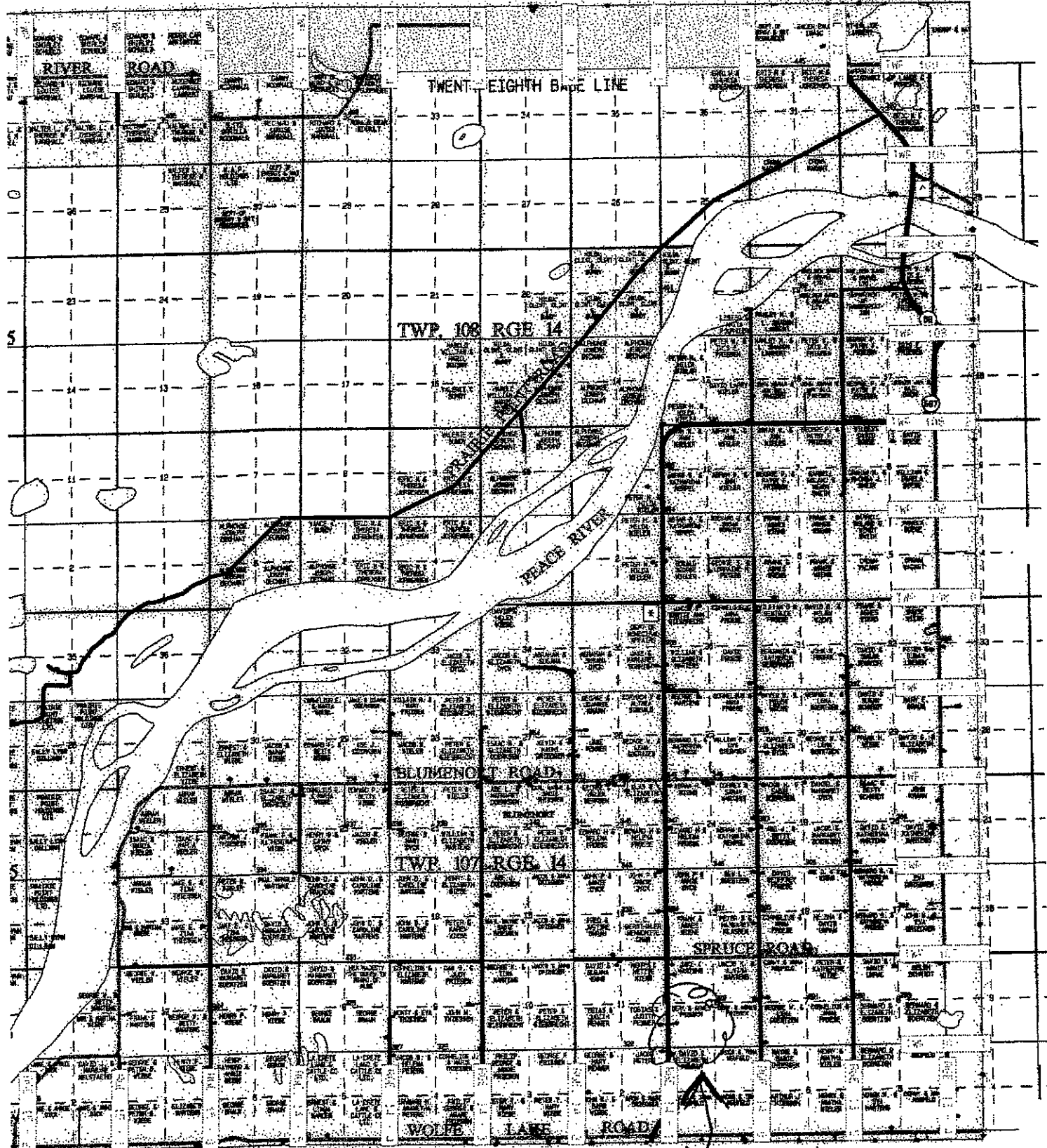
[Signature]
APPLICANT

DATE _____

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

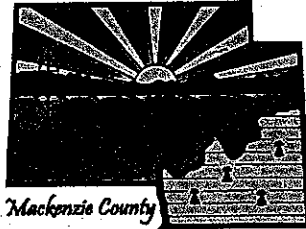
[Signature]
REGISTERED OWNER

DATE _____



Subject Property

7. d)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	PUBLIC HEARING Bylaw 613/07 Land Use Bylaw Amendment to amend the Discretionary Uses of the Public/Institutional District "HP" to include Professional Offices

BACKGROUND / PROPOSAL:

The development staff received an enquiry about adding Professional Offices to the Public/Institutional District (HP). This would be beneficial for properties like the Mustus Lake Centre where a tenant like Northern Lakes College may not need the full area and the landowner intends to lease or rent a portion of the property for professional office purposes. This use would be similar to the existing uses.

This bylaw received first reading at the February 13, 2007 Council Meeting.

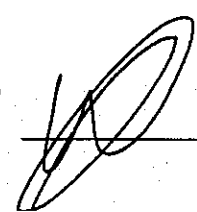
OPTIONS & BENEFITS:

While the initial enquiry was made by a landowner/developer, the change is one that would affect all Public/Institutional Districts and therefore, the cost of the amendment should not be borne by just one landowner/developer. For this reason the Mackenzie County staff proceeded with the Land Use Bylaw amendment on behalf of the County.

The professional office is described in the Mackenzie County Land Use Bylaw as a building(s) or part thereof, that accommodates professional services provided by a medical doctor, lawyer, accountant, architect, engineer, planner or another similar profession. This type of use would not be considered as intrusive or interruptive to the surrounding areas as it would accommodate services that are provided during regular business hours only and would not serve to increase noise levels. In addition, the professional office is a use that fits the parameters of the land use district in that it's

Author: Eva Schmidt,
Planning Supervisor

Reviewed by: 

CAO 

operation and intent is similar in nature to that of the tourist information facility or public use.

Furthermore, by including the professional offices as a discretionary use, the permit issuance would be subject to the approval of the Municipal Planning Commission and subsequently, subject to advertisement and appeal.

COSTS & SOURCE OF FUNDING:

General Operating

RECOMMENDED ACTION:

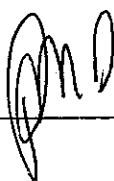
MOTION 1

That second reading be given to Bylaw 613/07 being a Land Use Bylaw Amendment to amend the discretionary uses of the Public/Institutional District "HP" to include professional offices.

MOTION 2

That third reading be given to Bylaw 613/07 being a Land Use Bylaw Amendment to amend the discretionary uses of the Public/Institutional District "HP" to include professional offices.

Author: Eva Schmidt,
Planning Supervisor

Reviewed by:  _____

CAO _____

MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 613/07

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE PUBLIC/INSTITUTIONAL DISTRICT IN THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Public/Institutional District "HP" in the Mackenzie County Land Use Bylaw.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. To amend the Discretionary Uses of the Public/Institutional District from:

A. DISCRETIONARY USES

- (1) Church.
- (2) Community club.
- (3) Day care facility
- (4) Dwelling in association with a medical facility.
- (5) Group home
- (6) Hospital
- (7) Intensive recreation.
- (8) Museum.
- (9) Parsonage.
- (10) Public Use
- (11) School
- (12) Senior Citizen's Home
- (13) Portable Classroom Units (Temporary)
- (14) Tourist information facility.

to:

A. DISCRETIONARY USES

- (1) Church.
- (2) Community club.
- (3) Day care facility
- (4) Dwelling in association with a medical facility.
- (5) Group home
- (6) Hospital
- (7) Intensive recreation.
- (8) Museum.
- (9) Parsonage.
- (10) Professional Office**
- (11) Public Use
- (12) School
- (13) Senior Citizen's Home
- (14) Portable Classroom Units (Temporary)
- (15) Tourist information facility.

First Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

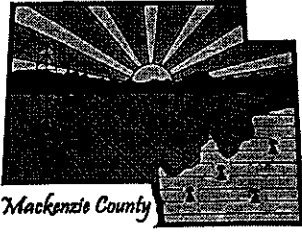
Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO and Director Reports

BACKGROUND / PROPOSAL:

Verbal reports will be provided on meeting day.

OPTIONS & BENEFITS:

For information.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

- That the Director of Corporate Services report be accepted for information.
- That the Director of Planning & Emergency Services report be accepted for information.
- That the CAO report be accepted for information.

CAO REPORT TO COUNCIL
March 13, 2007

This report is a brief overview of Mackenzie County business affairs and highlights our major projects, events, and concerns.

1. Major Projects

*hisa adopt
tender package*

Gravel Crushing

- The final tender package is ready for Council's review and approval as amended. I have reviewed this with our engineers, some contractors, and tailored it to our current gravel pit situation.
- Therefore, I recommend approval of the tender call.

2. Roads & Bridges

- We are waiting for provincial funding approvals before tendering projects. We may be required to resubmit grant applications if we were not selected from the first round. This is a political problem that needs serious attention.
- I recommend Council continue to lobby for the projects we have on our list.

3. Engineering Services

- We have received some proposals and will present them with recommendations at the March 28th meeting. We are still using current engineering people to complete prior year's projects.
- I recommend Council review the current practice of using the same engineer as developers and consider a policy that eliminates or certainly restricts this.
- I also recommend Council review overall engineering at the March 28th meeting.

4. Utilities

- We are working on final tender packages for the Zama City water and sewer projects and they should be out by the end of March. We are also negotiating with Apache for a long term water agreement.
- The water and sewer projects in Fort Vermilion and La Crete are being reviewed along with funding options and provincial funding requests.

- The water research and development project in Ward 9 is moving forward and the current plan is to complete two wells and if they “prove-up” they will become monitor wells. We would drill a production well at the best site when required by industry and an appropriate agreement is negotiated.
- I recommend we proceed with the Zama and Apache project as soon as possible. (attachment on page 1-2)
- I recommend we proceed with the Ward 9 project as planned and approve funding. (see page 217 of Council package)

5. County Buildings

- Over the past few months building needs and wishes have been discussed by Council and staff.
- I suggest the following be considered by Council to help direct the building committee.

La Crete

- a. The **La Crete office** has been sold therefore the committee should establish a draft plan for a new administration building that would include administration staff for all departments and functions currently in La Crete. I recommend this plan be amended, approved, and adopted by Council for tendering no later than August/September of 2007 with construction completion in 2008.
- b. The committee review the need for a **new shop** and determine timelines. This will determine if we should approve the addition of a wash bay to the current shop. I recommend we build the new wash bay, modernize the office, clean up the yard, and stay on site for few more years.
- c. The committee review all municipal buildings in La Crete and report to Council on status.

Fort Vermilion

- a. The **County corporate office** needs serious attention and expansion as it's extremely crowded with no room to work properly or expand. I recommend Council instruct the building committee to develop an action plan for Council adoption and tendering no later than August/September of 2007 with construction completion in 2008.
- b. The County **shop wash bay** expansion project is a priority item and will greatly benefit the public works operations. I recommend

Council instruct the building committee or administration to proceed with this project as budgeted.

- c. The **ambulance and fire buildings** are in very poor condition and very dysfunctional. The cost of renovation to get them to a respectable condition would be prohibitive. I recommend Council instruct the building committee to develop a plan to replace the two with one new building and provide Council with options by June 2007.
- d. The **water treatment plant** building is in poor repair and I recommend Council instruct the building committee to review options for aesthetic and functional needs, ie. proper lunch room and maintenance area.

Zama City

- a. I recently spent time in Zama meeting industry and reviewing the municipal buildings. I was advised by one major industrial taxpayer that Zama is not a Hamlet of 300 people but probably 3,000-5,000 in the summer and 5,000-10,000 in the winter and would continue on at this rate for many years. Our municipal infrastructure was designed for a small population and the **water treatment plant** is a significant step forward.
- b. I recommend Council instruct the building committee to develop a plan for a **multi-use office building** for Council review by June 2007.

6. Staff, Health, Towns

- In camera discussion.

In conclusion there is a lot of "things" happening and I feel we are getting a handle on most. However, Council must stay strong, united and continue planning for the future.

Thank you.

March 10, 2007

To: Bill Kostiw, Chief Administrative Officer, for the MD of Mackenzie #23

As requested regarding the Zama City water well, to have your Zama City engineers approve this use.

Currently our Apache water well, which produces 28M³/Day, is just keeping up, but this will change soon and we will require trucked in water to keep up with demand.

The new Zama City water well - - We ask approval to use a max of 4 truck loads a week from this well. Each truck will hold 16 M³, for a total of 64M³ a week. Again this would be a maximum amount. We estimate a realistic average of around 2 loads or less a week, for a total of 32M³. Demand is mainly dependent on weather conditions, (washing trucks) & camp attendance.

We request approval to install a 400 GPM pump with a 7.5 HP driver to pump into the truck to reduce loading time. We understand the well to be 10 Ms deep and install a 2" discharge line to surface. At surface we will lower an insulated shed that is shaped like a large green bell over the well head. There will be an electric heater inside to keep things from freezing. Power will be supplied by a gen-set or from the grid located about 250 M from well head.

We would also ask, if it is possible, to approve to use 2 truck loads a day in the event our current water well fails, for a total of 32M³/Day, or 224M³ a week. Currently we do not expect this to happen.

We understand that this usage is on a temporary basis, until Zama City starts using this well. By this time we hope to have an alternative water supply or plan. We will also record every volume of water taken from this well with dates for your records should you require it. We are waiting for your approval to proceed. If you require any further data, please call 780-683-8021 or 780-683-8001.

We greatly appreciate your suggestion to temporarily use this well to help Apache get over our water issues and not take water from your current Zama water plant to reduce any burden on your current system.

Thank You

John Goossens

Plt / Maint Foreman

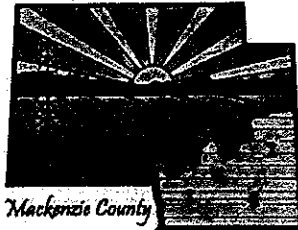
Zama Operations

780-683-8021

Please cc all correspondences to my alternate:

Doug Scott.

doug.scott@apachecorp.com



Mackenzie County
P.O Box 640, Fort Vermilion AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

March 13, 2007

John Goossens
Apache Canada Ltd.
Zama Operations
Zama AB T0H 4E0

Attention: John Goossens, Plt/Maintenance Foreman

Dear Mr. Goossens:

This letter is further to our discussion and your letter of March 10, 2007 in regards to inter water supply.

I do confirm Apache may use the "New Well" at no cost for water until we get the new plant operating and work out other water agreements. I have discussed long term water supply with Don Percy and await his response. I also confirm that we would sell Apache the requested amount of water from the existing plant at the same rate as supplied to other commercial consumers in Zama City.

I suggest you contact Allan McCann at (780) 437-1154 to confirm the well depth or preferred pump depth as well as other regulatory requirements. Once this is worked out you may access the water from the new well at your discretion.

Thank you for working with Mackenzie County to get this project underway. Please provide us with 'As Built' sketches of the completed project and if we can be of further assistance please call.

Yours truly,

Bill Kosiw,
Chief Administrative Officer

Cc Allan McCann – (780) 435-1154
Omni McCann Consultants, Edmonton AB
Operations Committee, Mackenzie County
John Klassen – (780) 841-1680
Manager of Utilities, Mackenzie County

MACKENZIE COUNTY

Contract: 1005173
Local Crushing & Stockpiling

CONTRACT NUMBER: 1005173
Revised March 12/2007

MACKENZIE COUNTY CONTRACT AND SPECIFICATIONS

for

LOCAL CRUSHING & STOCKPILING

Fitler	SE	8-110-15-W5M
North Vermilion	RL Lot	9-108-13-W5M
West La Crete	NW	4-106-16-W5M

Overburden Removal, Crushing, Stockpiling,
and Other Work

Mackenzie County _____

Contractor _____

MACKENZIE COUNTY

Contract: 1005173
Local Crushing & Stockpiling

NOTE TO BIDDERS

For information regarding this project, you may contact the CAO of Mackenzie County, (780-927-3718)

Sealed tenders **must** be received no later than **March 28, 2007 at 1:00 p.m.** local time at the County office in **Fort Vermillion, AB.**

Tenders will be opened on **March 28, 2007 at 1:30 p.m.** local time at the County office in Fort Vermillion, AB. Public may be present.

Facsimile changes to the unit price schedule will be accepted. Facsimile (FAX) messages may be sent to (780) 927-4266, marked "ATTENTION: LOCAL CRUSHING AND STOCKPILING TENDER" on a copy of Form C58 found in this tender package. To be acceptable, the form must be received prior to 12 noon March 13, 2007. The bidder must phone to advise of the fax in order to keep it secure.

The Owner or their Engineering Consultants, reserves the right to accept or reject any or all tenders and to waive irregularities and informalities at its discretion. By the act of submitting its bid, the Bidder waives any right to contest in any legal proceeding or action the right of the Owner to award the work to whomever it chooses, in its sole and unfettered discretion, and for whatever reasons the Owner deems appropriate. Without limiting the generality of the foregoing, the Owner may consider any other factor besides price and capability to perform the work that it deems in its sole discretion to be relevant to its decision.

Mackenzie County _____

Contractor _____

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INSTRUCTIONS TO BIDDERS

GENERAL SCOPE OF WORK

Operations under this Contract shall include three pits within Mackenzie County. These include, Fidler, North Vermillion and West LaCrete. The work can include clearing and piling of existing brush and/or timber salvage where applicable. Topsoil, subsoil and overburden will be removed and piled in the designated areas to expose the existing aggregate. Topsoil and subsoil shall be removed with the appropriate equipment to prevent contamination.

The Contractor shall mine the aggregate completely within the designated boundaries. The aggregate shall be crushed to meet the specification outlined in the Section 5.5, Scope of Work. All reject material shall be placed in the depleted pit bottom. All slopes and buffer zones must meet the criteria set out in the individual Pit Operating plans. Pit reclamation is not included within this Contract.

Tenders must be accompanied by a Bid Bond in the amount of 10% of the Total Tender.

1. INSTRUCTION TO BIDDERS**1.1 CONDITIONS FOR TENDER SUBMISSIONS**

Bidders may submit tenders at the following location only:

Mackenzie County
PO Box 640
Fort Vermillion, AB T0H 1N0
Phone: (780) 927-3718

Bidders may submit Tenders only up to **March 28, 2007 at 1:00 p.m.** local time.

Bidders must submit Tenders on the forms issued with this Tender document.

When submitting a Tender, all pages entitled "Tender Forms" and all addenda issued by Mackenzie County must be submitted, sealed in the envelope provided, to the CAO (Chief Administrative Officer) of Mackenzie County at the above noted address, marked "Local Crushing and Stockpiling Tender" with the Tender number, time and date of tender opening clearly marked on the lower right hand corner of the envelope.

A Bidder must indicate its name and address clearly in the upper left hand corner of the envelope so that the tender submission can be identified.

1.2 COMPLETING TENDER FORMS

The "Unit Price Schedule" must be completed by:

Mackenzie County _____

Contractor _____

INSTRUCTIONS TO BIDDERS

- showing the Unit Price (where applicable), and the total for each item in the "Total Bid" column; (in case of discrepancy, the unit price figure will take precedence), and
- showing the tendered lump sum (where applicable) in the "Total Bid" column, and
- showing the sum of all tender item total in the space marked "Total Tender".

The tender must be signed by an authorized representative of the Bidder; and

- the official title of the Bidder must be shown, and
- the official seal of the Bidder must be affixed, or the signature must be witnessed and the Affidavit of Execution of the Witness must be completed.

The bid bond accompanying the Tender, in the amount of 10% of the Tender and made out to Mackenzie County, must be signed and sealed in the space provided, by both the Bidder or his authorized representative, and the Bonding Company. A certified cheque, bank draft or letter of credit may be used in lieu of a bid bond, it shall be made payable to the "Mackenzie County".

1.3 ADDENDA

Addenda, when issued, form part of the Tender document. The Bidder shall acknowledge receipt of each addendum in the space provided on the Tender forms. The individual items included in the addendum shall be added, deleted or changed in accordance with the instructions contained in the addendum letter. A copy of each addendum will be inserted at the end of the Tender document.

When an addendum is issued by the Owner, the covering letter containing instruction regarding the addendum shall be attached to the inside front cover of the "Contract and Specifications" book. The individual items included in the addendum shall be inserted in accordance with the covering letter. Addenda, when issued, form part of these Contract documents.

1.4 CHANGES OR WITHDRAWALS OF TENDER SUBMISSIONS

Bidders are advised that requests for withdrawal of Tender submissions must comply with the conditions of Alberta Transportation's *Standard Specifications for Highway Construction* (Edition 12, 2005) "Specification 1.2 General Specifications".

A Bidder wishing to make changes to its Tender before the time set for receiving Tenders may withdraw the Tender submission in accordance with the conditions of Alberta Transportation's *Standard Specifications for Highway Construction* (Edition 12, 2005) "Specification 1.2 General Specifications". The modified Tender may then be resubmitted in the same sealed envelope, up to the time and date set for receiving Tenders.

Alternatively, if this change is to the unit price schedule only, the Bidder may send a facsimile (FAX) message to (780) 927-3718, marked "ATTENTION: CAO MACKENZIE COUNTY, LOCAL CRUSHING AND STOCKPILING TENDER" on a copy of Form C58 found in this tender package. To be acceptable, the form must be received no later than the time and date shown for receiving Tenders.

Mackenzie County _____

Contractor _____

INSTRUCTIONS TO BIDDERS

The Owner accepts no responsibility for faxed changes. It is the Bidder's responsibility to confirm receipt of any faxed changes.

1.5 PROJECT INQUIRIES

For information regarding this project, you may contact:

CAO Mackenzie County
(780)- 927-3718
Fax (780)-927-4266

Project Services Tech.
Mackenzie County
(780)- 927-3718

Bob Winship
Stewart,Weir Co. Ltd.
(780)-410-2580

1.6 PRE CONSTRUCTION AND SAFETY MEETING

A pre construction meeting must be held with the Contractors authorized representative, the County's engineers and the County's CAO or Designate.

1.7 SIGNED CONTRACT PACKAGE

The Contract Forms, Statutory Declarations and any other applicable forms and schedules will be completed by the successful bidder and included in the signed Contract.

1.8 SAFETY PRE-QUALIFICATION

Contracts will only be awarded to Bidders who, prior to the time fixed for receiving tenders, possess a Certificate of Recognition (COR) which is relevant to their industry and which is recognized by Alberta Human Resources and Employment, Workplace Health and Safety.

Bidders are advised that a small employer's Certificate of Recognition (for employers with less than ten employees) is not considered acceptable.

For Bidders, who have not obtained a Certificate of Recognition, a valid Temporary Letter of Certification (TLC) issued by the Alberta Construction Safety Association (ACSA) will be considered acceptable.

Confirmation that the Bidder possesses a COR or a valid TLC will be obtained through the Alberta Construction Safety Association.

Prospective Bidders, who do not possess a COR and wish to obtain information about obtaining a COR or TLC, are advised to contact:

The Alberta Construction Safety AssociationEdmonton Office

#101, 13025 St. Albert Trail
Edmonton, AB T5L 5G2
Phone: (780) 453-3311
3710

Fax: (780) 455-1120

Email: edmonton@acsa-safety.org

Calgary Office

#201, 2725 - 12th Street, NE
Calgary, AB T2E 7J2

Phone: (403) 291-

Fax: (403) 250-2852

Email: calgary@acsa-safety.org

INSTRUCTIONS TO BIDDERS

Toll Free Numbers:

Phone: 1-800-661-2272
Fax: 1-877-441-0440

Phone: 1-800-661-6090
Fax: 1-877-258-5881

1.9 REFERENCE PLANS AND DRAWINGS

Referenced plans and drawings which are not bound in this Tender document may be obtained from the Mackenzie County Office, 4511-46ave, Fort Vermillion, AB. (780)-927-3718 or Stewart, Weir Co. Ltd. #140, 2121 Premier Way, Sherwood Park, AB. (780) 410-2580.

TENDER FORMS

2. TENDER FORMS

2.1 BIDDERS SCHEDULE FOR WORK

Bidders are required to submit, along with their tender, this schedule sheet showing their proposed starting date and completion date of this project.

Project	Starting Date	*Completion Date
Fitler	ASAP	June 15/2007
North Vermillion	ASAP	June 15/2007
West La Crete	ASAP	August 1/2007

The start date shall be ASAP. An extension of the completion date may be granted if the crushing is underway, with a minimum of 25,000 m3 in either Fitler or North Vermillion by June 15/2007 and West LaCrete by August 1/2007

***N.B. Completion dates that exceed the Contract Completion Date will be considered a qualified bid and may be rejected.**

Contractor's Signature

Date

TENDER FORMS

2.2 TENDER FOR CONSTRUCTION

To the Chief Administrative Officer, of Mackenzie County of the Province of Alberta:

(Name of Contractor)

The undersigned hereby tenders and agrees to execute and construct all work of every description required in the construction and final completion of the following work:

LOCAL CRUSHING & STOCKPILING

Fitler	SE	8-110-15-W5M
North Vermilion	RL Lot	9-108-13-W5M
West La Crete	NW	4-106-16-W5M

Overburden Removal, Crushing, Stockpiling, and Other Work

in strict accordance with the plans and specifications, for the unit prices in the unit price schedule enclosed.

The undersigned acknowledges receipt of the following addenda,

which shall form part of the Tender document.

Mackenzie County

Contractor

TENDER FORMS

2.3 FITLER, UNIT PRICE SCHEDULE A

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1	lump sum	lump sum		\$ _____
2	Clearing and grubbing (S.P.)	1.7 ha	lump sum	Lump sum		\$ _____
3	Stripping of topsoil, subsoil and overburden (S.P.)	41,250	m ³	\$ _____	per cubic metre	\$ _____
4	Crush to Stockpile Filtler 16mm Topsize as defined in Table 5.5.1. (S.P.)	50,000	m ³	\$ _____	per cubic metre	\$ _____
TOTAL SCHEDULE A						

TENDER FORMS

2.4 NORTH VERMILION UNIT PRICE SCHEDULE B

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1	lump sum	lump sum		\$ _____
2	Clearing and grubbing (S.P.)	4 ha	lump sum	lump sum		\$ _____
3	Stripping of topsoil, subsoil and overburden (S.P.)	37,500	m ³	\$ _____	per cubic metre	\$ _____
4	Crush to Stockpile North Vermillion 20mm Topsize as defined in Table 5.5.1 (S.P.)	50,000	m ³	\$ _____	per cubic metre	\$ _____
TOTAL SCHEDULE B						\$ _____

Mackenzie County _____

Contractor _____

TENDER FORMS

2.5 WEST LACRETE UNIT PRICE SCHEDULE C - DELETABLE

*** NOTE: BID ITEM 5 WILL BE 75,000 M3 OR FULL DEPLETION OF PIT**

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1	lump sum	lump sum		\$ _____
2	Clearing and grubbing (S.P.)	1.3 ha	lump sum	lump sum		\$ _____
3	Stripping of topsoil, subsoil and overburden (S.P.)	56,490	m ³	\$ _____	per cubic metre	\$ _____
4	Crush to Stockpile West LaCrete 20mm Topsize as defined in Table 5.5.1 (S.P.)	75,000	m ³	\$ _____	per cubic metre	\$ _____
TOTAL SCHEDULE C						\$ _____

SCHEDULE ITEM TOTALS

TOTAL SCHEDULE A	\$ _____
TOTAL SCHEDULE B	\$ _____
TOTAL SCHEDULE C	\$ _____
TOTAL TENDER	\$ _____

TENDER FORMS

2.6 TENDER AGREEMENT

The Owner reserves the right to accept or reject any or all tenders and to waive irregularities and informalities at its discretion. The Owner reserves the right to accept a tender other than the lowest tender without stating reasons. By the act of submitting its bid, the Bidder waives any right to contest in any legal proceeding or action the right of the Owner to award the work to whomever it chooses, in its sole and unfettered discretion, and for whatever reasons the Owner deems appropriate. Without limiting the generality of the foregoing, the Owner may consider any other factor besides price and capability to perform the work that it deems in its sole discretion to be relevant to its decision.

2.6.1 Tender Security

The Undersigned encloses herewith as a deposit, a bid bond or a certified cheque payable to the Mackenzie County of the Province of Alberta for ten percent (10%) of the Tender Bid Amount which will be held by Mackenzie County.

The undersigned hereby agrees that if, within twenty-one (21) days after the Contract is presented to him for signature, hand delivered or sent by registered mail or courier addressed to him at the address stated in the tender, the undersigned refused or fails:

- a) to sign and return to Mackenzie County the Contract for the performance of the Work and the supplying of Material covered by this tender; or
- b) to provide the security for the performance of the Contract and for the labour and material payment as required by Special Provisions; or
- c) to provide insurance as required by the Alberta Transportation's *Standard Specifications for Highway Construction* (Edition 12, 2005);

the bid bond or deposit shall be subject to forfeiture to Mackenzie County, and if a Contract for that Work and Material is then entered into with some other person for a greater amount, the Undersigned is liable to Mackenzie County in the amount equal to the difference between the amount of his tender and the amount of the Contract actually entered into; the maximum not exceeding the amount of the security required under this section.

2.6.2 Tender Withdrawal

The undersigned hereby agrees that he will not withdraw this tender after the time fixed for receiving tenders,

- a) until some other person has entered into a Contract with the Mackenzie County for the performance of the work and/or the supplying of the materials specified in the notice inviting tenders, or
- b) until thirty-five (35) days after the time fixed for receiving this tender,

whichever first occurs.

TENDER FORMS

2.7 AGREEMENT

Should this tender be accepted, the undersigned agrees to enter into written agreement with Mackenzie County for the faithful performance of the works covered by this tender, in accordance with the said plans and specifications and complete the said work for Schedule "A", Schedule "B" and Schedule "C" as per section 2.1.

Mackenzie County_____

Contractor_____

TENDER FORMS

2.8 TENDER SIGNING AND SEALING

An authorized signing officer shall affix his signature to this Tender. The Tender shall be either sealed with the Company Seal, or the Affidavit of Execution of the Witness shall be completed. Failure to comply may result in the tender being rejected.

<p>AFFIDAVIT OF EXECUTION CANADA PROVINCE OF ALBERTA TO WIT:</p>	<p>(Seal)</p>
<p>I, _____ of the City of _____ in the Province of _____ make oath and say:</p>	
<p>(1) That I was personally present and did see _____ named in the annexed instrument, and who is known to me to be the person named therein, duly sign and execute the same for the purposes named therein; that the same was executed at the _____ of _____ in the said Province, and that I am the _____ subscribing witness thereto;</p>	<p>_____ Contractor's Name (Company Name)</p>
<p>(2) That I personally know the said _____ and he is in my belief of the full age of eighteen years.</p>	<p>_____ Authorized Signature</p>
<p>SWORN before me at the City of _____</p>	<p>_____ Address</p>
<p>in the Province of Alberta, this _____ day of _____ 20____.</p>	<p>_____ Postal Code</p>
<p>_____ Witness Sign Here</p>	<p>_____ Contractor's Telephone Number</p>
<p>_____ A Commissioner for Oaths in and for the Province of Alberta.</p>	<p>_____ Witness</p>
	<p>_____ Date</p>

CONTRACT FORMS

3. CONTRACT FORMS

MACKENZIE COUNTY

CONTRACT (Page 1)

THIS Agreement made and concluded in duplicate as of this _____ day of _____, 20___, between Mackenzie County (hereinafter called "Mackenzie County") the first part and _____ of the _____ in the Province of _____ (hereinafter called "the Contractor") of the second part.

WITNESSETH, that for and in consideration of the covenants and agreements on the part of Mackenzie County, hereinafter contained and the prices hereinafter mentioned, the Contractor for himself, his executors, administrators and assigns, covenants and agrees with Mackenzie County to do, furnish and perform the works, materials, matters, and things required to be done, furnished and performed, in the manner hereinafter described, in connection with the following work or works, namely:

LOCAL CRUSHING & STOCKPILING

Fitler	SE 8-110-15-W5M
North Vermilion	RL Lot 9-108-13-W5M
West La Crete	NW 4-106-16-W5M

Overburden Removal, Crushing, Stockpiling, and Other Works (as agreed to)

in strict accordance with the plans and specifications of said work hereto attached, and to deliver the same as per article 2.7.

Mackenzie County_____

Contractor_____

CONTRACT FORMS

MACKENZIE COUNTY

CONTRACT (Page 2)

IT is mutually agreed that the attached tender or proposal and bond of the Contractor, together with the plans, specifications and any special provisions herein designated and referred to are hereby made and shall be considered part of this Agreement the same as if herein fully set forth.

IN CONSIDERATION WHEREOF, and upon the Contractor fully completing and executing in every particular the work herein Contracted for within the time hereinbefore set out, and upon the said Contractor satisfying the said Mackenzie County that all just claims for labour and materials and for damages in connection with the work have been paid, the said Mackenzie County covenants, promises and agrees to pay unto and to the said Contractor for the actual amount of work done and materials in place at the unit prices stated in the Contractor's attached proposal or tender.

IN WITNESS WHEREOF, the Contractor has hereunto set his hand and seal as of the day and year herein mentioned, and these presents have been signed and sealed by the representatives of Mackenzie County, on behalf of Mackenzie County.

SIGNED, SEALED AND DELIVERED BY THE CONTRACTOR IN THE PRESENCE OF:	

_____	_____
Witness	Contractor

_____ Contractor

SIGNED AND SEALED ON BEHALF OF MACKENZIE COUNTY	

_____	per _____
_____	per _____
Witness	

TENDER FORMS

2.3 FITLER, UNIT PRICE SCHEDULE A (1)

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1	lump sum	lump sum		\$ _____
2	Clearing and grubbing (S.P.)	1.7 ha	lump sum	Lump sum		\$ _____
3	Stripping of topsoil, subsoil and overburden (S.P.)	41,250	m ³	\$ _____	per cubic metre	\$ _____
4	Crush to Stockpile Filtler 16mm Topsize as defined in Table 5.5.1. (S.P.)	50,000	m ³	\$ _____	per cubic metre	\$ _____
TOTAL SCHEDULE A(1)						

FITLER, UNIT PRICE SCHEDULE A (2)

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1	lump sum	lump sum		\$ _____
2	Clearing and grubbing (S.P.)	1.7 ha	lump sum	Lump sum		\$ _____
3	Stripping of topsoil, subsoil and overburden (S.P.)	60,000	m ³	\$ _____	per cubic metre	\$ _____
4	Crush to Stockpile Filtler 16mm Topsize as defined in Table 5.5.1. (S.P.)	75,000	m ³	\$ _____	per cubic metre	\$ _____
TOTAL SCHEDULE A(2)						\$ _____

Mackenzie County _____

Contractor _____

TENDER FORMS

2.4 NORTH VERMILION UNIT PRICE SCHEDULE B (1)

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1	lump sum	lump sum		\$ _____
2	Clearing and grubbing (S.P.)	4 ha	lump sum	lump sum		\$ _____
3	Stripping of topsoil, subsoil and overburden (S.P.)	37,500	m ³	\$ _____	per cubic metre	\$ _____
4	Crush to Stockpile North Vermillion 20mm Topsize as defined in Table 5.5.1 (S.P.)	50,000	m ³	\$ _____	per cubic metre	\$ _____
TOTAL SCHEDULE B1						\$ _____

NORTH VERMILION UNIT PRICE SCHEDULE B (2)

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1	lump sum	lump sum		\$ _____
2	Clearing and grubbing (S.P.)	4 ha	lump sum	lump sum		\$ _____
3	Stripping of topsoil, subsoil and overburden (S.P.)	53,750	m ³	\$ _____	per cubic metre	\$ _____
4	Crush to Stockpile North Vermillion 20mm Topsize as defined in Table 5.5.1 (S.P.)	75,000	m ³	\$ _____	per cubic metre	\$ _____
TOTAL SCHEDULE B2						\$ _____

Mackenzie County _____

Contractor _____

TENDER FORMS

2.5 WEST LACRETE UNIT PRICE SCHEDULE C - DELETABLE

*** NOTE: BID ITEM 5 WILL BE 75,000 M3 OR FULL DEPLETION OF PIT**

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (1.2.13)	1	lump sum	lump sum		\$ _____
2	Clearing and grubbing (S.P.)	1.3 ha	lump sum	lump sum		\$ _____
3	Stripping of topsoil, subsoil and overburden (S.P.)	56,490	m ³	\$ _____	per cubic metre	\$ _____
4	Crush to Stockpile West LaCrete 20mm Topsize as defined in Table 5.5.1 (S.P.)	75,000	m ³	\$ _____	per cubic metre	\$ _____
TOTAL SCHEDULE C						\$ _____

SCHEDULE ITEM TOTALS

TOTAL SCHEDULE A(1)	\$ _____
TOTAL SCHEDULE B(1)	\$ _____
TOTAL SCHEDULE C	\$ _____
TOTAL TENDER	\$ _____

TOTAL SCHEDULE A(2)	\$ _____
TOTAL SCHEDULE B(2)	\$ _____
TOTAL SCHEDULE C	\$ _____
TOTAL TENDER	\$ _____

SPECIAL PROVISIONS

5.8.1 Cubic Metre Measurement

Prior to stockpiling operations, the Contractor shall provide the Owner notice of startup **14 days** in advance of startup.

The Consultant will take original and final measurements only.

Original measurements will be made by cross-sectioning the completed stockpile base constructed by the Contractor.

Final measurements will be determined by cross-sectioning the completed stockpile. No allowance will be made for settlement of the stockpile or the stockpile base.

The Contractor shall notify the Consultant when the stockpile base is constructed and when the stockpile is completed so that measurements can be taken. The Contractor shall ensure that the volume of the completed stockpile is a minimum of 95% of the tender amount prior to requesting final measurement.

Scale measurements may be used by the Contractor during the project, however, cross-sectioning will be used for the final measurements.

5.8.2 Payment

Payment will be made at the applicable unit price bid for the quantity measured, up to a maximum of 110% of the tender amount.

Quantities measured in excess of 110% of the Tender amount will be paid for at 66% of the applicable unit price bid.

Payment will include full compensation for constructing the stockpile base, excavating and loading to crusher, processing, hauling and stockpiling the aggregate in accordance with the bid items.

No payment will be made for material rejected by the Consultant, or material that does not meet the applicable specifications. Rejected materials shall be stockpiled at a location approved by the Consultant.

Payment for acceptable aggregate will be made based on the measured quantity (in cubic meters) placed in stockpile and the Engineers statement of quantities will be the final cost approved by the County.

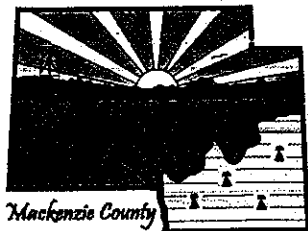
5.9 CONTRACT CRUSHING QUANTITY REQUIREMENTS

The quantities shown in the Unit Price Schedules are approximate. By mutual agreement between the Contractor and Mackenzie County, contract quantities and/or individual pit quantities may be increased. No additional compensation or adjustment to the unit bid prices will be considered for any alterations to estimated Contract volumes.

5.10 AGGREGATE QUALITY TESTING

For this Contract, the Contractor will provide Quality Control as per section 3.2.3.2.3 of the AIT Standard Specifications for Highway Construction. Quality Assurance will be done by the Consultant at the discretion of Mackenzie County.

9. a)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	Bylaw 616.07 to Amend Bylaw 596/06 Road Closure Adjacent to the North Boundary of NW 10-104-17-W5M Tompkins Landing

BACKGROUND / PROPOSAL:

Bylaw 596/06 to close a portion of government road allowance on the north boundary of NW 10-104-17-W5M was adopted by Council at their January 9, 2007 meeting. Alberta Land Titles rejected Bylaw 596/06 as the description used did not meet all criteria. In Alberta Land Title's rejection notice, they suggest recommended wording for Bylaw 596/06 which was confirmed with a follow up phone call.

OPTIONS & BENEFITS:

On September 5, 2006, a request was sent to Alberta Land Titles requesting the recommended wording for Bylaw 596/06. Alberta Land Titles responded with two choices for the road closure. One description requires that the total amount of hectares be provided in the description. The description that was used for Bylaw 596/06 required that a plan number and the total amount of hectors be submitted with the bylaw for registration.

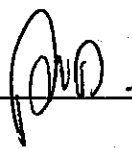
Since a plan is not being submitted with Bylaw 596/06, Alberta Registries suggests that the description would be acceptable if lines four and five in Bylaw 596/06 were removed. Bylaw 616/07 amends the road description in Bylaw 596/06.

COSTS & SOURCE OF FUNDING:

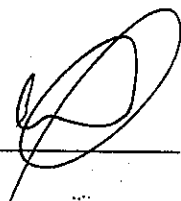
N/A

Author: Eva Schmidt
Planning Supervisor

Review By:



CAO



RECOMMENDED ACTION:

MOTION 1

That first reading be given to Bylaw 616/07 being a bylaw amending the road description in Bylaw 596/06 for the road closure bylaw to close a portion of government road allowance adjacent to the north boundary of NW 10-104-17-W5M.

MOTION 2

That second reading be given to Bylaw 616/07 being a bylaw amending the road description in Bylaw 596/06 for the road closure bylaw to close a portion of government road allowance adjacent to the north boundary of NW 10-104-17-W5M.

MOTION 3

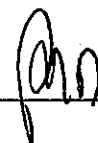
That consideration be given to go to third reading of Bylaw 616/07 being a bylaw amending the road description in Bylaw 596/06 for the road closure bylaw to close a portion of government road allowance adjacent to the north boundary of NW 10-104-17-W5M at this meeting.

MOTION 4

That third reading be given to Bylaw 616/07 being a bylaw amending the road description in Bylaw 596/06 for the road closure bylaw to close a portion of government road allowance adjacent to the north boundary of NW 10-104-17-W5M.

Author: Eva Schmidt
Planning Supervisor

Review By:



CAO

BYLAW NO. 596/06

BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF A PUBLIC ROAD
ALLOWANCE IN ACCORDANCE WITH SECTIONS 22, 24 AND 606 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.


WHEREAS, Council of the Municipal District of Mackenzie No. 23 has determined that the road allowance as outlined on Schedule A attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw has been published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of the Municipal District of Mackenzie No. 23 does hereby close and sell the road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

1. Meridian 5 Range 17 Township 104
All that portion of Government Road Allowance
Adjacent to the north boundary of the Northwest of Section 10,
Lying within the limits of Plan 062 _____
containing _____ hectares (_____ acres) more or less.
Excepting thereout all mines and minerals.

First reading given on the 12th day of September, 2006.



Bill Neufeld, Reeve



Carol Gabriel, Executive Assistant

Approved this 23 day of NOVEMBER, 2006.



Minister of Alberta Infrastructure and Transportation

Second reading given on the 9th day of January, 2007.

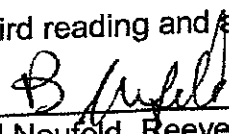


Bill Neufeld, Reeve



Carol Gabriel, Executive Assistant

Third reading and assent given on the 9th day of January, 2007



Bill Neufeld, Reeve



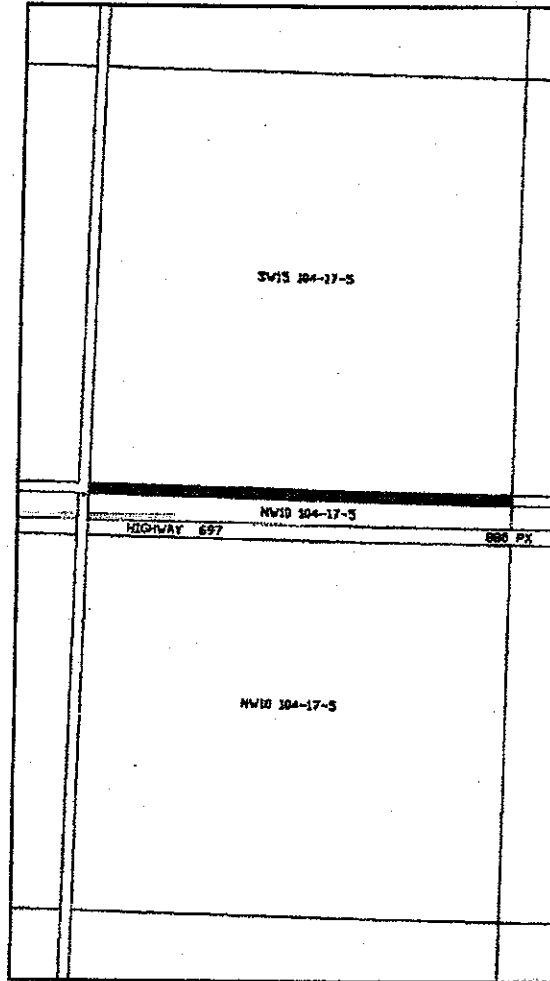
Carol Gabriel, Executive Assistant


BYLAW NO. 596/06

SCHEDULE "A"

1. That the land use designation of the following property known as:

All of the original government road allowance adjoining the north boundary of the NW 10-104-17-W5M be subject to a road closure as it is no longer required by the travelling public.





Bill Neufeld, Reeve



Carol Gabriel, Executive Assistant

EFFECTIVE THIS 9th DAY OF January, 2007.

BYLAW NO. 616/07

**BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A PORTION OF A GOVERNMENT ROAD
ALLOWANCE IN ACCORDANCE WITH SECTIONS 22 AND 606 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26, REVISED STATUTES OF
ALBERTA 2000.**

WHEREAS, Council of the Municipal District of Mackenzie No. 23 passed all three readings of Bylaw 596/06 thereby closing a portion of government road allowance adjacent to the north boundary of NW 10-104-17-W5M in accordance with the Municipal Government Act Revised Statutes of Alberta 2000, and

WHEREAS, Bylaw 596/06 requires description amendments as specified by Alberta Registries prior to registration, and

NOW THEREFORE, be it resolved that the Council of the Municipal District of Mackenzie No. 23 does hereby amend the road description in Bylaw 596/06 to read as follows:

1. **MERIDIAN 5 RANGE 17 TOWNSHIP 104**
All that portion of government road allowance adjacent to the north boundary of the Northwest section of 10.
Excepting thereout all mines and minerals
2. That this Bylaw shall come into effect upon the passing of the third and final reading of this Bylaw.

First reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

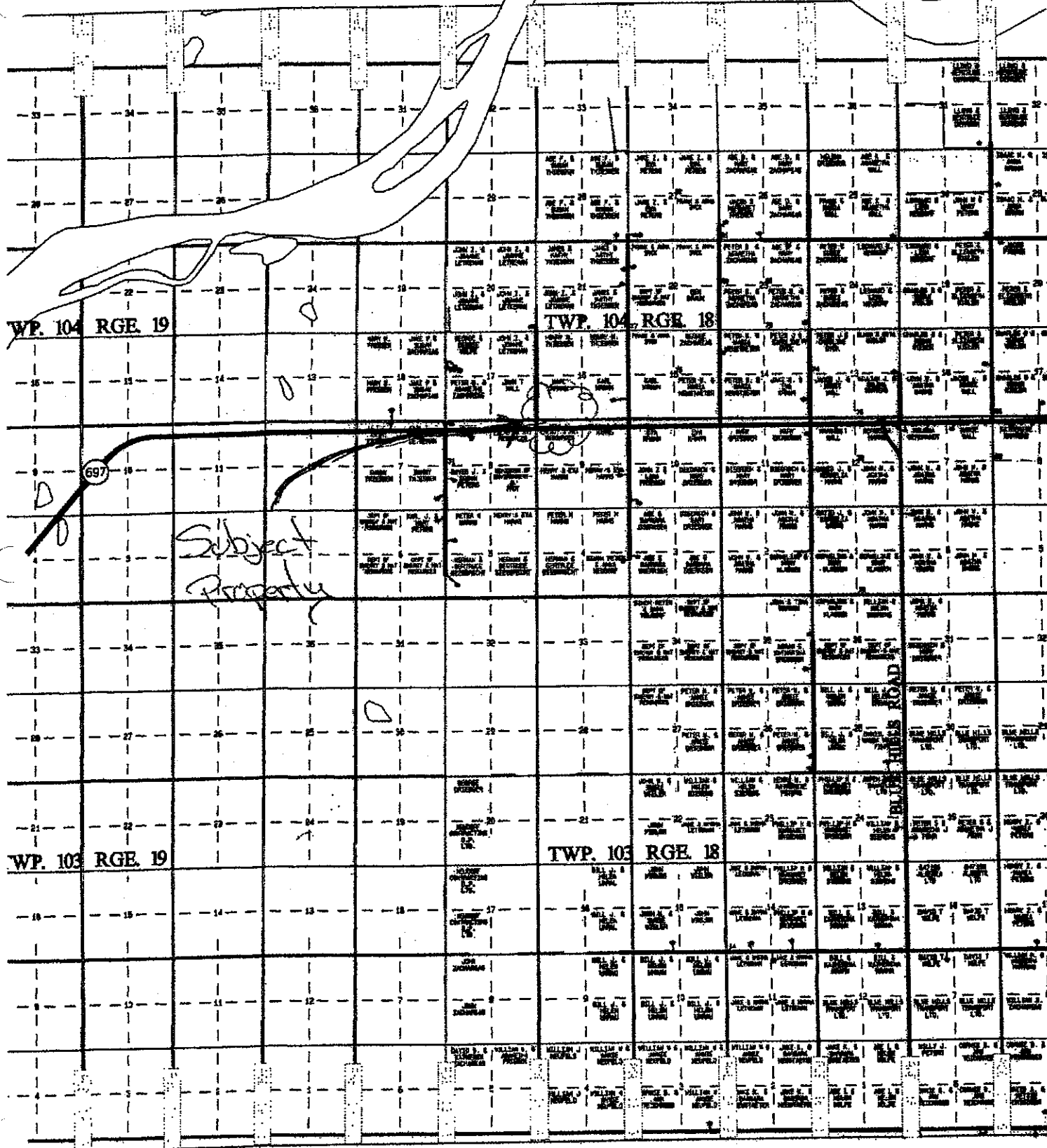
Carol Gabriel, Executive Assistant

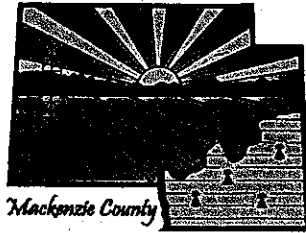
Third Reading and Assent given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

TOMPKINS LANDING & AREA





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	Bylaw 617/07 Land Use Bylaw Amendment to Rezone NW 35-105-15-W5M from Agricultural District 1 "A1" to Rural Country Residential District 3 "RC3"

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone NW 35-105-15-W5M from Agricultural District 1 (A1) to Rural Country Residential District 3 (RC3) to allow for a multi-lot country residential development.

OPTIONS & BENEFITS:

The subject quarter section is located southeast of La Crete, directly south of La Crete Access South in Buffalo Lake Estates. The proposed rezoning would create multiple residential lots approximately 0.5 miles (0.8 kms) from the new hamlet boundaries. The hamlet boundary located west of the subject property is listed as Phase 3 (Long Term) development in the La Crete Area Structure Plan.

COSTS & SOURCE OF FUNDING:

Borne by the developer.


RECOMMENDED ACTION:

MOTION 1


That first reading be given to Bylaw 617/07 being a Land Use Bylaw Amendment to rezone NW 35-105-15-W5M from Agricultural District 1 "A1" to Rural Country Residential District 3 "RC3".

Author: Eva Schmidt,
Planning Supervisor

Reviewed by:



CAO



BYLAW NO. 617/07

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw,
and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has
deemed it desirable to amend the Mackenzie County Land Use Bylaw to
accommodate a rural country residential subdivision.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE
PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS
FOLLOWS:

1. That the land use designation of the subject parcel known as Part of
NW 35-105-15-W5M be rezoned from Agricultural District 1 "A1" to
Rural Country Residential District 3 "RC3".

First Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

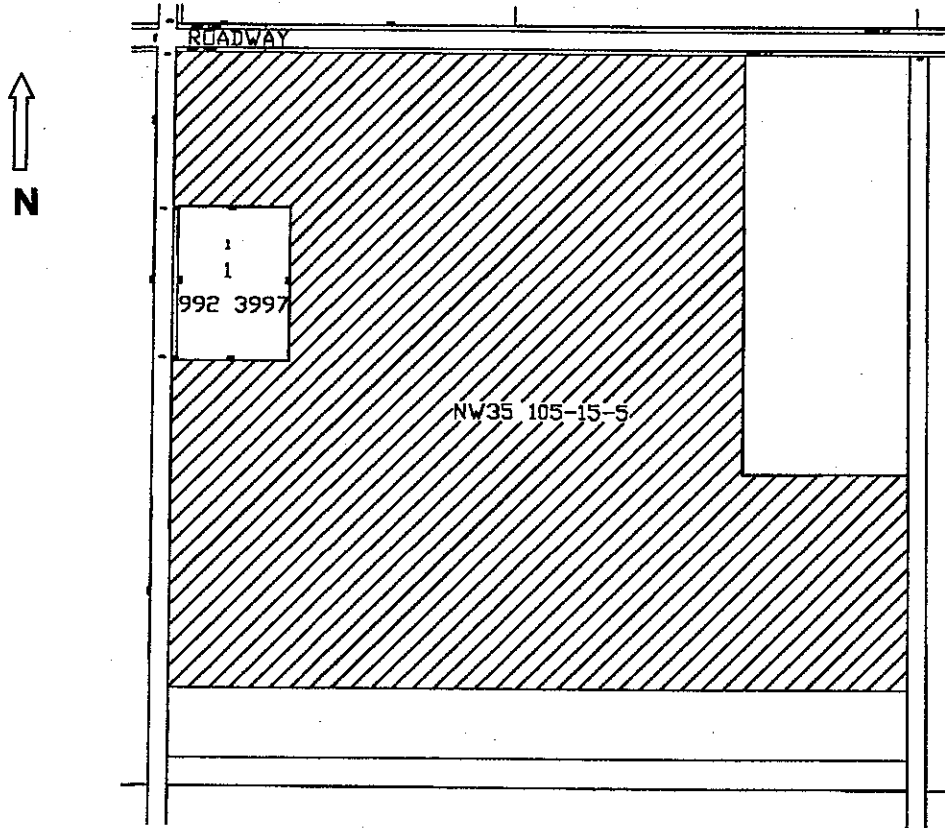
Carol Gabriel, Executive Assistant

BYLAW No. 617/07

SCHEDULE "A"

1. That the subdivision of the following property known as:

Part of NW 35-105-15-W5M be rezoned from Agricultural District 1 "A1" to Rural Country Residential District 3 "RC3".



Bill Neufeld, Reeve

Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2007.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <u>Jacob K. Wiebe</u>		
ADDRESS <u>Box 115</u>		
TOWN <u>La Crete AB</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.) <u>908-3164</u>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./S. <u>NW</u>	SEC <u>35</u>	TWP. <u>105</u>	RANGE <u>15</u>	M <u>5</u>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: A1 TO: RC3

REASONS SUPPORTING PROPOSED AMENDMENT:

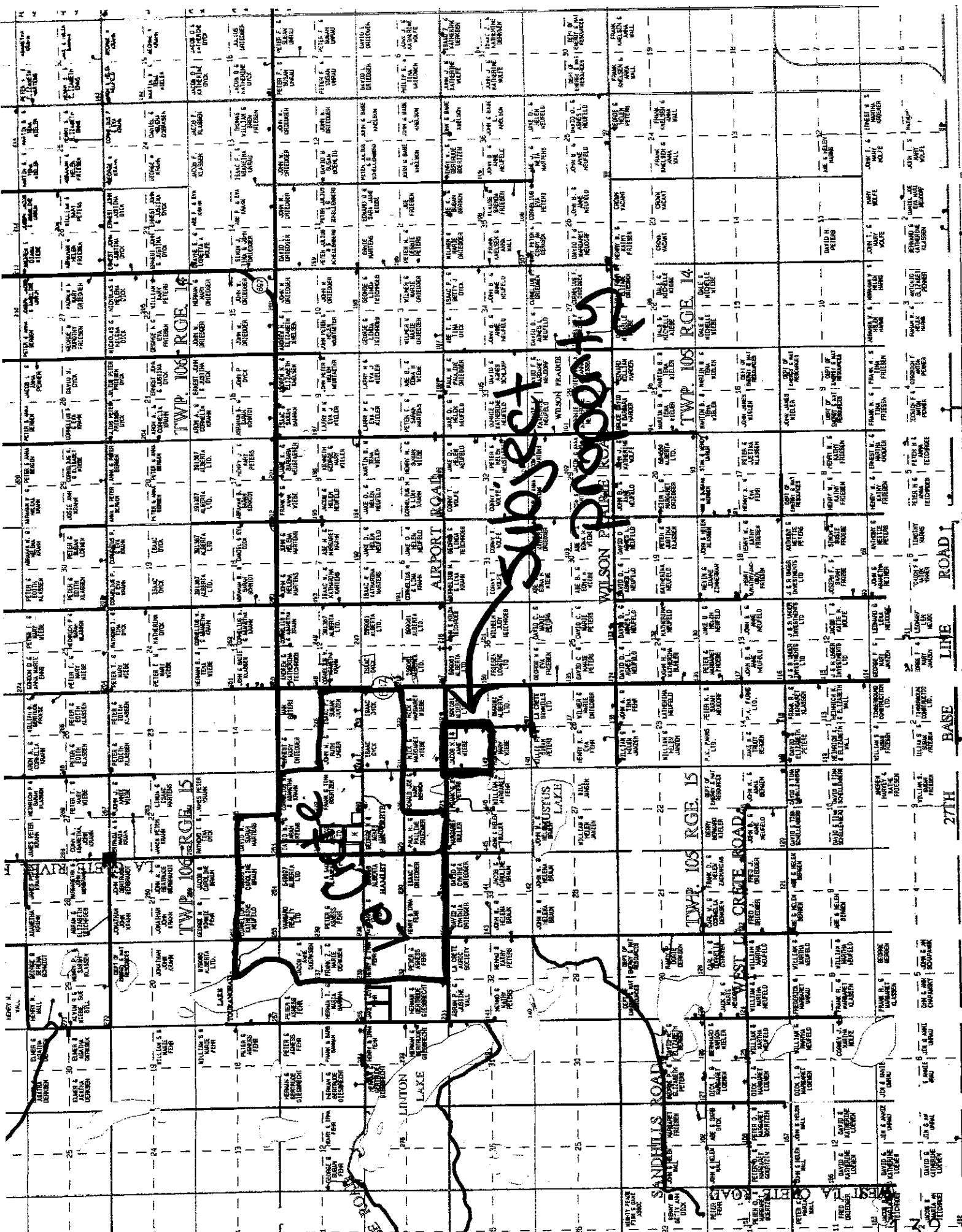
- Amend quarter to country residential - minus proposed subdivision (A1)

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 69064

Jacob K. Wiebe APPLICANT DATE January 10, 2007

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Jacob K. Wiebe REGISTERED OWNER DATE January 10, 2007

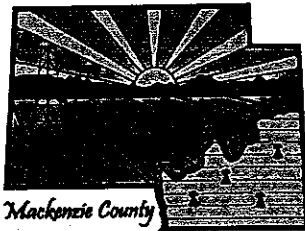


subject

WILSON PIKE ROAD

WILSON PIKE ROAD

WILSON PIKE ROAD



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	Development Permit Statistics Report Year End Comparisons (2002 - 2006) Residential Building Activity Comparisons (2002 - 2006) Subdivision Applications (2002- 2006)

BACKGROUND / PROPOSAL:

Following is the statistical comparisons from 2002-2006 (Year End).

- 2002 Development Permits 332 permits (construction value \$38,681,176.00)
- 2003 Development Permits 309 permits (construction value \$29,155,390.00)
- 2004 Development Permits 336 permits (construction value \$44,768,903.68)
- 2005 Development Permits 353 permits (construction value \$41,509,512.48)
- 2006 Development Permits 332 permits (construction value \$45,587,436.85)

Residential Building Activity Report January to December 2002 to 2006

- 2002 Building Activity 153 permits (Value \$9,849,021.00)
- 2003 Building Activity 130 permits (Value \$12,029,825.00)
- 2004 Building Activity 162 permits (Value \$12,935,162.68)
- 2005 Building Activity 169 permits (Value \$14,010,605.60)
- 2006 Building Activity 155 permits (Value \$25,420,886.85)

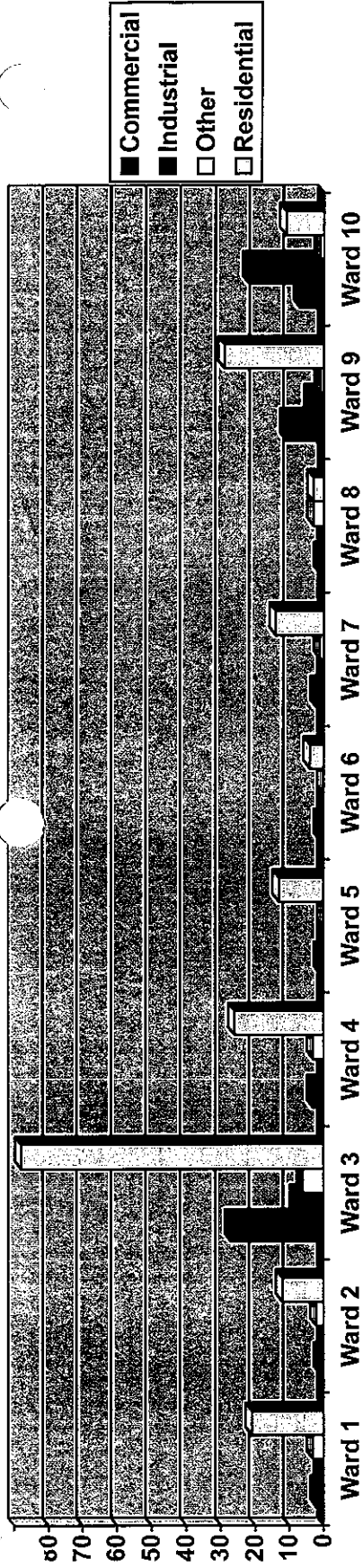
Author: Eva Schmidt

Review Date: _____

[Signature]

CAO _____

[Signature]

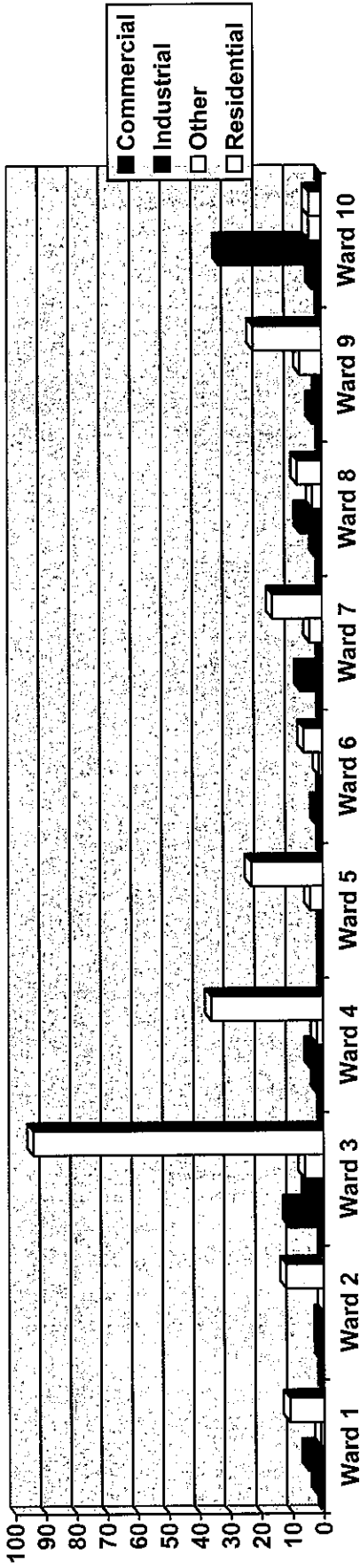


Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Commercial	2	1	27	3	1	1	2	1	11	7	56
Industrial	1	0	8	0	0	0	0	0	4	22	35
Other	3	2	6	3	0	0	1	3	1	1	20
Residential	21	12	88	26	13	4	14	3	29	11	221
Total	27	15	129	32	14	5	17	7	45	41	332

Development	Permits	Construction Cost
Commercial	56	\$10,752,900.00
Industrial	35	\$11,430,000.00
Other	20	\$3,330,100.00
Residential	221	\$20,074,436.85
TOTALS	332	\$45,587,436.85

Wards	Construction Cost
Ward 1	\$1,215,700.00
Ward 2	\$1,253,500.00
Ward 3	\$18,417,650.60
Ward 4	\$3,003,500.00
Ward 5	\$1,380,000.00
Ward 6	\$450,000.00
Ward 7	\$935,500.00
Ward 8	\$415,000.00
Ward 9	\$5,280,681.85
Ward 10	\$10,226,105.00
TOTAL	\$45,587,436.85

Mackenzie County
Development Summary
January 1, 2006 to December 31, 2006

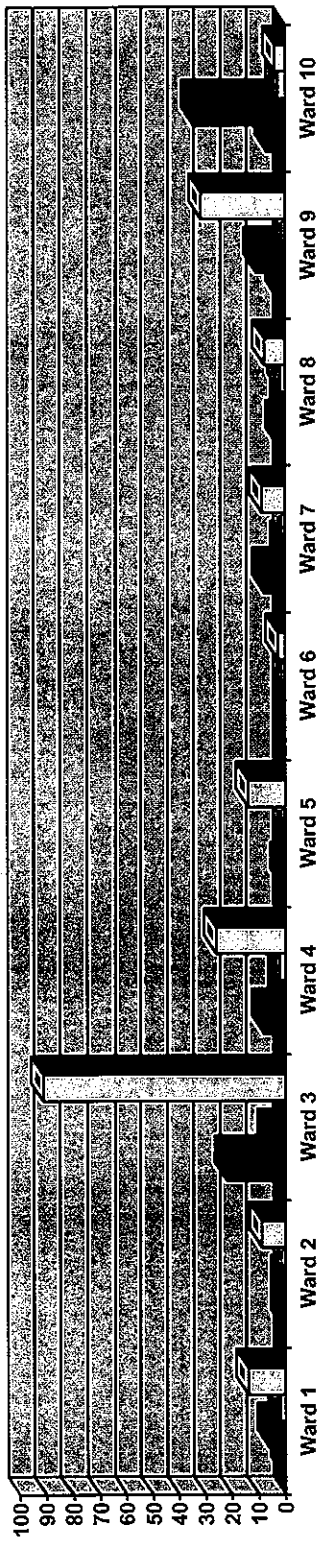


Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Commercial	2	1	11	2	0	2	7	2	3	3	33
Industrial	5	1	5	4	0	0	0	7	1	33	56
Other	1	0	6	2	4	1	4	3	7	4	32
Residential	11	12	94	36	23	6	16	8	22	4	232
Total	19	14	116	44	27	9	27	20	33	44	353

Development	Permits	Construction Cost
Commercial		\$3,727,000.00
Industrial		\$17,890,576.00
Other		\$4,893,105.88
Residential		\$14,998,830.60
TOTALS		\$41,509,512.48

Wards	Construction Cost
Ward 1	\$1,198,171.00
Ward 2	\$973,500.00
Ward 3	\$12,679,105.60
Ward 4	\$4,130,500.00
Ward 5	\$1,109,105.00
Ward 6	\$382,000.00
Ward 7	\$2,879,500.00
Ward 8	\$985,920.00
Ward 9	\$1,868,200.00
Ward 10	\$15,303,510.88
TOTAL	\$41,509,512.48

**Municipal District of Mackenzie No. 23
Development Summary
January 1, 2005 to December 31, 2005**



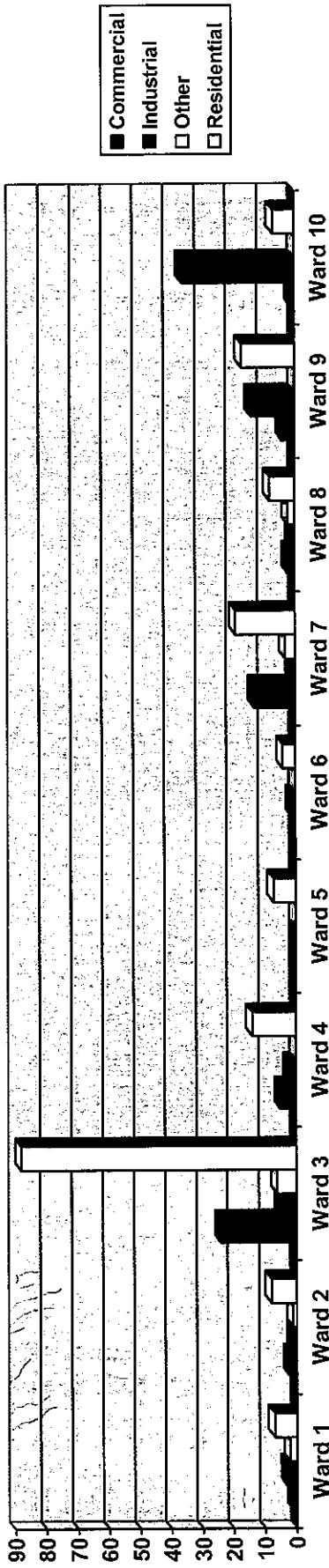
Commercial
 Industrial
 Other
 Residential

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Commercial	1	1	22	8	1	8	3	3	3	7	54
Industrial	6	1	6	2	0	1	1	11	35	63	63
Other	2	0	0	2	0	0	2	0	3	9	9
Residential	14	9	91	26	14	3	8	32	4	210	210
Total	23	11	119	38	15	3	18	46	49	336	336

Development	Permits	Construction Cost
Commercial	54	\$2,748,442.00
Industrial	63	\$21,087,149.00
Other	9	\$7,069,200.00
Residential	210	\$13,864,112.68
TOTALS	336	\$44,768,903.68

Wards	Construction Cost
Ward 1	\$6,257,700.00
Ward 2	\$236,400.00
Ward 3	\$14,122,292.00
Ward 4	\$3,753,300.00
Ward 5	\$946,000.00
Ward 6	\$210,000.00
Ward 7	\$739,832.00
Ward 8	\$657,000.00
Ward 9	\$4,700,730.00
Ward 10	\$13,145,649.68
TOTAL	\$44,768,903.68

Municipal District of Mackenzie No. 23
Development Summary
January 1, 2004 to December 31, 2004

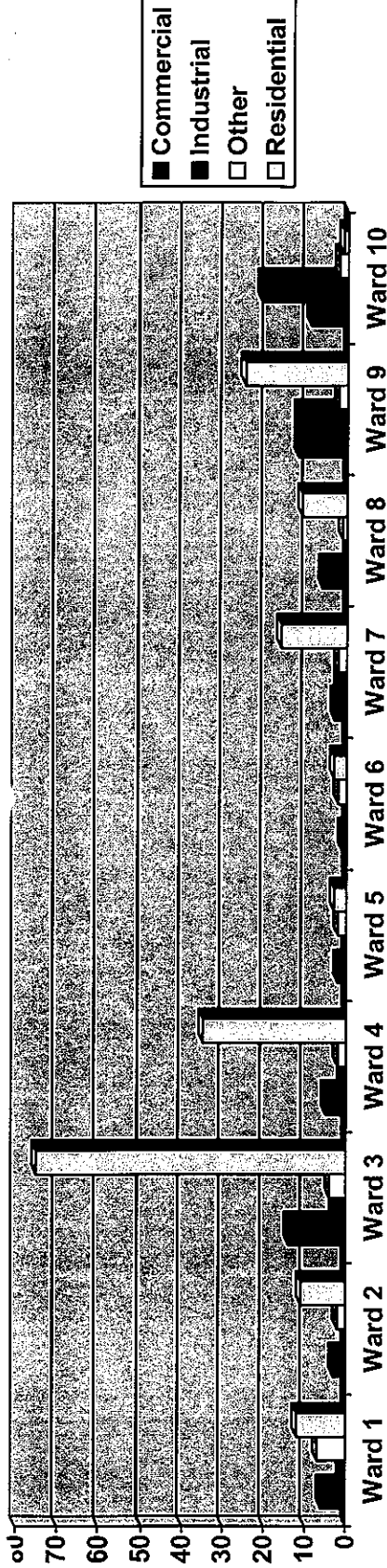


Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Commercial	1	2	24	5			13	2	4	1	52
Industrial	3	1	5	2		1	1	1	14	36	64
Other	2	1	6				3	2			14
Residential	7	8	88	14	7	4	19	8	17	7	179
Total	13	12	123	21	7	5	36	13	35	44	309

Development	Permits	Construction Cost
Commercial	52	\$4,024,650.00
Industrial	64	\$11,624,220.00
Other	14	\$527,525.00
Residential	179	\$12,978,995.00
TOTALS	309	\$29,155,390.00

Wards	Construction Cost
Ward 1	\$671,025.00
Ward 2	\$1,436,500.00
Ward 3	\$10,404,525.00
Ward 4	\$1,331,100.00
Ward 5	\$399,000.00
Ward 6	\$204,000.00
Ward 7	\$2,492,500.00
Ward 8	\$4,159,570.00
Ward 9	\$1,931,170.00
Ward 10	\$6,126,000.00
TOTAL	\$29,155,390.00

Municipal District of Mackenzie No. 23
Development Summary
January 1, 2003 to December 31, 2003

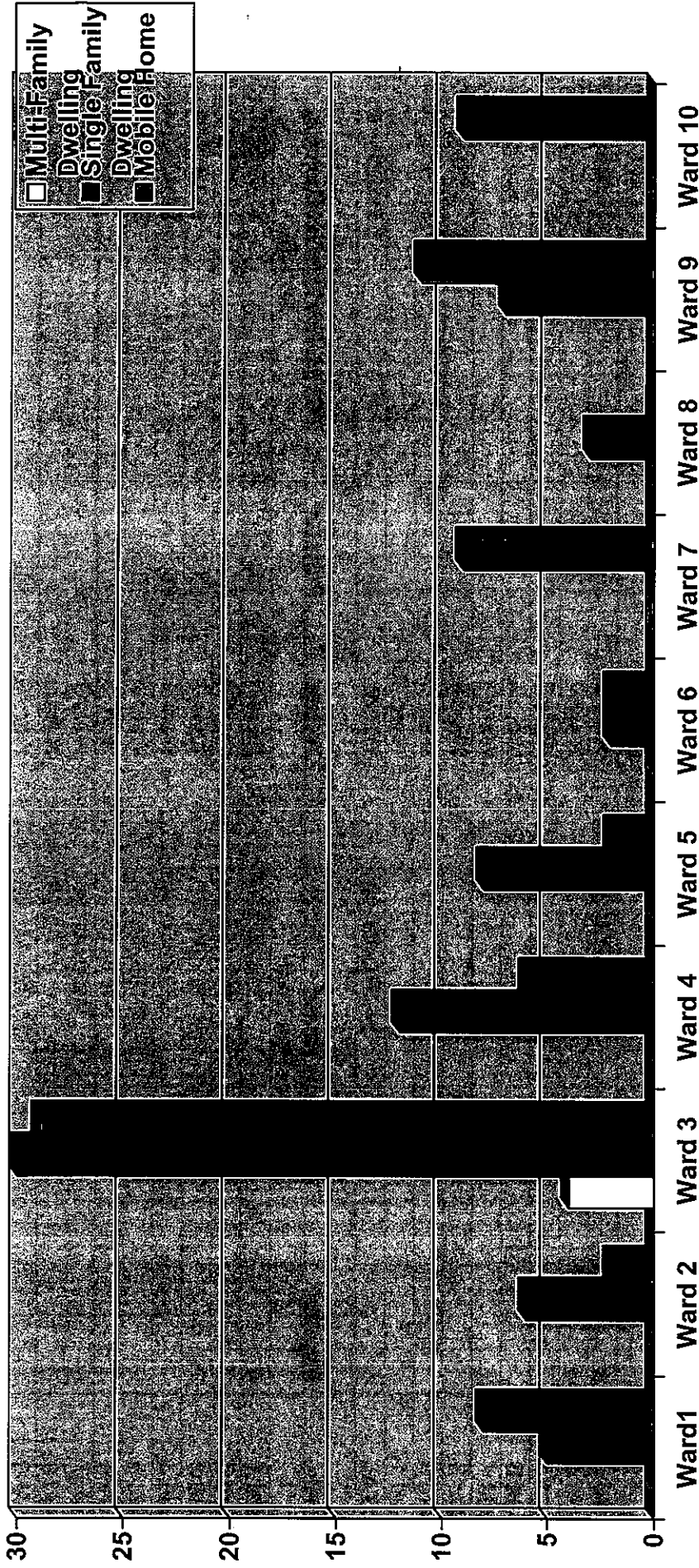


Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Commercial	6	3	14	5	2	1	3	6	12	9	61
Industrial	1	0	3	1	0	0	2	0	12	21	40
Other	7	2	4	2	2	2	2	1	2	2	26
Residential	12	11	75	35	16	3	16	11	25	1	205
Total	26	16	96	43	20	6	23	18	51	33	332

Development	Permits	Construction Cost
Commercial	61	\$325,300.00
Industrial	40	\$22,680,530.00
Other	26	\$1,307,000.00
Residential	205	\$11,390,346.00
TOTALS	332	\$38,681,176.00

Wards	Construction Cost
Ward 1	\$1,606,525.00
Ward 2	\$1,110,000.00
Ward 3	\$6,016,196.00
Ward 4	\$3,339,050.00
Ward 5	\$867,500.00
Ward 6	\$334,000.00
Ward 7	\$1,931,700.00
Ward 8	\$363,475.00
Ward 9	\$10,811,000.00
Ward 10	\$12,250,730.00
TOTAL	\$38,681,176.00

**Municipal District of Mackenzie
Development Summary
January 1, 2002 to December 31, 2002**



**Municipal District of Mackenzie No. 23
Residential Building Activity Report
January – December, 2006**

2006

**Municipal District of Mackenzie No. 23
Residential Building Activity Report
January – December, 2006**

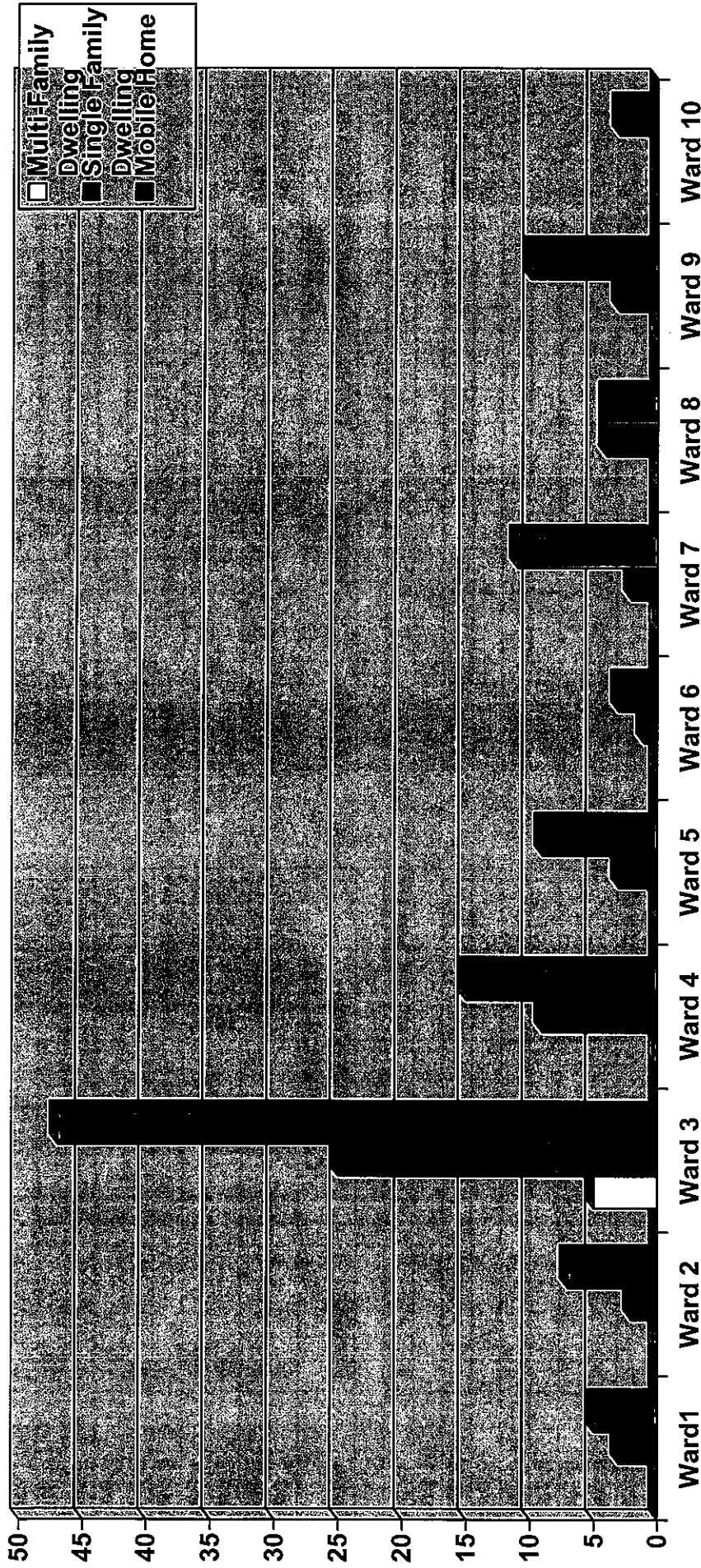
Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Multi-Family Dwelling			4								4
Single Family Dwelling	5	6	30	12	8	2	0	3	7	0	73
Mobile homes	8	2	29	6	2	2	9	0	11	9	78
Total	13	8	63	18	10	4	9	3	18	9	155

Wards	Permits	Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	4	\$4,090,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
TOTAL	4	\$4,090,000.00

Wards	Permits	Single Family Dwelling Construction Cost
Ward 1	5	\$580,000.00
Ward 2	6	\$1,005,600.00
Ward 3	30	\$7,505,600.00
Ward 4	12	\$2,103,000.00
Ward 5	8	\$1,015,000.00
Ward 6	2	\$290,000.00
Ward 7	0	\$0.00
Ward 8	3	\$355,000.00
Ward 9	7	\$4,197,560.00
Ward 10	0	\$0.00
TOTAL	73	\$17,051,160.00

Wards	Permits	Mobile Home Construction Cost
Ward 1	8	\$516,000.00
Ward 2	2	\$62,000.00
Ward 3	29	\$2,218,000.00
Ward 4	6	\$322,500.00
Ward 5	2	\$105,000.00
Ward 6	2	\$160,000.00
Ward 7	9	\$659,000.00
Ward 8	0	\$0.00
Ward 9	11	\$1,083,121.85
Ward 10	9	\$250,105.00
TOTAL	78	\$5,375,726.85

Wards	Permits	TOTAL Residential Building Activity
Ward 1	13	\$1,096,000.00
Ward 2	8	\$1,067,000.00
Ward 3	63	\$13,813,600.00
Ward 4	18	\$2,425,500.00
Ward 5	10	\$1,120,000.00
Ward 6	4	\$450,000.00
Ward 7	9	\$659,000.00
Ward 8	3	\$355,000.00
Ward 9	18	\$5,280,681.85
Ward 10	9	\$250,105.00
TOTAL	155	\$25,420,886.85



**Municipal District of Mackenzie No. 23
Residential Building Activity Report
January – December, 2005**

2005

**Municipal District of Mackenzie No. 23
Residential Building Activity Report
January – December, 2005**

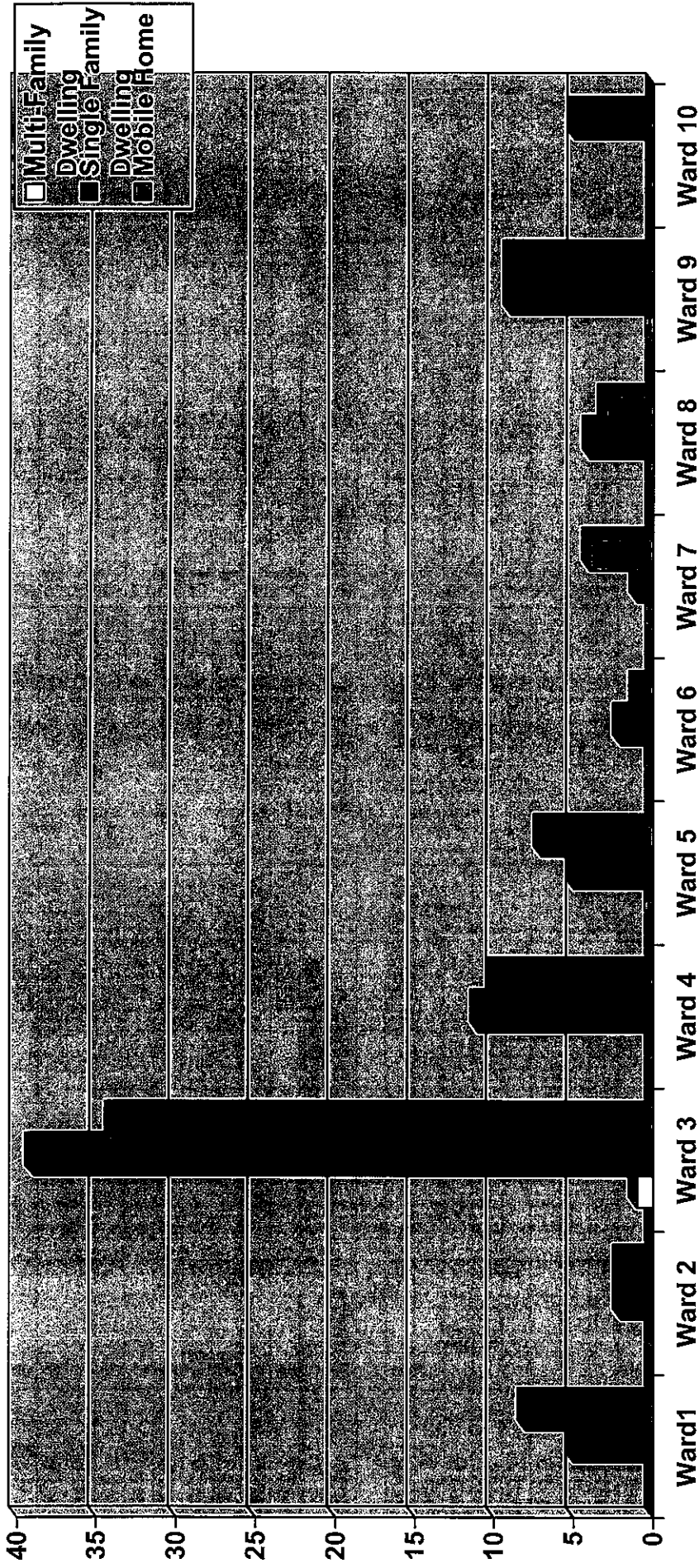
Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Multi-Family Dwelling			5								5
Single Family Dwelling	3	2	25	9	3	1	2	4	3	0	52
Mobile homes	5	7	47	15	9	3	11	4	10	3	114
Total	8	9	77	24	10	4	13	8	13	3	169

Wards	Permits	Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	5	\$1,371,940.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
TOTAL	5	\$1,371,940.00

Wards	Permits	Single Family Dwelling Construction Cost
Ward 1	3	\$435,000.00
Ward 2	2	\$258,000.00
Ward 3	25	\$3,280,000.00
Ward 4	9	\$1,103,000.00
Ward 5	3	\$224,000.00
Ward 6	1	\$160,000.00
Ward 7	2	\$130,000.00
Ward 8	4	\$417,920.00
Ward 9	3	\$620,000.00
Ward 10	0	\$0.00
TOTAL	51	\$7,999,860.00

Wards	Permits	Mobile Home Construction Cost
Ward 1	5	\$183,000.00
Ward 2	7	\$435,500.00
Ward 3	47	\$2,271,665.60
Ward 4	15	\$1,083,500.00
Ward 5	9	\$430,080.00
Ward 6	3	\$193,000.00
Ward 7	11	\$421,000.00
Ward 8	4	\$290,000.00
Ward 9	10	\$373,000.00
Ward 10	3	\$330,000.00
TOTAL	114	\$6,010,745.60

Wards	Permits	TOTAL Residential Building Activity
Ward 1	8	\$618,000.00
Ward 2	9	\$693,500.00
Ward 3	77	\$6,923,605.60
Ward 4	24	\$2,186,500.00
Ward 5	12	\$654,080.00
Ward 6	4	\$353,000.00
Ward 7	13	\$551,000.00
Ward 8	8	\$707,920.00
Ward 9	13	\$993,000.00
Ward 10	3	\$330,000.00
TOTAL	162	\$14,010,605.60



**Municipal District of Mackenzie No. 23
Residential Building Activity Report
January – December, 2004**

2004

**Municipal District of Mackenzie No. 23
Residential Building Activity Report
January – December, 2004**

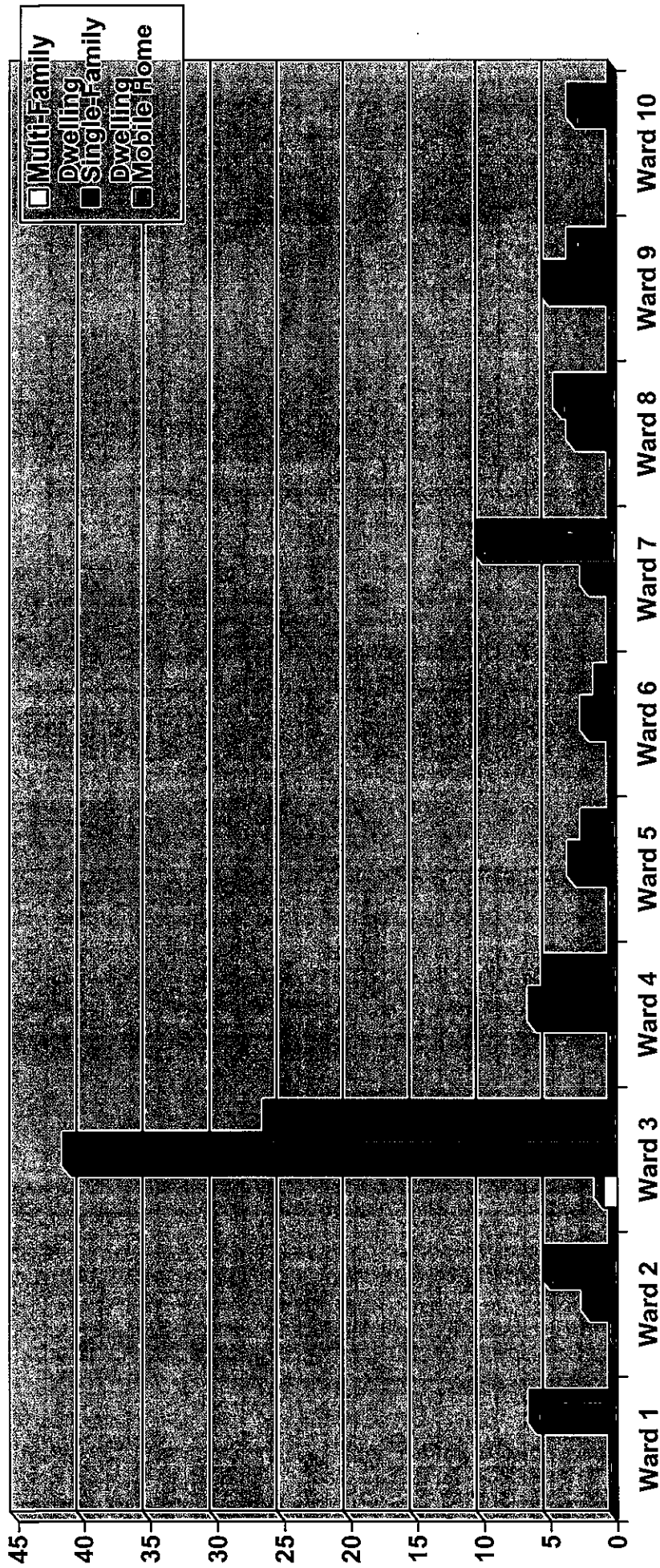
Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Multi-Family Dwelling			1								1
Single Family Dwelling	5	2	39	11	5	2	1	4	9	0	78
Mobile homes	8	2	34	10	7	1	4	3	9	5	83
Total	13	4	73	21	12	3	5	7	18	5	162

Wards	Permits	Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	1	\$40,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
TOTAL	1	\$40,000.00

Wards	Permits	Single Family Dwelling Construction Cost
Ward 1	5	\$330,000.00
Ward 2	2	\$140,000.00
Ward 3	39	\$4,820,500.00
Ward 4	11	\$1,531,300.00
Ward 5	5	\$770,000.00
Ward 6	2	\$190,000.00
Ward 7	1	\$160,000.00
Ward 8	4	\$215,000.00
Ward 9	9	\$1,195,730.68
Ward 10	0	\$0.00
TOTAL	78	\$9,352,530.68

Wards	Permits	Mobile Home Construction Cost
Ward 1	8	\$201,500.00
Ward 2	2	\$14,000.00
Ward 3	34	\$1,534,300.00
Ward 4	10	\$323,000.00
Ward 5	7	\$158,000.00
Ward 6	1	\$20,000.00
Ward 7	4	\$271,832.00
Ward 8	3	\$240,000.00
Ward 9	9	\$467,500.00
Ward 10	5	\$312,500.00
TOTAL	83	\$3,542,632.00

Wards	Permits	TOTAL Residential Building Activity
Ward 1	13	\$531,500.00
Ward 2	4	\$154,000.00
Ward 3	74	\$6,394,800.00
Ward 4	21	\$1,854,300.00
Ward 5	12	\$928,000.00
Ward 6	3	\$210,000.00
Ward 7	5	\$431,832.00
Ward 8	7	\$455,000.00
Ward 9	18	\$1,663,230.68
Ward 10	5	\$312,500.00
TOTAL	162	\$12,935,162.68



**Municipal District of Mackenzie No. 23
Residential Building Activity Report
January – December,**

2003

**Municipal District of Mackenzie No. 23
Residential Building Activity Report
January – December, 2003**

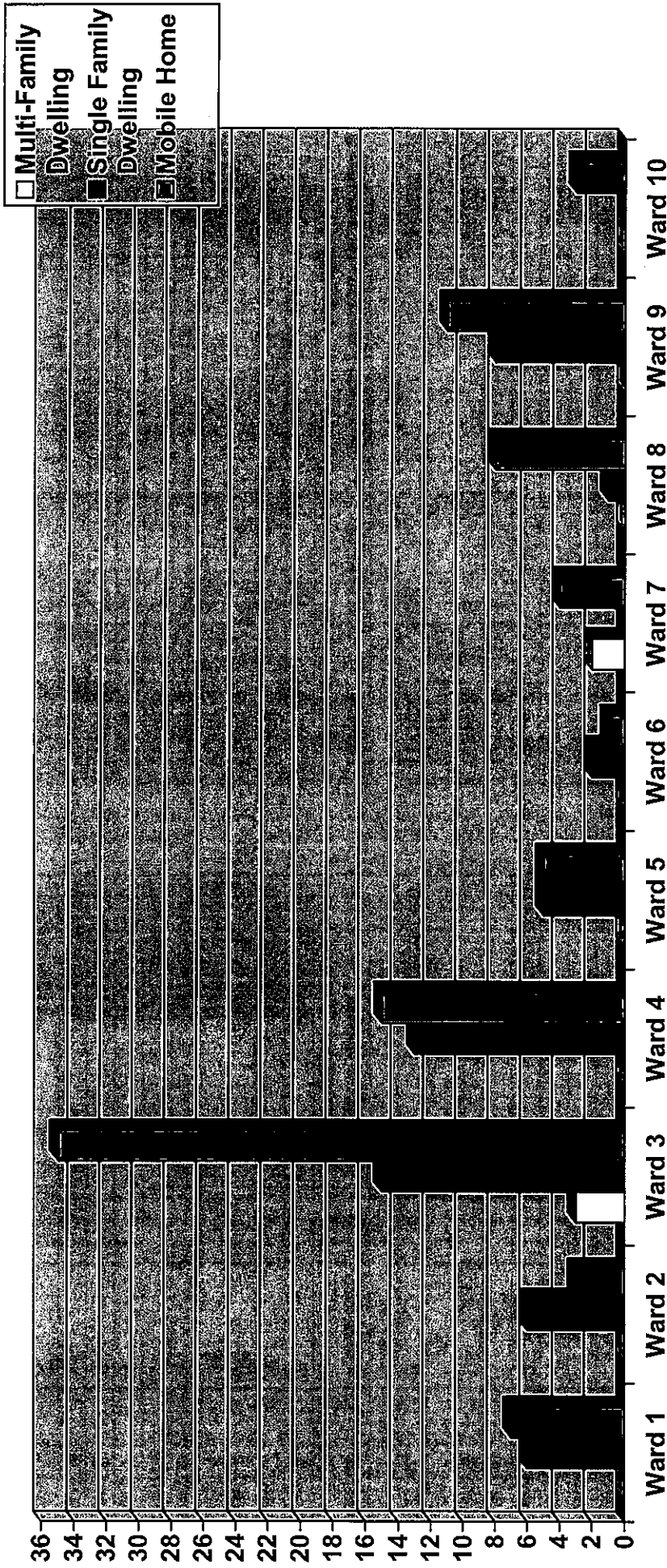
Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Multi-Family Dwelling			1								1
Single Family Dwelling	0	2	41	6	3	2	2	3	5	0	64
Mobile homes	6	5	26	5	2	1	10	4	3	3	65
Total	6	7	68	11	5	3	12	7	8	3	130

Wards	Permits	Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	1	\$50,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
TOTAL	1	\$50,000.00

Wards	Permits	Single Family Dwelling Construction Cost
Ward 1	0	\$0.00
Ward 2	2	\$1,155,000.00
Ward 3	41	\$5,164,000.00
Ward 4	6	\$715,000.00
Ward 5	3	\$265,000.00
Ward 6	2	\$80,000.00
Ward 7	2	\$288,000.00
Ward 8	3	\$300,000.00
Ward 9	5	\$209,000.00
Ward 10		\$0.00
TOTAL	56	\$8,176,000.00

Wards	Permits	Mobile Home Construction Cost
Ward 1	6	\$300,000.00
Ward 2	5	\$201,500.00
Ward 3	26	\$1,031,825.00
Ward 4	5	\$219,000.00
Ward 5	2	\$95,000.00
Ward 6	1	\$82,000.00
Ward 7	10	\$1,532,000.00
Ward 8	4	\$207,500.00
Ward 9	3	\$100,000.00
Ward 10	3	\$35,000.00
TOTAL	92	\$3,803,825.00

Wards	Permits	TOTAL Residential Building Activity
Ward 1	6	\$300,000.00
Ward 2	7	\$1,356,500.00
Ward 3	68	\$6,245,825.00
Ward 4	11	\$934,000.00
Ward 5	5	\$360,000.00
Ward 6	3	\$162,000.00
Ward 7	12	\$1,820,000.00
Ward 8	7	\$507,500.00
Ward 9	8	\$309,000.00
Ward 10	3	\$35,000.00
TOTAL	130	\$12,029,825.00



**Municipal District of Mackenzie No. 23
Residential Building Activity Report
January – December,**

2002

**Municipal District of Mackenzie No. 23
Residential Building Activity Report
January – December, 2002**

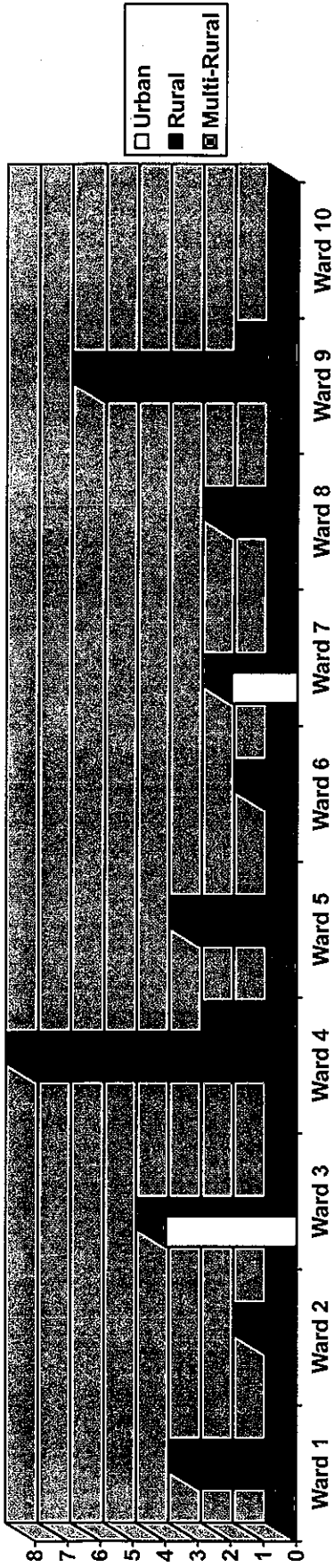
Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Multi-Family Dwelling			3				2				5
Single Family Dwelling	6	6	15	13	5	2		1	8		56
Mobile homes	7	3	35	15	5	1	4	8	11	3	92
Total	13	9	53	28	10	3	6	9	19	3	153

Wards	Permits	Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	3	\$620,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7	2	\$520,000.00
Ward 8		
Ward 9		
Ward 10		
TOTAL	5	\$1,140,000.00

Wards	Permits	Single Family Dwelling Construction Cost
Ward 1	6	\$435,025.00
Ward 2	6	\$768,000.00
Ward 3	15	\$1,587,271.00
Ward 4	13	\$1,265,000.00
Ward 5	5	\$620,000.00
Ward 6	2	\$145,000.00
Ward 7		\$0.00
Ward 8	1	\$85,000.00
Ward 9	8	\$1,224,000.00
Ward 10		\$0.00
TOTAL	56	\$6,129,296.00

Wards	Permits	Mobile Home Construction Cost
Ward 1	7	\$124,000.00
Ward 2	3	\$227,000.00
Ward 3	35	\$918,050.00
Ward 4	15	\$433,000.00
Ward 5	5	\$74,000.00
Ward 6	1	\$74,000.00
Ward 7	4	\$125,200.00
Ward 8	8	\$160,475.00
Ward 9	11	\$318,000.00
Ward 10	3	\$126,000.00
TOTAL	92	\$2,579,725.00

Wards	Permits	TOTAL Residential Building Activity
Ward 1	13	\$559,025.00
Ward 2	9	\$995,000.00
Ward 3	53	\$3,125,321.00
Ward 4	28	\$1,698,000.00
Ward 5	10	\$694,000.00
Ward 6	3	\$219,000.00
Ward 7	6	\$645,200.00
Ward 8	9	\$245,475.00
Ward 9	19	\$1,542,000.00
Ward 10	3	\$126,000.00
TOTAL	153	\$9,849,021.00

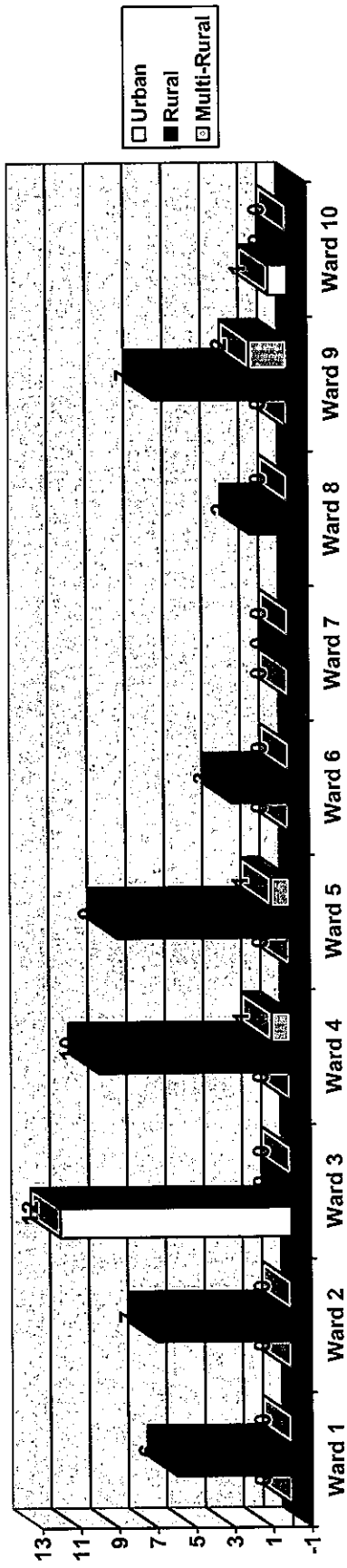


Subdivision Applications	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	4	0	0	0	2	0	0	0	6
Rural	3	1	0	8	3	1	0	2	6	0	24
Rural Multi	0	0	0	2	0	0	0	0	1	0	3
Total	3	1	4	10	3	1	2	2	7	0	33

Wards	Number of Lots	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	3	24.15	0	0
Ward 2	1	10	0	0
Ward 3	19	0	0	31.24
Ward 4	50	71.37	76.79	0
Ward 5	3	100.44	0	0
Ward 6	1	9.15	0	0
Ward 7	2	1.15	0	27.29
Ward 8	2	20.41	0	0
Ward 9	18	64.80	45.50	0
Ward 10	0	0	0	0
TOTAL	99	210.88	122.29	58.53

**Mackenzie County
 Subdivision Application Summary
 January 1 to December 31,
 2006**

Total amount of area subdivided January to December 2006 -- 581.29 acres

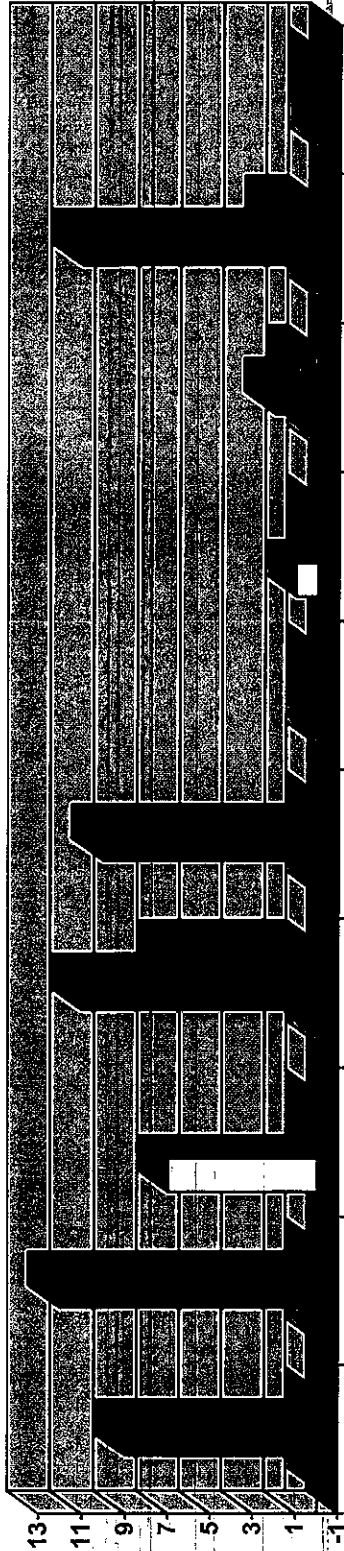


Subdivision	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	0	12	0	0	0	0	0	1	13
Rural	6	7			10	9	3	0	2	0	44
Rural Multi	0	0	0	0	1	1	0	0	0	0	4
Total	6	7	12	11	10	3	0	2	9	1	61

Wards	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	71.45	0	0
Ward 2	60.86	0	0
Ward 3	0	0	65.16
Ward 4	72.77	53.77	0
Ward 5	68.55	40	0
Ward 6	35	0	0
Ward 7		0	0
Ward 8	32	0	0
Ward 9	103.40	42.81	0
Ward 10	0	0	5.15
TOTAL	444.03	136.58	70.31

Municipal District of Mackenzie No. 23
Subdivision Application Summary
January 1 to December 31,
2005

Total amount of area subdivided January to December, 2005 – 650.92 acres



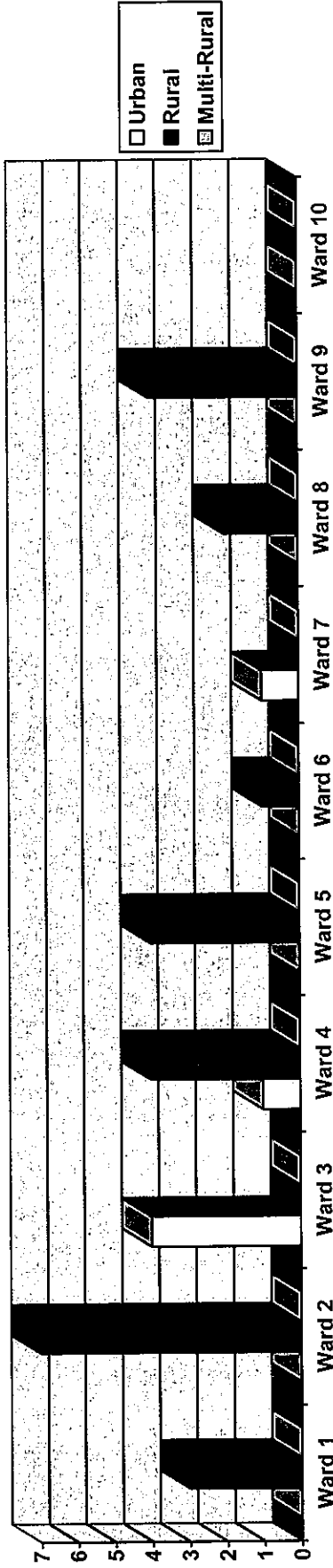
Urban
 Rural
 Multi-Rural

Subdivision	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	0	7	0	0	0	1	0	0	8
Rural	9	12	12	0	11	10	0	0	2	11	55
Rural Multi	0	0	0	0	7	0	0	0	1	2	10
Total	9	12	12	7	18	10	0	1	3	13	73

Wards	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	70.97	0	0
Ward 2	252.20	0	0
Ward 3	0	0	67.1
Ward 4	107.93	272.21	0
Ward 5	105.21	0	0
Ward 6	0	0	0
Ward 7		0	5.5
Ward 8	20	22.66	0
Ward 9	178.40	93.23	0
Ward 10	0	0	0
TOTAL	734.71	388.10	72.6

Municipal District of Mackenzie No. 23
Subdivision Application Summary
 January 1 to December 31,
2004

Total amount of area subdivided January to December, 2004 – 1,195.41 acres

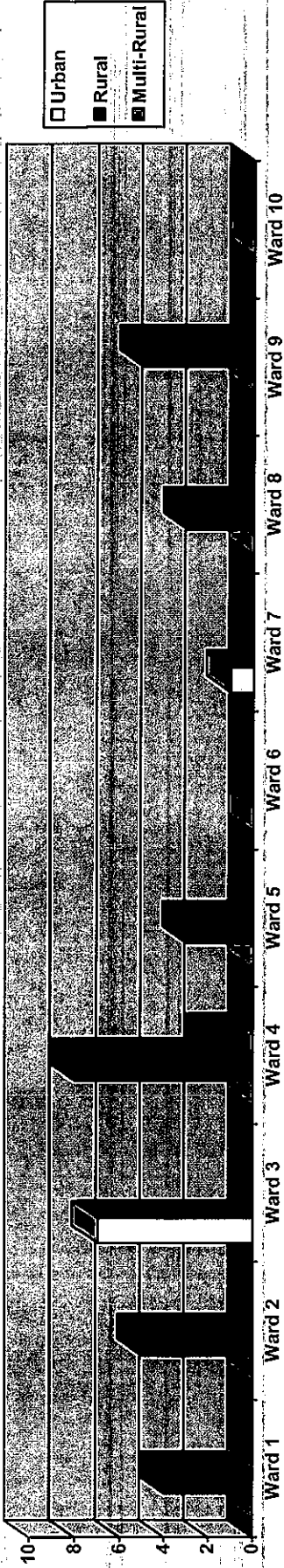


Subdivision	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	4	1	0	0	1	0	0	0	6
Rural	3	7	0	4	4	1	0	2	4	0	25
Rural Multi	0	0	0	0	0	0	0	0	0	0	0
Total	3	7	4	5	4	1	1	2	4	0	31

**Municipal District of Mackenzie No. 23
Subdivision Application Summary
January 1 to December 31,
2003**

Wards	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	25	0	0
Ward 2	50.33	0	0
Ward 3	0	0	37.65
Ward 4	32.02	0	11.94
Ward 5	39.03	0	0
Ward 6	10.34	0	0
Ward 7	0	0	BA
Ward 8	20.03	0	0
Ward 9	34.13	0	0
Ward 10	0	0	0
TOTAL	210.88	0	49.59

Total amount of area subdivided January to September 1, 2003 – 260.47 acres

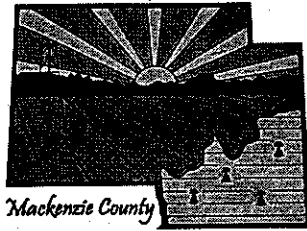


Subdivision	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	7	0	0	0	1	0	0	0	8
Rural	4	5	0	8	3	0	0	3	5	0	28
Rural Multi	0	0	0	2	0	0	0	0	0	0	2
Total	4	5	7	10	3	0	1	3	5	0	38

Wards	Rural in Acres	Multi Rural in Acres	Urban in Acres
Ward 1	54.41	0	0
Ward 2	50.33	0	0
Ward 3	0	0	25.45
Ward 4	58.98	170.5	0
Ward 5	31.03	0	0
Ward 6	0	0	0
Ward 7	0	0	0
Ward 8	37.9	0	0
Ward 9	56.08	0	0
Ward 10	0	0	0
TOTAL	288.73	170.5	25.45

**Municipal District of Mackenzie No. 23
 Subdivision Application Summary
 January 1 to December 31,
 2002**

Total amount of area subdivided January till December, 2002 – 484.68 acres



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Operations Committee Meeting
Meeting Date:	March 13, 2007
Presented By:	Paul Driedger, Director of Planning and Emergency Services
Title:	RFP – Zama City Critical Infrastructure Protection Project

BACKGROUND / PROPOSAL:

In May 2006 Alberta Sustainable Resource Development (SRD) completed a Vegetation Management Prescription for the Hamlet of Zama. This document outlined an area of critical infrastructure protection adjacent to the County office and Aspen Drive.

Currently SRD has contractors in the area of Zama working on the Zama Fire Guard and we have sent Requests for Proposals (RFP) by invitation to the four contractors that were involved in the fire guard's tender process.

OPTIONS & BENEFITS:

By inviting the current contractors we hope to have a significant cost savings by reducing the mobilization expenses.

COSTS & SOURCE OF FUNDING:

Capital project – Zama Fuel Break

RECOMMENDED ACTION:

That a review of the submitted RFP's for the Zama City Critical Infrastructure Protection Project be undertaken and a contract be awarded based on the RFP criteria at the Council meeting.

Author:	J. Gabriel	Review Date:		CAO	
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MACKENZIE COUNTY

Zama City Critical Infrastructure Protection Project

REQUEST FOR PROPOSAL **Contract and Specifications**

for

**Zama City Critical Infrastructure Protection
Program**

Vegetation Management Prescription

Unit 1 - 12.1 hectare

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MACKENZIE COUNTY

Zama City Critical Infrastructure Protection Project

NOTE TO CONTRACTORS

For information regarding this project, you may contact the Director of Planning and Emergency Services at (780) 928-4993 or (780) 841-1900

Sealed proposals **must** be received no later than **March 13, 2007 at 1:00 p.m.** local time at the County office in **Fort Vermillion, AB.**

Proposals will be opened on **March 13, 2007 at 1:00 p.m.** local time at the County office in Fort Vermillion, AB. Public may be present.

Facsimile changes to the unit price schedule will be accepted. Facsimile (FAX) messages may be sent to (780) 927-4266, marked "ATTENTION: ZAMA CITY CRITICAL INFRASTRUCTURE PROTECTION PROJECT" on a copy of Form C58 found in this proposal package. To be acceptable, the form must be received prior to 12 noon March 13, 2007. The contractor must phone to advise of the fax in order to keep it secure.

The Owner or their Consultants, reserves the right to accept or reject any or all proposal and to waive irregularities and informalities at its discretion. By the act of submitting its proposal, the contractor waives any right to contest in any legal proceeding or action the right of the Owner to award the work to whomever it chooses, in its sole and unfettered discretion, and for whatever reasons the Owner deems appropriate. Without limiting the generality of the foregoing, the Owner may consider any other factor besides price and capability to perform the work that it deems in its sole discretion to be relevant to its decision.

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MACKENZIE COUNTY

Zama City Critical Infrastructure Protection Project

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MACKENZIE COUNTY

Zama City Critical Infrastructure Protection Project

GENERAL SCOPE OF WORK

Operations under this proposal shall include the creation of a fuel break for the protection of critical infrastructure in Zama, Alberta, adjacent to Aspen drive and the Mackenzie County Office. The project consists of mulching of all vegetation and residual debris and mix (tilled) with surface soils to a minimum surface depth of 2 centimeters and a depth no greater than 8 centimeters to all areas outlined in "Zama City Critical Infrastructure Protection Project – Vegetation Management Prescription" which is approximately 12.1 hectares.

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MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project INSTRUCTIONS TO CONTRACTORS

1. INSTRUCTION TO CONTRACTORS

1.1 CONDITIONS FOR PROPOSAL SUBMISSIONS

Contractors may submit proposals at the following location only:

Mackenzie County
PO Box 640
Fort Vermillion, AB T0H 1N0
Phone: (780) 927-3718

Contractors may submit Proposals only up to **March 13, 2007 at 1:00 p.m. local time.**

Contractors must submit Proposals on the forms issued with this Proposal document.

When submitting a Proposal, all pages entitled "Proposal Forms" and all addenda issued by Mackenzie County must be submitted, sealed in the envelope provided, to the CAO (Chief Administrative Officer) of Mackenzie County at the above noted address, marked "Zama City Critical Infrastructure Protection Project" with the time and date of Proposal opening clearly marked on the lower right hand corner of the envelope.

A Contractor must indicate its name and address clearly in the upper left hand corner of the envelope so that the proposal submission can be identified.

1.2 COMPLETING PROPOSAL FORMS

The "Unit Price Schedule" must be completed by:

- showing the Unit Price (where applicable), and the total for each item in the "Total Proposal" column; (in case of discrepancy, the unit price figure will take precedence), and
- showing the proposed lump sum (where applicable) in the "Total Proposal" column, and
- showing the sum of all proposed item total in the space marked "Total Proposal".

The Proposal must be signed by an authorized representative of the Contractor; and

- the official title of the Contractor must be shown, and
- the official seal of the Contractor must be affixed, or the signature must be witnessed and the Affidavit of Execution of the Witness must be completed.

The bid bond accompanying the Proposal, in the amount of 10% of the Proposal and made out to Mackenzie County, must be signed and sealed in the space provided, by both the Contractor or his authorized representative, and the Bonding Company. A certified cheque, bank draft or letter of credit may be used in lieu of a bid bond, it shall be made payable to the "Mackenzie County".

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project INSTRUCTIONS TO CONTRACTORS

1.3 ADDENDA

Addenda, when issued, form part of the proposal document. The Contractor shall acknowledge receipt of each addendum in the space provided on the Proposal forms. The individual items included in the addendum shall be added, deleted or changed in accordance with the instructions contained in the addendum letter. A copy of each addendum will be inserted at the end of the Proposal's document.

When an addendum is issued by the Owner, the covering letter containing instruction regarding the addendum shall be attached to the inside front cover of the "Contract and Specifications" book. The individual items included in the addendum shall be inserted in accordance with the covering letter. Addenda, when issued, form part of these contract documents.

1.4 CHANGES OR WITHDRAWALS OF PROPOSAL SUBMISSIONS

Contractors are advised that requests for withdrawal of Proposal submissions must be completed before the proposal opening.

A Contractor wishing to make changes to its Proposal before the time set for receiving Proposals may withdraw the Proposal submission; the modified Proposal may then be resubmitted in the same sealed envelope, up to the time and date set for receiving proposal.

Alternatively, if this change is to the unit price schedule only, the Contractor may send a facsimile (FAX) message to (780) 927-4266, marked "ATTENTION: CAO MACKENZIE COUNTY, Zama City Critical Infrastructure Protection Project" on a copy of Form C58 found in this proposal package. To be acceptable, the form must be received no later than the time and date shown for receiving proposals.

The Owner accepts no responsibility for faxed changes. It is the Contractor's responsibility to confirm receipt of any faxed changes.

1.5 PROJECT INQUIRIES

For information regarding this project, you may contact:

CAO Mackenzie County
(780) 927-3718
Fax (780) 927-4266

Director of Planning & Emergency Services
Mackenzie County
(780) 929-4993

1.6 PRE CONSTRUCTION AND SAFETY MEETING

A pre construction meeting must be held with the contractors authorized representative, Alberta Sustainable Resource Development, and the County's CAO or Designate.

1.7 SIGNED CONTRACT PACKAGE

The Contract Forms, Statutory Declarations and any other applicable forms and schedules will be completed by the successful contractor and included in the signed contract.

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project

INSTRUCTIONS TO CONTRACTORS

1.8 SAFETY PRE-QUALIFICATION

Contracts will only be awarded to contractors who, prior to the time fixed for receiving proposals, possess a Certificate of Recognition (COR) which is relevant to their industry and which is recognized by Alberta Human Resources and Employment, Workplace Health and Safety.

Contractors are advised that a small employer's Certificate of Recognition (for employers with less than ten employees) is not considered acceptable.

For Contractors, who have not obtained a Certificate of Recognition, a valid Temporary Letter of Certification (TLC) issued by the Alberta Construction Safety Association (ACSA) will be considered acceptable.

Confirmation that the contractor possesses a COR or a valid TLC will be obtained through the Alberta Construction Safety Association.

Prospective Contractors, who do not possess a COR and wish to obtain information about obtaining a COR or TLC, are advised to contact:

The Alberta Construction Safety Association

Edmonton Office

#101, 13025 St. Albert Trail

Edmonton, AB T5L 5G2

Phone: (780) 453-3311

Fax: (780) 455-1120

Email: edmonton@acsa-safety.org

Calgary Office

#201, 2725 - 12th Street, NE

Calgary, AB T2E 7J2

Phone: (403) 291-3710

Fax: (403) 250-2852

Email: calgary@acsa-safety.org

Toll Free Numbers:

Phone: 1-800-661-2272

Fax: 1-877-441-0440

Phone: 1-800-661-6090

Fax: 1-877-258-5881

1.9 REFERENCE PLANS AND DRAWINGS

Referenced plans and drawings are attached as Schedule "A" to this Proposal document.

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project

PROPOSAL FORMS

2. PROPOSAL FORMS

2.1 CONTRACTORS SCHEDULE FOR WORK

Contractors are required to submit, along with their proposal, this schedule sheet showing their proposed starting date and completion date of this project.

Project	Starting Date	*Completion Date
Zama City Critical Infrastructure Protection Project	ASAP	March 30/2007

The start date shall be ASAP.

***N.B. Completion dates that exceed the Contract Completion Date will not be considered a qualified proposal and may be rejected.**

Contractor's Signature

Date

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project

PROPOSAL FORMS

2.2 PROPOSAL FOR CONSTRUCTION

To the Chief Administrative Officer, of Mackenzie County of the Province of Alberta:

(Name of Contractor)

the undersigned hereby proposes and agrees to execute and construct all work of every description required in the construction and final completion of the following work:

Zama City Critical Infrastructure Protection Project

Vegetation Management Prescription

12.1 hectares "Unit 1"

in strict accordance with the plans and specifications, for the unit prices in the unit price schedule enclosed.

The undersigned acknowledges receipt of the following addenda,

- _____
- _____
- _____
- _____

which shall form part of the Proposal document.

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project

PROPOSAL FORMS

2.3 UNIT 1, UNIT PRICE SCHEDULE A (1)

Item	Description	Estimated Quantities		Unit Price		Total Proposal
1	Mulching of vegetation and residual debris	12.1	Hectares	\$ _____	Per Hectare	\$ _____
TOTAL SCHEDULE A(1)						

2.4 SCHEDULE ITEM TOTALS

TOTAL SCHEDULE A(1)	\$ _____
TOTAL PROPOSAL	\$ _____

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MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project

PROPOSAL FORMS

2.6 PROPOSAL AGREEMENT

The Owner reserves the right to accept or reject any or all proposals and to waive irregularities and informalities at its discretion. The Owner reserves the right to accept a proposal other than the lowest proposal without stating reasons. By the act of submitting its proposal, the Contractor waives any right to contest in any legal proceeding or action the right of the Owner to award the work to whomever it chooses, in its sole and unfettered discretion, and for whatever reasons the Owner deems appropriate. Without limiting the generality of the foregoing, the Owner may consider any other factor besides price and capability to perform the work that it deems in its sole discretion to be relevant to its decision.

2.6.1 Proposal Security

The Undersigned encloses herewith as a deposit, a bid bond or a certified cheque payable to the Mackenzie County of the Province of Alberta for ten percent (10%) of the Proposed Amount which will be held by Mackenzie County.

The undersigned hereby agrees that if, within twenty-one (21) days after the Contract is presented to him for signature, hand delivered or sent by registered mail or courier addressed to him at the address stated in the proposal, the undersigned refused or fails:

- a) to sign and return to Mackenzie County the Contract for the performance of the Work and the supplying of Material covered by this proposal; or
- b) to provide insurance as required by the Alberta Transportation's *Standard Specifications for Highway Construction* (Edition 12, 2005);

the bid bond or deposit shall be subject to forfeiture to Mackenzie County, and if a Contract for that Work and Material is then entered into with some other person for a greater amount, the Undersigned is liable to Mackenzie County in the amount equal to the difference between the amount of his Proposal and the amount of the Contract actually entered into; the maximum not exceeding the amount of the security required under this section.

2.6.2 Proposal Withdrawal

The undersigned hereby agrees that he will not withdraw this proposal after the time fixed for receiving proposal,

- a) until some other person has entered into a contract with the Mackenzie County for the performance of the work and/or the supplying of the materials specified in the notice requesting proposals, or
- b) until thirty-five (35) days after the time fixed for receiving this proposal,

whichever first occurs.

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project

PROPOSAL FORMS

2.7 AGREEMENT

Should this proposal be accepted, the undersigned agrees to enter into written agreement with Mackenzie County for the faithful performance of the works covered by this proposal, in accordance with the said plans and specifications and complete the said work for Schedule "A" as per **section 2.1**.

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MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project

PROPOSAL FORMS

2.8 PROPOSAL SIGNING AND SEALING

An authorized signing officer shall affix his signature to this Proposal. The Proposal shall be either sealed with the Company Seal, or the Affidavit of Execution of the Witness shall be completed. Failure to comply may result in the Proposal being rejected.

AFFIDAVIT OF EXECUTION CANADA PROVINCE OF ALBERTA TO WIT:	
I, _____ of the City of _____ in the Province of _____ make oath and say:	(Seal)
(1) That I was personally present and did see _____ named in the annexed instrument, and who is known to me to be the person named therein, duly sign and execute the same for the purposes named therein; that the same was executed at the _____ of _____ in the said Province, and that I am the subscribing witness thereto;	Contractor's Name (Company Name)
(2) That I personally know the said _____ and he is in my belief of the full age of eighteen years.	Authorized Signature
SWORN or AFFIRMED before me at the City of _____	Address
in the Province of Alberta, this _____ day of _____ 20_____.	Postal Code
Witness Sign Here _____	Contractor's Telephone Number
A Commissioner for Oaths in and for the Province of Alberta.	Witness
	Date

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project

CONTRACT FORMS

3. CONTRACT FORMS

MACKENZIE COUNTY

CONTRACT (Page 1)

THIS Agreement made and concluded in duplicate as of this _____ day of _____, 20____, between Mackenzie County (hereinafter called "Mackenzie County") the first part and _____ of the _____ in the Province of _____ (hereinafter called "the Contractor") of the second part.

WITNESSETH, that for and in consideration of the covenants and agreements on the part of Mackenzie County, hereinafter contained and the prices hereinafter mentioned, the Contractor for himself, his executors, administrators and assigns, covenants and agrees with Mackenzie County to do, furnish and perform the works, materials, matters, and things required to be done, furnished and performed, in the manner hereinafter described, in connection with the following work or works, namely:

ZAMA CITY CRITICAL INFRASTRUCTURE PROTECTION PROJECT

Vegetation Management Prescription

12.1 hectares "Unit 1"

in strict accordance with the plans and specifications of said work hereto attached, and to deliver the same as per article 2.7.

Mackenzie County _____

Contractor _____

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project

CONTRACT FORMS

MACKENZIE COUNTY

CONTRACT (Page 2)

~~IT is mutually agreed that the attached tender or proposal and bond of the Contractor,~~
together with the plans, specifications and any special provisions herein designated and referred to are hereby made and shall be considered part of this Agreement the same as if herein fully set forth.

IN CONSIDERATION WHEREOF, and upon the Contractor fully completing and executing in every particular the work herein contracted for within the time hereinbefore set out, and upon the said Contractor satisfying the said Mackenzie County that all just claims for labour and materials and for damages in connection with the work have been paid, the said Mackenzie County covenants, promises and agrees to pay unto and to the said Contractor for the actual amount of work done and materials in place at the unit prices stated in the Contractor's attached proposal or tender.

THE Contractor shall at all times indemnify and save harmless Mackenzie County and its respective Council, Councillors, officers, servants, employees, agents and insurers, and their respective heirs, executors, administrators, successors and assigns from and against any and all injuries, losses, liabilities, damages, costs and expenses of any kind whatsoever which at any time or from time to time may be paid, incurred or asserted against Mackenzie County, as a direct or indirect result of the performance of the obligations of the Contractor pursuant to this Agreement. This Section shall survive the termination of this Agreement.

Mackenzie County _____

Contractor _____

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project

CONTRACT FORMS

MACKENZIE COUNTY

CONTRACT (Page 3)

IN WITNESS WHEREOF, the Contractor has hereunto set his hand and seal as of the day and year herein mentioned, and these presents have been signed and sealed by the representatives of Mackenzie County, on behalf of Mackenzie County.

SIGNED, SEALED AND DELIVERED BY
THE CONTRACTOR IN THE PRESENCE OF:

Witness

Contractor

SIGNED AND SEALED ON BEHALF OF
MACKENZIE COUNTY

Witness

per _____

per _____

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project

PROPOSAL AMENDMENT FORMS

4. PROPOSAL AMENDMENT FORMS

We, _____
(Name of Contractor)

the undersigned, modify the unit price schedule for our proposal as shown in the following table:

UNIT PRICE SCHEDULE CHANGES					
Replacing ALL previous Unit Price Schedule changes					
Schedule	Proposal Item No.	Description	Estimated Quantity	Unit Price Change + or -	Total Change For This Item + or -
Increase (+) or Reduce (-) Total Proposal By					

We also acknowledge and agree that:

1. This change supersedes all previous changes including those to other proposed items. Previously submitted changes are null and void.
2. We accept full responsibility for any lack of confidentiality arising from the use of this process.
3. Failure of these revisions to arrive on time, accurately or completely for any reason will render these revisions null and void.

4. _____ being _____
Signature Position in Company

of _____ dated _____
Company Name Date

Mackenzie County is not responsible for faxed amendments not being received.

- Form C58 -

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project CODE OF CONDUCT

5. SPECIAL PROVISIONS

5.1 STANDARD SPECIFICATIONS

All reference to "Specifications" in this Proposal document will be understood to mean Alberta Department of Sustainable Resource Development's document "Zama City Critical Infrastructure Protection Project – Vegetation Management Prescription – ZA-01-06" attached as Schedule "A" unless otherwise noted.

5.1.1 Goods and Services Tax (G.S.T.)

Proposed prices are to exclude the Goods and Services Tax on all materials and services supplied by the Contractor and incorporated into the work.

The Owner will include the applicable Goods and Services Tax payment on the monthly and final progress payments.

5.2 CONSULTANT

For this Proposal, the Consultant listed in the specifications, will be **Alberta Sustainable Resource Development**.

5.3 HOLDBACK ON MONTHLY PROGRESS PAYMENTS

Holdback will be assessed. The Holdback will be ten (10%) percent for this contract and may be held for a minimum period of forty-five (45) days after project completion.

5.4 UTILITIES AND CROSSING AGREEMENTS

It is the Contractor's responsibility to acquire permission from all necessary crossing and road agreements and to locate all underground and aboveground utilities and pipelines. The Contractor is responsible for the cost of repairing any gas line, telephone cable or any utilities damaged as a result of his operations.

5.5 SCOPE OF WORK

The Contractor shall coordinate his operations including mulching of all vegetation and residual debris as directed by the Mackenzie County or their Consultant.

In addition to the requirements the Contractors operations in the County shall be in accordance with the following:

1. Unless otherwise approved by Mackenzie County, mulch all vegetation and residual debris and mix (tilled) with surface soils to a minimum depth of 2 centimeters and a depth no greater than 8 centimeters to minimize root damage.
2. The contractor must use a **Drum-Head Mulcher type** of equipment to perform this contract. The mulching equipment must be of sufficient horsepower to create a small chip size.

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project CODE OF CONDUCT

3. All removed vegetation, standing dead trees, shrubs, grasses, and dead woody debris on the ground must be processed unless otherwise directed by Mackenzie County.
4. The contractor must ensure proper signage is in place prior to and during operations.
5. The contractor must properly locate and avoid all surface and subsurface utilities.
6. The contractor shall only operate in frozen ground conditions. Activity on the land during adverse ground conditions must be suspended if it is likely to cause unacceptable damage to vegetation, soil or water shed. Activity may also be suspended by notice in writing from Mackenzie County.
7. There will be no mulching activities outside the defined buffers of the fuel modification area.
8. All reasonable precautions must be taken to minimize damage to residual trees
9. An arrangement with Mackenzie County for a post evaluation meeting before equipment is moved from site.
10. Construction materials and all garbage shall be disposed of in the nearest approved landfill site. No garbage of any kind shall be buried on site.
11. Discharges and/or spills of oil, diesel-fuel, or other regulated substances shall be reported to the appropriate authorities and the Contractor shall be held responsible for the cost of any clean up required by Environmental Protection and/or Alberta Infrastructure and Transportation as a result of his operations.

5.5.1 Payment

Payment will be made at the applicable unit price proposed for the quantity measured, up to a maximum of the proposed amount.

No payment will be made for material rejected by the Consultant, or material that does not meet the applicable specifications.

5.6 CONTRACT QUANTITY REQUIREMENTS

The quantities shown in the Unit Price Schedules are approximate. Mackenzie County, at its sole discretion, may increase or decrease contract quantities as operationally required and/or due to budget restraints. No additional compensation or adjustment to the unit proposed prices will be considered for any alterations to estimated contract volumes.

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project CODE OF CONDUCT

5.7 ENVIRONMENTAL CONTROL

5.7.1 Campsites

Prior to the establishment of a campsite and roads providing access thereto or for other camp uses, the Contractor shall obtain the approval of the Owner and contact the local Conservation Reclamation Officer shown following:

Jeff Anderson
Wildlife Technologist
Bag 900
High Level, AB T0H 1N0
Phone: (780) 926-2656

Debris resulting from the clearing undertaken in such areas shall be piled and burned and areas left in a tidy condition in accordance with Forest and Prairie Protection Act and regulations. All campsites shall be kept in a neat and sanitary condition at all times.

Prior to the abandonment of a campsite, the Contractor shall obtain a "Reclamation Clearance" from the local Public Lands Officer.

5.7.2 Control of Equipment

The Contractor shall carefully control all equipment and work operations so that his operations do not extend beyond the designated working limits unless otherwise specifically authorized by the Consultant.

5.7.3 Acts, Regulations and Bylaws

The Contractor shall carry out his operations so as to adhere to and meet all guidelines as set out in all Provincial Acts and Regulations and relevant County Bylaws; including but not limited to the following:

- a) The Forests Act, as amended from time to time,
- b) The forest Prairie Protection Act and Regulations, and as amended from time to time,
- c) The Occupational Health and Safety Act and Regulations, and as amended from time to time,
- d) Any Act of the Legislature of the Province of Alberta in force, or enacted hereafter from time to time, and as amended from time to time, and any Regulation inclusive of any amendments or substitutions in force from time to time under any of the Acts to in clauses (a) and (b).

MACKENZIE COUNTY

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**Zama City Critical Infrastructure Protection Project
CODE OF CONDUCT**

5.7.4 Burning

Prior to burning any trees, garbage or the like, the Contractor shall contact Mackenzie County for approval.

Conditions under which burning is to be permitted will be given at that time.

Upon instructions from the Official, the Consultant may request that a patrol be kept on site during the time that burning is in progress in which event the Contractor shall supply all the necessary men and equipment. The cost of supplying such men and equipment will not be paid for separately but shall be considered incidental to the Work.

At the conclusion of burning and prior to the formal release of liability to the Contractor, a joint inspection will be made of the project by the Contractor, the Consultant and the applicable local Official. Before this inspection takes place, the Contractor shall ensure that, to the best of his abilities, all fires are extinguished.

The Contractor will be solely responsible for ensuring all fires are monitored and totally extinguished. If a fire results from an improperly extinguished fire, the Contractor may be held responsible for the damage.

All non-flammable debris shall be disposed of by a method and at a site that is approved by the Consultant.

6. PLANS AND PERMITS

6.1 PLANS

The following plans included in this contract, shall form part of the Contract documents:

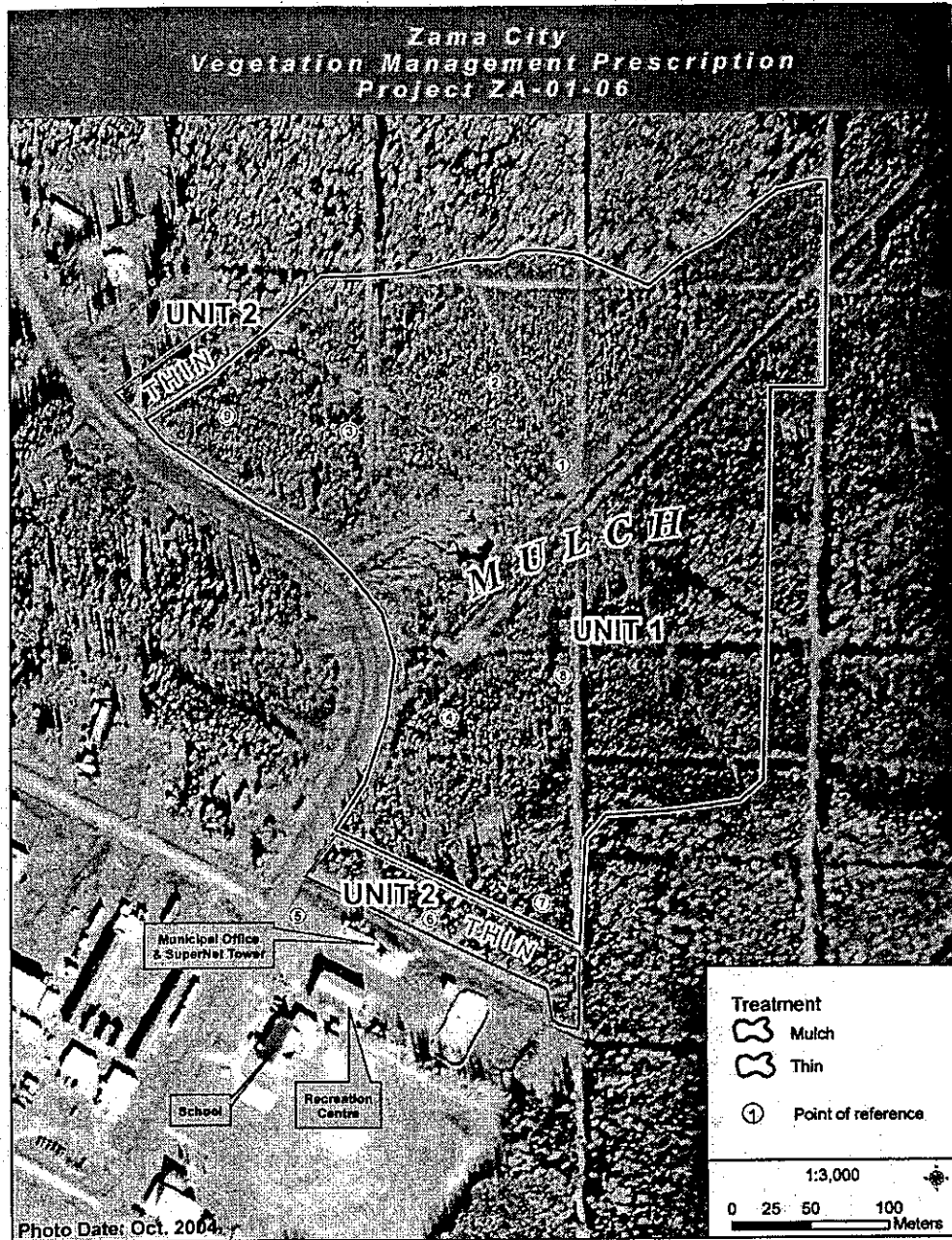
Project Number	Plan Type and Description
Aerial Photo ZA-01-06	Unit 1 – Vegetation Management Prescription

MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project CODE OF CONDUCT

6.1.1 Zama City Vegetation Management Prescription



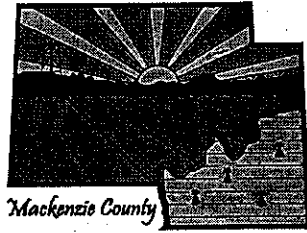
MACKENZIE COUNTY

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Zama City Critical Infrastructure Protection Project
CODE OF CONDUCT

7. ADDENDA

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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Zama Access Road Closures

BACKGROUND / PROPOSAL:

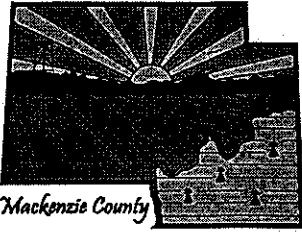
Discussion item.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	Paul Driedger, Director of Planning & Emergency Services
Title:	County Building Construction Task Force Terms of Reference

BACKGROUND / PROPOSAL:

The County Building Construction Task Force establishes a Task Force responsible for the design and construction of all County buildings. Following discussions at the February 13th Council meeting and the February 23rd budget meeting, a draft Terms of Reference is being presented for approval.

OPTIONS & BENEFITS:

Attached is a draft Terms of Reference for the County Building Construction Task Force.

COSTS & SOURCE OF FUNDING:

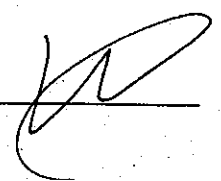
As per budget.

RECOMMENDED ACTION:

That the County Building Construction Task Force be adopted as presented and attached.

Author: C. Gabriel

Reviewed: March 7, 2007

CAO 

Mackenzie County
County Building Construction
Task Force

TERMS OF REFERENCE

1. Members

The County Building Construction Task Force shall be comprised of:

- Three Mackenzie County Councillors (~~Newman, Braun and Driedger~~) **(one of which must be the Chair)** and shall always include the area Councillor
- Chief Administrative Officer and resource personnel as required.
- ~~Director of Planning and Emergency Services~~

2. Objective, Scope of Activities, and Duties

The County Building Construction Task Force is established to:

- **Assess the condition and needs of current and proposed County Buildings.**
- **Oversee the design and construction of all County buildings, as approved by Council.**
- **Determine suitable locations for the construction of County buildings.**

3. Recommendations

The County Building Construction Task Force shall ~~be given~~ **provide recommendations to Council regarding the:**

- ~~Authority to hire~~ **Hiring of** architects, engineers and any other contractors that are required for the design and construction of approved County building projects.
- ~~Authority to hire~~ **Hiring of** a general manager for the construction of approved County building projects.
- **Location and construction of all County building projects.**

4. Time Period

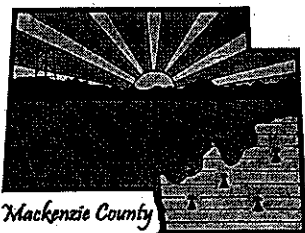
The Task Force will meet as required.

5. Reporting Structure

The Task Force shall report directly to the Mackenzie County Council through its Council members.

6. Administrative and Financial Support

- The County shall provide resource and financial support.
- The County shall provide meeting space.
- Council Task Force members shall be reimbursed for their expenses as per the Honorariums and Related Expense Reimbursement Bylaw.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	John Klassen, Manager of Utilities and Facilities
Title:	Fort Vermilion Airport Monitoring Agreement

BACKGROUND / PROPOSAL:

Our previous agreement with Parts and Service for Navigation Inc. (PSN) has expired and administration is requesting that the agreement be renewed for another one year term.

This service provides our airports with DME's (Distance Measuring Equipment) and NDB's (Non Directional Beacon) that are used in conjunction with each other to provide aircraft with data to assist in flight and landing. This equipment is already located at the Fort Vermilion airport.

(See attached email from Barry Lieffers, PSN Inc. for more information.)

OPTIONS & BENEFITS:

The main purpose of this equipment, from a financial justification is the air ambulance.

COSTS & SOURCE OF FUNDING:

As per agreement.

Funding to come from the operating budget.

RECOMMENDED ACTION:

That Mackenzie County renew the agreement with Parts and Service for Navigation Inc. for the monitoring of the Distance Measuring Equipment and Non Directional Beacon facilities at the Fort Vermilion Airport as presented.

John Klassen

From: Lieffers, Barry E. [Barry.Lieffers@calgary.ca]
Sent: Tuesday, March 06, 2007 12:34 PM
To: jklassen@md23.ab.ca
Subject: Navigational Aids

John

You have a DME (Distance Measuring Equipment) and a NDB (Non Directional Beacon) at your regional airport. These Navigational Aids are used in conjunction with each other to provide aircraft with data to assist in flight and landing. The DME sends out a signal when requested by an aircraft. The aircraft measures how long it takes for the signal to come back, performs some math and calculates how far away it is from the airport. The NDB radiates a constant signal, a device on the aircraft determines where the signal is coming from and provides heading for an aircraft. These devices then can be used to determine heading and direction to an airport.

The main purpose of this equipment, from a financial justification is the air ambulance. It is a requirement to have this equipment before the air ambulance will fly to an airport. Also these devices are used by many private and commercial aircraft. As a pilot cannot see his destination the radios are used by pilots to navigate and land even in good weather. This is a mature technology and is used by most private and commercial pilots. Airports with navigational aids are entered into a flight supplement manual. This manual is updated each year by Transport Canada and is used by pilots to determine their flight path. If a problem exists with the equipment we issue a NOTAM (notice to airmen) and pilots will know not to use it.

Your equipment is monitored and maintained to Annex 10 – the Transport Canada Navigational aids standard. This means it is checked once per year by a certified technician and is monitored 24/7 for failures/anomalies. If a problem arises a NOTAM is issued and a log is kept. I don't think you need a copy of this documentation as it is a legal requirement for the monitoring and maintenance to be followed as per the standard. We are audited by Transport Canada to ensure that all requirements are being performed.

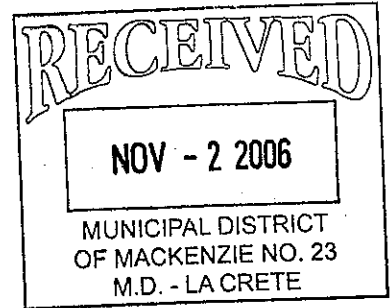
I hope this is what you were looking for. Please let me know if I missed anything.

Best regards

Barry Lieffers

NOTICE -

This communication is intended **ONLY** for the use of the person or entity named above and may contain information that is confidential or legally privileged. If you are not the intended recipient named above or a person responsible for delivering messages or communications to the intended recipient, YOU ARE HEREBY NOTIFIED that any use, distribution, or copying of this communication or any of the information contained in it is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and then destroy or delete this communication, or return it to us by mail if requested by us. The City of Calgary thanks you for your attention and co-operation.



October 17, 2006
Attn: Curtis Benteau

Re: Monitoring Agreement

Dear Sir,

Firstly, let me start by apologizing for the delay in sending this agreement to you. We have recently moved our office and have had some trouble with our computer. All is now well so here at last is our Monitoring Agreement. We have sent you two copies, please sign and date them both and return one copy to us. Our agreement is effective as of the date signed by you. Our old agreement expired September 3, 2005 and we sent a new one but never heard back!

Please let us know if you have any questions.

Thank you!

Barry Lieffers, RET
President

Note Called Barry Mar 6/07
No answer left message.

PSN ~ Inc.
Parts and Service for Navigation

825 3rd Ave NW
Calgary, AB T2N 0J5

Customer Service
Phone: (403) 670-6757

Re: Notice of Address Change

Please note, Parts and Service for Navigation has moved. Our new address is:

PSN
825 3rd Ave NW
Calgary, AB T2N 0J5

Our phone number has remained the same: 403-670-6757.

Thank you!

Barry Lieffers, RET
President

Monitoring Agreement

1. This is an agreement between Parts and Service for Navigation (PSN) and the MD of Mackenzie.
2. PSN is retained by the MD of Mackenzie to monitor the DME and the NDB facilities at the Fort Vermilion Airport.
3. PSN agrees to:
 - 3.1 Provide 24-hour continuous monitoring services for each NDB and DME.
 - 3.2 Provide timely NOTAM information to Transport Canada upon system failure.
 - 3.3 Communicate data on operation of the DME or NDB to the Fort Vermilion Airport representative as requested and upon system failure.
 - 3.4 Maintain logs, records of performance of the status of the NDB and DME.
 - 3.5 To arrange for all necessary repairs to the NDB and DME facilities, by R.C. Spencer, with 48 hours of notice of malfunction.
 - 3.6 Arrange for R.C. Spencer to perform annual and required maintenance to the NDB and DME.
4. **The MD of Mackenzie agrees to:**
 - 4.1 Keep the NDB, DME and ARU in good operating condition.
 - 4.2 Provide the telephone lines to the automatic reporting unit at the airport facility.
5. **Term**
 - 5.1 The initial term of this agreement is to commence upon the signed date on the bottom of this agreement and to terminate 12 months later unless either party gives 90 day written notice.
6. **Payments**
 - 6.1 The MD of Mackenzie is to pay PSN a basic fee of \$120.00 per month per NDB or DME or \$1300.00 per year per NDB or DME.
 - 6.2 The MD of Mackenzie is to pay R.C. Spencer for services rendered for scheduled periodic maintenance and for unscheduled repair services at a rate of \$75.00 per hour including travel time, all expenses incurred including hotels and meals and \$0.35 per km.
7. **Modifications**
 - 7.1 This agreement may be amended at any time by the mutual consent of the parties involved. The amendments shall be valid and binding when made in writing and signed by authorized representatives of both parties.

8. Jurisdiction

8.1 This agreement shall be interpreted or construed in accordance with the laws of the province of Alberta.

9. Entire Agreement

9.1 This agreement constitutes the entire agreement between the parties hereto. There is no other condition warranty, promise, representation or undertaking otherwise than encompassed by this agreement.

10. Time of Essence

10.1 Time of the essence for this agreement.

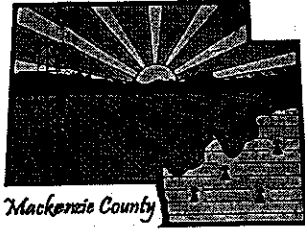
Signed at _____ this _____ day of _____

Parts and Service for Navigation

Per:  _____

MD of Mackenzie

Per: _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007 Regular Council Meeting
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Water Exploration

BACKGROUND / PROPOSAL:

Exploration for ground water near Boyer River. If we actually install a water line an additional well will be required at one site.

At the February 28th Council meeting, Council passed the following motion:

MOTION 07-200
Requires Unanimous

MOVED by Councillor Newman

That administration proceed with pump testing and that the estimated cost of \$40,000 be funded from the general operating reserve.

CARRIED

OPTIONS & BENEFITS:

To develop an alternate supply of water for industry in Ward 9.

COSTS & SOURCE OF FUNDING:

Total estimated cost of \$80,000.00 from reserves.

RECOMMENDED ACTION: (Requires 2/3)

That Mackenzie County complete two production wells inclusive of casing and a 24 hour pump test at a total estimated cost of \$80,000 and that the additional \$40,000 required funding be funded from the general operating reserve.

Author: W. Kostiw

Review Date: March 7, 2007

CAO

M&S Water Well Drilling Ltd.

Box 609

Thorhild, Alberta

T0A 3J0



Dennis Melnyk

Phone: (780) 398-3901 Fax: 398-2668 Cell: 975-4687

Date: Mar. 7/07

To: Bill Kostin

Fax Number: 927-4266

Subject: WATER Wells at High level.
drilled as directed by County
+ Omni Mchann Consultants. Wells
to be drilled in March. 07.

Number of Pages Including Cover Sheet: 4

From: Dennis Melnyk

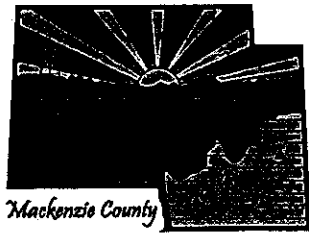
Message: Drill + Produce (Pump Test
2 Wells + Mobilization

① Well depth 290' with CASING
AND SCREENS + 24 Hr Test = \$42,000

② Well depth 200' with CASING
SCREENS + 24 Hr Test = \$36,000

+ TAXES + INCIDENTAL Like Lodging + Food.

Total Est Approx \$80,000



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: March 13, 2007

Presented By: William Kostiw, CAO

Title: Graders

BACKGROUND / PROPOSAL:

As two grader agreements are expiring this summer we have requested grader proposals from suppliers.

OPTIONS & BENEFITS:

2007 interim capital budget includes purchase of two graders:

	AMIP Grant	Vehicle & Equipment Reserve	Total project Cost
Two Graders Replacement	\$280,000	\$260,000	\$540,000

- We have two options:
- Direct purchase
 - Lease

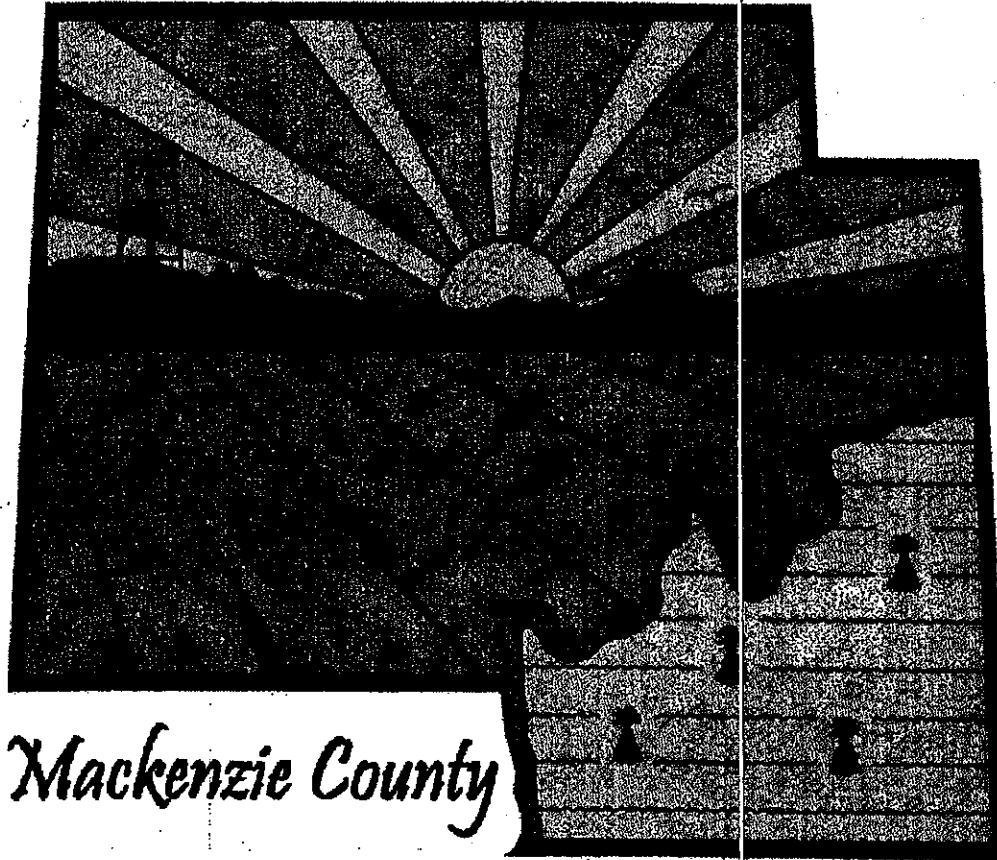
COSTS & SOURCE OF FUNDING:

2007 Capital Budget

RECOMMENDED ACTION:

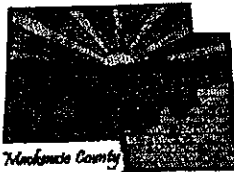
That Council receive the grader proposals and that administration prepare a grader cost analysis for March 28, 2007 council meeting.

Author: _____ Review Date: _____ CAO



**Mackenzie County
Grader Proposal
Request**

January 2007



Mackenzie County Grader Proposal

Tandem Drive and All-wheel Drive

Mackenzie County requests proposals for two-six new graders: buy, lease or rental agreements with a buyback price included. Per hour cost projections are also requested per each of your machines.

Tandem Drive Graders are to have a machine operating weight of 32,900 to 39,000lbs, and with net flywheel horsepower ranging between 200 and 250.

All-wheel Drive Graders are to have a machine operating weight of 34,000 to 40,500lbs, and with net flywheel horsepower ranging between 220 and 265.

Conditions:

1. Delivery time for six machines to be included in proposal.
2. FOB machine at Mackenzie County shops for delivery and pick-up.
3. FOB repairs and warranty parts at Mackenzie County shops. No deductible and no additional charges.
4. No charges on oil sampling (S.O.S) if required.
5. 72 hour guarantee up time or temporary replacement of machine at no charge including transportation.
6. Deluxe snowplow lighting package.
7. Safety gear to be included: #2 first aid kit, 10lb fire extinguisher, strobe light.
8. High output alternator 75-100 amp.
9. 14' Mulboard standard, with 2' "right side extension".
10. Oils with flow capabilities to -40 degrees Celsius.
11. Tires: Michelin SnoPlus 14:00 x 24.

Attachments:

1. Rear scarifier 9 shank/ripper installed.
2. Hydraulic snow wing SWM-100 Welco Beales (or equivalent) installed with hydraulic float control system and three position pitch control.
3. Complete six piece fender set installed (Fenderco brand or equivalent).

Special Conditions:

1. Identify service and technician locations.
2. Identify parts availability and parts department location.
3. Price must be valid for 35 days after closing.
4. Delivery time for six machines must be by August 1, 2007.

Mackenzie County requires trade-in values for the following machines:

Unit#	Make/Model	Hours	Buyback Agreements
2114	2003 Cat 160H \$256,310 purchase price	6000	7500hrs or 60 months due June 2008 - \$144,000
2115	2004 Cat 160H \$254,254 purchase price	4883	7500hrs or 60 months due October 2008 - \$144,000
2116	2004 Volvo 740B \$260,035 purchase price	3930	7500hrs or 60 months due April 2009 - \$129,085
2117	2005 Volvo 740B \$248,300 purchase price	2650	7500hrs or 60 months due February 2010 - \$123,098

Mackenzie County reserves the right to refuse any or all proposals.

Supplier's Signature: _____

Mackenzie County requests these proposals be submitted by 1:00 p.m., March 13, 2007. Proposals must be sealed and marked confidential. Please drop off proposals or mail to the following address:

**Mackenzie County
Attention: William Kostlw
4511-46 Avenue
Box 640
Fort Vermilion AB T0H 1N0**

If you have any questions contact:

William	Fort Vermilion Office	(780) 927-3718 (780) 841-1801
John	La Crete Office	(780) 928-3983 (780) 841-1680
Willie	La Crete Public Works Shop	(780) 928-2866 (780) 841-1666
Brent	Fort Vermilion Public Works Shop	(780) 927-3718 (780) 841-1166

10. d)

Room 301, Provincial Building
Bag 900-29, 9621-96 Avenue
Peace River, Alberta, Canada T8S 1T4
Telephone (780) 624 6280 Fax (780) 624 2440

Our File: **R6-020/07**

March 6, 2007

Mackenzie County
Box 640
Fort Vermilion, AB,
T0H 1L0

Re: Service Agreement R6-020/07

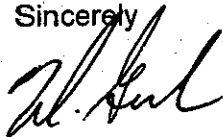
Enclosed is a Service Agreement for surface maintenance of public roads within the Boyer and Child Lake Indian Reserve. The term for this Service Agreement is from April 1st, 2007 to March 31st, 2008.

Please review the agreement, insert your organizations COR No. and expiry date, sign and date the agreement and return it to our Peace River Office for approval.

A copy of the approved agreement shall be returned to you for your files.

Should you have any question concerning this agreement, please feel free to contact me at 780.624.6280.

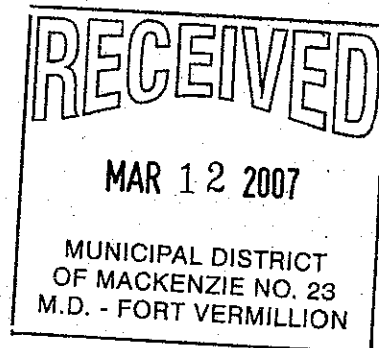
Sincerely



Bill Gish
Operations Manager, Peace River

EK

attachment



SERVICE CONTRACT – CONSTRUCTION / MAINTENANCE

(For work not exceeding \$50,000.00)

CONTRACTOR: Mackenzie County (formerly Municipal District of Mackenzie No.23)

CONTACT PERSON: _____

ADDRESS: Box 640, Fort Vermilion, AB, T0H 1L0

☎: 780.927.3718

Fax: 780.927.4266

DEPT. CONTACT PERSON: William Gish, Operations Manager **LOCATION:** Peace River

☎: 780.624.6280

Fax: 780.624.2440

Description of Work/Services to be provided: The Work consists of performing surface maintenance on gravel Public Roads and specified gravel Indian Reserve Roads within the Beaver First Nation (also known as Boyer Indian Reserve No. 164 and Child Lake Indian Reserve No. 164A, using a motor grader and maintain the roads to similar standards as found on adjoining or surrounding First Nation and/or County Roads. The Contractor shall use a grader to maintain the gravel surface during summer months and to perform snow and ice control on the gravel surface during winter months.

The gravel Public Roads within Child Lake I.R. 164A (as shown on Drawing 1.1) are as follows;

-Road "A"-from the Northern Boundary of NW 28-109-16-w5m to the South Boundary of SE 28-109-16-w5m, length 2 lane equivalent 1.92 km

-Road "B"-from the West Boundary of NW 15-109-16-w5m to the East Boundary of Child Lake I.R. 164A., length 2 lane equivalent 3.48 km

The specified gravel Indian Reserve Roads within Child Lake I.R. 164A (as shown on Drawing 1.1) are as follows;

-Road "C"-from the junction of Road "B" to the North Boundary of NW 23-109-16-w5m, length 2 lane equivalent 3.24 km

-Road "D"- from the junction of Road "B" to West Boundary of Sec 10-109-16-w5m, length 2 lane equivalent 2.73 km

The gravel Public Roads within Boyer I.R. 164 (as shown on Drawing 1.2) are as follows;

-Road "G" – from the South Boundary of SE 5-109-14-w5m to the junction of Road "H" and Road "I", length 2 lane equivalent 3.77 km

-Road "H"- from the junction of Road "G" and Road "I" to East Boundary of NE 1-109-14-w5m, length 2 lane equivalent 5.08 km

-Road "I" – from the junction of Road "G" and Road "H" to the North Boundary of Sec 9-109-14-w5m, length 2 lane equivalent 1.85 km

The specified gravel Indian Reserve Roads within Boyer I.R. 164 (as shown on Drawing 1.2) are as follows;

-Road "E" – from the West Boundary of SW 15-109-14-w5m to East Boundary of SW 14-109-14-w5m, length 2 lane equivalent 2.46 km

- Road "F" – from the North Boundary of NW 8-109-14-w5m to within NE 5-109-14-w5m, length 2 lane equivalent 2.85 km

Lump Sum / Upset Fee: \$ 37,584 (not to exceed \$50,000.00)

LENGTH OF CONTRACT: From: April 1, 2007 to March 31, 2008

CERTIFICATE OF RECOGNITION (COR) No.: _____

Expiry Date: _____

Definitions and Interpretation

a) Contractor

"Contractor" shall mean the person agreeing to perform the Work set out in the Agreement.

b) Department

"Department" shall mean Her Majesty the Queen in right of Alberta, as represented by the Department of Infrastructure and Transportation.

c) Material

"Material" shall mean all or any part of the commodities or other items used or expended in prosecution of the Work and includes materials furnished by the Contractor or by the Department for use by the Contractor.

d) Minister

"Minister" shall mean the Minister of Infrastructure and Transportation for the Province of Alberta or his authorized representative.

e) Operations Manager

"Operations Manager" shall mean the agent or official designated by the Minister to administrate Contracts and/or Agreements for Maintenance Work, and shall include a person authorized by the Operations Manager to perform, on his behalf, any of his functions under the Contract and/or Agreement.

f) Person

"Person" shall include a corporation or a partnership and the heirs, executors, administrators and/or other legal representatives of a person.

g) Work

"Work" shall mean all or any part of the work to be performed by the Contractor under the Agreement, as directed by the Minister, and any or all of the equipment, Material and labour supplied by or for the Contractor.

PAYMENT TERMS:

"This is to certify that the services ordered/purchased hereby are being purchased by Alberta Infrastructure and Transportation, which is part of the Alberta Crown or is listed as a tax free Alberta Government agency, and are therefore not subject to the Goods and Services Tax."

CONDITIONS AND SPECIAL PROVISIONS:

1. The Minister agrees to pay the Contractor for providing the services at the quoted lump sum or at the quoted rates up to the upset fee upon submission of an appropriate invoice and subject always to the approval of the Minister.
2. The Contractor shall hold harmless the Minister, his employees and agents from any and all claims, demands, actions and costs whatsoever, which may arise directly or indirectly out of any act or omission of the Contractor, his employees, agents or sub-contractors, in the performance of the Work. This hold harmless shall survive this Contract.

The Contractor shall ensure that its forces and those of all subcontractors use due care to ensure that no person is injured and no person's property is damaged in the prosecution of the Work. Without restricting the generality of the foregoing, the Contractor shall at its own expense, make such provisions as may be necessary to avoid any such injury or damage.

All claims for injury, loss or damage arising in connection with the Work will be referred to the Contractor who shall deal with each claim in a fair and reasonable manner. The Contractor shall respond to each claimant in writing, setting out the Contractor's position with respect to the claim.

If the Contractor settles the claim, it shall provide the Minister with written proof that the matter has been resolved. If the Contractor is unable to settle the claim or considers the claim to be invalid, it shall provide the Minister with written reasons for rejecting the claim.
3. The Minister shall not be liable nor responsible for any bodily or personal injury or property damage of any nature whatsoever that may be suffered or sustained by the Contractor, his employees or agents in the performance of this Contract.
4. The Contractor shall, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurances in compliance with the Alberta Insurance Act, and in forms and amounts acceptable to the Minister:

- Comprehensive Liability Insurance in an amount not less than five million dollars (\$5,000,000) inclusive per occurrence against bodily injury and property damage, including loss of use thereof. Such insurance shall include blanket contractual liability.

The Contractor shall provide the Minister upon request, a certified true copy of each policy prior to execution of the Contract, and upon request, shall also provide certified copies of the certificate of renewal of the policies, or certified copies of the replacement policies, as evidence that these coverages have been continued for the duration of the Contract.

All required insurance shall be endorsed to provide the Minister with thirty (30) days advance written notice of material change or cancellation.

The Contractor is responsible for insuring his equipment against all risks of accidental loss or damage.

The Contractor shall require and ensure that each subcontractor provide evidence of comparable insurance to that set forth in the clauses above in an amount not less than five million dollars (\$5,000,000).

5. The Contractor agrees to provide skilled, well trained and experienced employees.
6. The Contractor shall possess a Certificate of Recognition (COR) which is relevant to their industry and which is recognized by Alberta Human Resources and Employment, Workplace Health and Safety. The small employers certificate of recognition (for employers with less than ten employees) is not considered acceptable.
7. The Contractor shall familiarize himself, his staff and his subcontractors with the terms of the Occupational Health and Safety Act and Regulations thereunder to ensure complete understanding respecting the responsibilities given and compliance required. The Contractor acknowledges that he is and assumes all of the responsibilities and duties of the Prime Contractor as defined by the Occupational Health and Safety Act, and that he shall, as a condition of the Contract, comply with the Occupational Health and Safety Act and the regulations thereunder.
8. As Prime Contractor, the Contractor shall, to the extent required by the Occupational Health and Safety Act, establish and maintain a Health and Safety system or process to ensure compliance to the Act by his subcontractors/owner operators.

The Contractor has the responsibility to identify work site hazards and develop operational and occupational safety policies, procedures and plans specific to the Work to ensure the safety of every person at the work site and of the public traveling through the site. When requested by the Minister, the Contractor shall provide copies of these safety policies, procedures and plans prior to the commencement of the Work, along with verification that they have been submitted to Alberta Infrastructure and Transportation Human Resources and Employment, Workplace, Health and Safety.

If Alberta Human Resources and Employment, Workplace, Health and Safety conducts a work site inspection that results in orders being issued to the Contractor, the Contractor shall immediately supply copies of these orders to the Minister.

The Minister may suspend the Work in accordance with provision Minister's Authority to Suspend Work, in cases of recognized imminent danger or when the Contractor fails to comply with safety orders issued or to rectify previously identified work site hazards. The Minister's interpretation of a work site hazard will be considered final in all cases.

In the event of an injury or accident as defined by Occupational Health and Safety regulations involving employees of the Contractor or its subcontractors, the Contractor shall immediately notify the Minister and conduct an accident investigation in accordance with the Occupational Health and Safety Act. In addition, the Contractor shall supply a copy of this investigation report to the Minister within seventy two (72) hours of the occurrence.

While the Work is in progress, the Contractor's project supervisor shall conduct safety meeting monthly. The Minister or his designate shall be invited to attend.

9. The Contractor shall maintain Workers' Compensation Insurance in the amount required by the Workers' Compensation Board. In the event the Contractor is performing work as defined in the Occupational Health and Safety Regulations and the Contractor is a proprietor or performs an exempt activity as defined by the Workers' Compensation Board, then the Contractor shall hold and maintain Workers' Compensation Insurance personal coverage throughout the length of this Contract.
10. If for any reason the Contractor fails to provide services satisfactorily to the Minister, or comply with the conditions and special provisions of this Contract, the Contract may be terminated by the Minister or his representative upon providing written notice to the Contractor.
11. As required by the Conflicts of Interest Act (Alberta) no member of the legislative assembly or person directly associated with a member, as defined in the Act, shall enter into this Contract.
12. All information, records, data and documents collected or generated by the Contractor under this Contract is the property of the Minister and is subject to the Freedom of Information Protection and Privacy Act as well as other regulatory requirements governing the management of Personal Information.
13. The Contractor shall treat all information as confidential during as well as after termination of the Contract unless the Minister gives express written permission otherwise. The Contractor shall not permit the use of any information for any purpose without prior written permission of the Minister.
14. The Contractor warrants that it has not pecuniary or other interest that would cause or appear to cause a conflict of interest in carrying out the Contractor's obligations to the Minister. Should such an interest be acquired, the Contractor shall declare

it immediately to the Minister. The Minister will upon receipt of the declaration take whatever action the Minister deems appropriate.

Special Note: If Contractor does not possess a valid Certificate of Recognition (COR) that is both relevant to the Work being performed, and recognized by Alberta Human Resources and Employment, Workplace Health and Safety, then the Service Contract may only be approved by Regional Director or Executive Director level.

15. Maintenance and Preparation of Gravel Surface Roads and Snow Removal and Ice Control on Gravel Surface Roads

15.1 General

The Work consists of using a motor grader to maintain gravel surface roads during the summer months and to perform snow removal and ice control on gravel surface roads during the winter months.

15.2 Equipment

The Contractor shall supply a motor grader in good working condition and meeting the following requirements:

- possesses a one hundred fifty (150) horsepower engine or greater,
- is less than twelve (12) years old. For smaller sections of graveled roads, an older grader may be used if approved by the Minister,
- is equipped with functioning headlights, tail lights, 4-way flashers, back up alarm, revolving light, slow moving symbol and warning flags on the outward edges of the cab and moldboard,
- is equipped with a functioning hour meter,
- is equipped with an adequate set of blades, shanks and Sandvik blades and bits (System 2000) or equivalent,
- is equipped with a wing mounted on the right hand side for winter operations,
- properly fitting tire chains available at the worksite.

The Minister reserves the right to inspect the equipment prior to commencement of the Work and at any time during the term of the Contract to ensure the equipment meets all requirements. Equipment downgrades will not be accepted unless specifically authorized by the Minister.

15.3 Procedures

For all Work covered by this provision, graders shall travel in the same direction as the traffic at all times.

Material used or resulting from the performance of this Work shall not be carried onto structures such as bridge decks. Should this occur the Contractor shall remove the material from the structures at its own expense. Backblading may be required to remove excess material from the edges of such structures. The Contractor shall ensure there is a smooth transition on and off of the structures.

After crossing such as bridge structures, the Contractor shall immediately inspect the structures for any damage and, in the event any damage is evident, the Contractor shall immediately inform the Minister for damage to all structures.

15.4 Summer Maintenance of Gravel Roadways

The roadway shall be bladed to eliminate pot holes, washboards and ruts. The superelevation on curves shall be retained or restored over the entire roadway width.

At intersections, the crown on the main roadway shall be maintained through the intersection. The crown on the intersecting roadway shall be feathered back.

Whenever possible, windrowed material shall not be left on the roadway overnight. If windrowed material must be left on the roadway overnight, it must be signed and barricaded to maintain safety.

The Contractor shall make every effort to minimize the loss of gravel from the roadway surface when performing the Work.

When deemed appropriate the Contractor shall supply and erect advanced warning signs when performing Summer Maintenance.

15.5 Preparation of Gravel Roadways

Gravel roadways shall be prepared such that the finished surface has defined shoulders, proper crown, and proper superelevation on curves. Loose gravel shall be retrieved from the roadway sideslopes and spread over the roadway in a

manner that provides a finished surface which is smooth and free of any large rock and other objectionable material such as grass clumps and sods.

15.6 Winter Maintenance (Gravel Surface Roadways)

Snow shall be removed from the roadway surface and winging of sideslopes. When necessary, ice shall be scarified or removed from the roadway surface.

When maintaining roadways in winter, high snow banks, which limit visibility of traffic, shall be removed from areas near railway tracks, intersections, signs or other points designated by the Minister.

15.7 Communication

The Contractor shall provide the Minister with a contact phone number for call back to the Work Site and shall ensure that the operator is at the Work Site within four (4) hours or mutually agreed period from the time a call back phone call is made to the contact phone number. All communications regarding the terms, conditions, special provisions and performance of the parties of this Contract shall be timely and in writing, unless otherwise agreed by both parties.

Day to day operational matters shall be dealt with verbally between the Contractor's contact person and Ministers representative, normally the High Level Area Maintenance Contract Inspector, Rommel Directo (780.926.2241).

15.8 Acceptance Criteria

Winter and summer surface maintenance shall be performed to the satisfaction of the Minister. Gravel roadways will be evaluated through visual inspection by the Minister and shall comply with the following:

- the roadway surface is smooth and free of ridges, rocks and other material that may be hazardous to traffic.
- All pot holes, washboards, ruts and grass clumps have been eliminated.
- Roadway shoulders are well defined.
- At intersections, the crown on the main roadway has been maintained through the intersection while the crown on the intersecting roadway has been feathered back.
- The finished surface has a uniform crown of between three percent (3%) and five percent (5%).
- Superelevation on curves is retained or restored.
- Existing gravel material has been retrieved from the sideslopes as required.

15.9 Measurement and Payment

Payment will be based on a flat rate per kilometer per month. The payment made to the Contractor in accordance with the Contract shall constitute full compensation for the Work completed and in place, including the furnishing of all Materials, tools, machinery, equipment, labour and incidentals necessary to complete the Work as well as any and all expenses incurred by reason of any cause except as otherwise provided in this document. Payment for travel time to and from the work site is considered incidental to the work.

The Contractor shall submit a monthly invoice to the **High Level Business Centre of Alberta Infrastructure and Transportation** indicating and including the following;

- The Contract Number and the nature of the Work performed,
- The total value of the Work per month. This amount shall not exceed Three Thousand One Hundred Thirty Two dollars (\$3,132.00) per month

The Contractor shall collect and retain Grader Work Information that shall include date work was performed, start and end time, total hours, road segment character or location where Work was performed, and name of operator. The Grader Work Information may be gather and retained electronically (GPS) or may be gathered and retained on a Grader Maintenance Worksheet included in this Contract. The Contractor shall retain all Grader Work Information for a period of seven (7) years from the date that the Work was performed. Upon request the Contractor shall forward any or all of the Grader Work Information to the Minister.

16. Inspection by the Department

Upon notification that the Work has been completed, the Minister may inspect the Work to confirm that it has been performed in accordance with the Conditions and Special Provisions and/or verify bid item quantities submitted by the Contractor.

17. Compliance with Laws and Regulations

The Contractor shall, in the performance of the Work, comply with the requirements of the laws in force in the Province of Alberta.

In performing the Work, the Contractor shall comply with all applicable statutes, regulations, by-laws, orders and directives of the respective governmental authorities having jurisdiction, shall obtain any permits, licenses, approvals or consents necessary for the Work or the Materials, and shall pay any tax, levy, fee or other like charge required to be paid in order for the Contractor to perform the Work or for the Minister to use the Materials.

18. Scheduling of Work

The Contractor will be given the flexibility to schedule the assigned work to achieve efficiency in its operations.

19. Term

The Contract shall commence on 0:00:01 April 1st, 2007 and shall terminate on 23:59:59 March 31st, 2008.

20. Annulment Without Fault of Contractor

The Minister reserves the right to annul the Contract at any time upon giving at least thirty (30) days notice in writing, to the Contractor, in which event the Contractor shall cease Work and shall be entitled to payment under the terms and conditions of the Contract for the Work done by him up to the time of the annulment.

21. Minister's Authority to Suspend Work

The Minister shall have the authority to suspend the Work, in whole or in part, for such a period as he deems necessary, due to conditions that he considers unfavourable for the execution of the Work or due to the failure of the Contractor to comply with any provision of the Contract.

Upon receipt of the Minister's notice to suspend the Work, The Contractor shall immediately suspend those operations as are specified. No such suspension shall vitiate or void the Contract or any part thereof or any security or obligation for the performance thereof or relieve the Contractor of any other responsibility under the terms and conditions of the Contract, including the preservation and care of the work site and Material.

Except in situations of imminent danger, the Contractor shall not suspend the Work without the consent of the Minister.

22. Third Party Accident Reporting

The Contractor shall immediately notify the Minister of any accidents involving his or his subcontractors equipment that occur in the Work Zone, and which involve a fatality, serious personal injury, or 3rd party property damage in excess One Thousand dollars (\$1,000) or as specified in the Motor Vehicle Administration Act, or any act or regulation that replaces the Motor Vehicle Administration Act. The Contractor shall investigate the accident (including those of his sub-contractors) and complete a detailed accident report in a form satisfactory to the Minister within seventy two (72) hours of knowledge of the accident (report to include photos, details of site conditions, records of signs, etc.).

23. Department Name Change

Due to government reorganization, the Department's name has changed in recent years. As a result, some Conditions, Special Provisions, Specifications, Drawings, Plans and other documents in this Contract may continue to reference Alberta Infrastructure or Alberta Transportation and Utilities. Please be advised that any references to Alberta Infrastructure or Alberta Transportation and Utilities shall mean Alberta Infrastructure and Transportation.

24. Typical Plans and Drawings

The plans and drawings for this Contract are published in the following documents:

For reference, drawings indicating typical minimum requirements for traffic accommodation and construction zone temporary signing are included in the Department manual entitled, Traffic Accommodation in Work Zones, 2nd Edition. It may be necessary for the Contractor to modify these drawings and/or develop new drawings to address non-typical situations when developing the Traffic Accommodation Strategy in accordance specification 7.1, Temporary Construction Signing.

I/We understand and Agree to the Terms & Conditions, which form part of this Contract.

Contractor: _____ Name (printed): _____

Date: _____

To be completed by an Expenditure Officer with Alberta Infrastructure and Transportation

This Contract is hereby accepted and approved on behalf of Alberta Infrastructure and Transportation

Expenditure Officer: _____ Name (printed): _____

Date: _____ Job Number: Z949B

Account Code: 544010

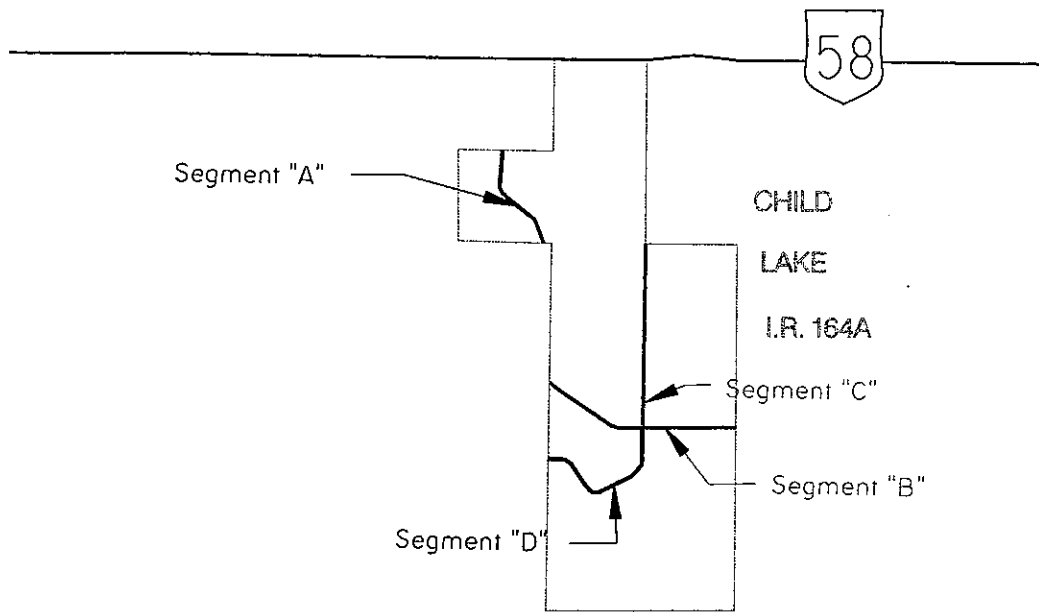
Program Code: 50100
mandatory

Org Code: 0329
mandatory

c.c.: Professional Services Section

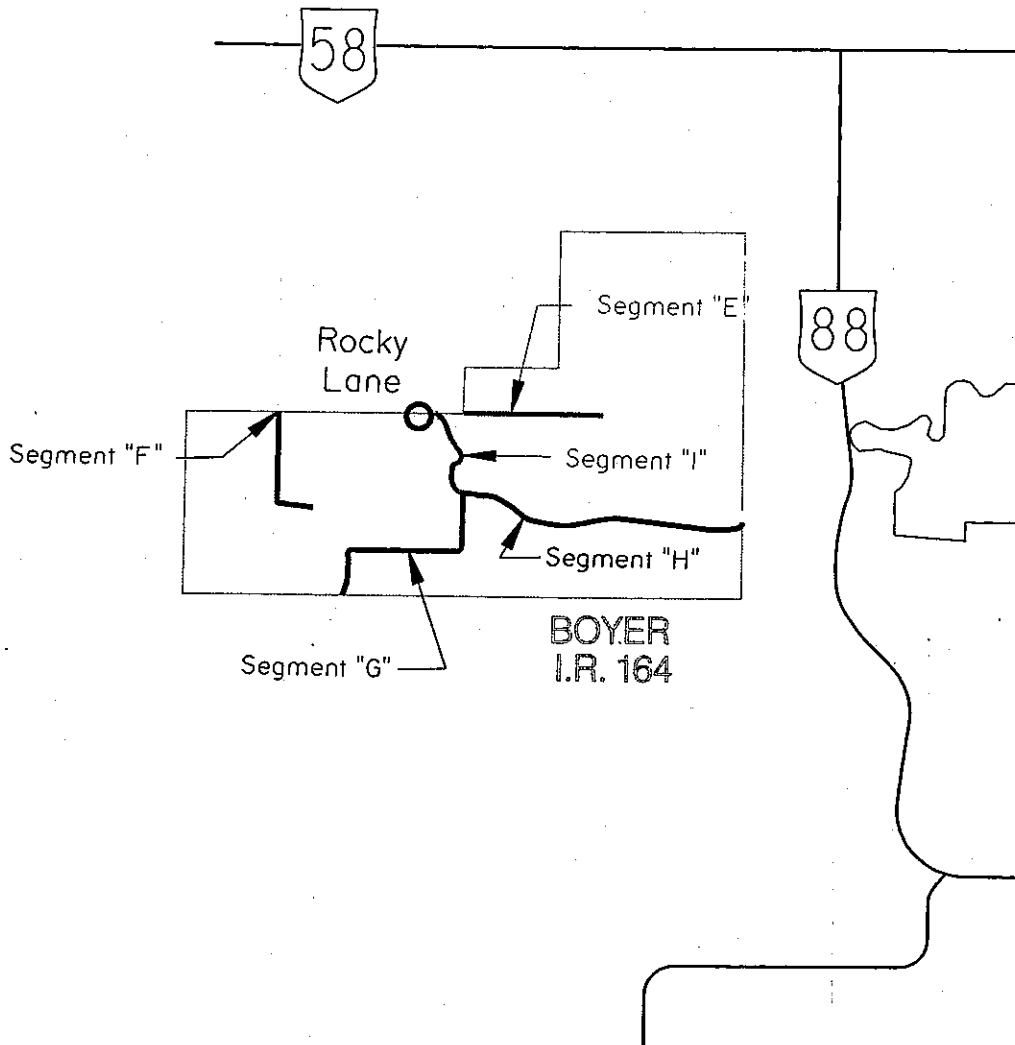
Drawing 1.1

CHILD LAKE I.R. 164A
ROAD SEGMENT MAP



Drawing 1.2

**BOYER I.R. 164
ROAD SEGMENT MAP**



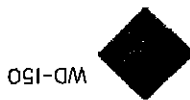


161-DM

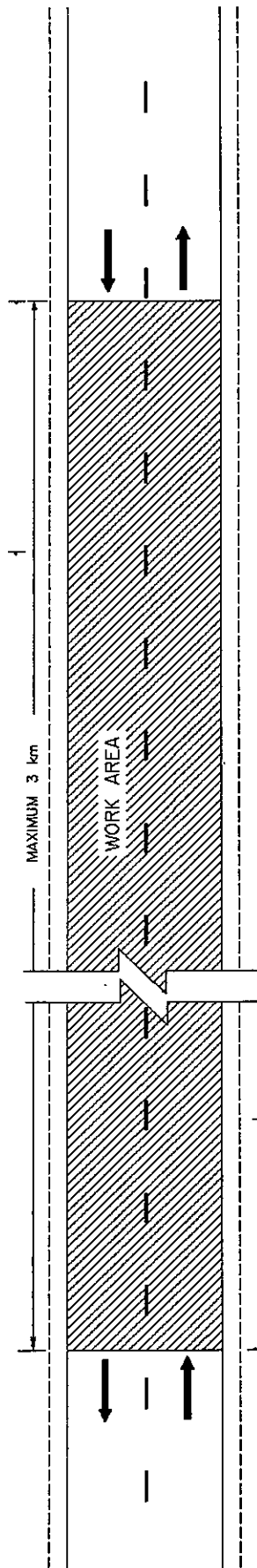
OR



WD-193



WD-150



NOTES:

1. Consideration must be given to traffic volume, sight distances, sign spacing, duration of work and other factors to ensure traffic control devices are adequate in each instance.
2. All sign spacing shall be 100m-150m unless otherwise indicated.



WD-150



WD-193

OR



WD-191

No.	REVISIONS	BY	DATE
Approved:			
Executive Director, Technical Standards Branch			
Date:	MARCH, 2001		
<p>TYPICAL SIGNING ROAD TOP SHAPING TWO LANE UNDIVIDED HIGHWAY</p>			
Prepared By: G.E.C.	Checked By: P.H.	Scale: N.T.S.	Dwg No.: TCS-8-2.6A SHORT DURATION

1.0 SIGN SCHEDULE

SIGN NO.	MESSAGE OR DESCRIPTION	SIZE	SHAPE	LETTER HEIGHT AND SERIES NO.	COLOUR	
					MESSAGE	BACKGROUND
IB-2	Alberta Route Marker	45 x 60	Rectangle	Pattern Available	Black	White
IB-8L	Alberta Direction Tab (Left)	45 x 30 60 x 45	Rectangle	Symbol	Black	White
IB-8R	Alberta Direction Tab (Right)	45 x 30 60 x 45	Rectangle	Symbol	Black	White
RA-1	Stop	60 x 60	Octagon	255 mm "C"	White	Red
RB-1	Maximum Speed	60 x 75	Rectangle	#1 - 100 mm "C", #2 - 300 mm Variable	Black	White
RB-5	Maximum Speed Ahead	60 x 75	Rectangle	#1 - 100 mm "C", #2 - 300 mm Variable	Black	White
RB-24	Two-Way Traffic	60 x 75	Rectangle	Symbol	Black	White
RB-31	Do Not Pass	60 x 60	Square	Symbol	Red, Black	White
RD-156	Maximum 50 Passing Workers	60 x 75	Rectangle		Black	White
WA-9	Chevron Alignment	60 x 75	Rectangle		Black	Yellow
WA-31	Divided Highway Begins	90 x 90	Diamond	Symbol	Black	Yellow
WA-31T	Divided Highway Begins Tab	60 x 45	Rectangle	150 mm "C"	Black	Yellow
WA-32	Divided Highway Ends	90 x 90	Diamond	Symbol	Black	Yellow
WB-1	Stop Ahead	75 x 75 120 x 120	Diamond	Symbol	Red, Black	Yellow
WD-101	Construction Ahead	75 x 75 120 x 120	Diamond	#1 - 150 mm "C", 180 mm "C", #2 - 150 mm "C"	Black	Orange
WD-101B	Bridge Construction Ahead	120 x 120	Diamond	#1 - 150 mm "C", 180 mm "C", #2 - 150 mm "C"	Black	Orange
WD-101C	Utility Construction	120 x 120	Diamond		Black	Orange
WD-102	Begin Detour 300 m	90 x 90	Diamond	#1 & #2 - 150 mm "C", #3 - 125 mm "E"	Black	Orange
WD-103	Detour Next _ km	120 x 60	Rectangle	150 mm "C"	Black	Orange
WD-104	Barricade Ahead	90 x 90	Diamond	#1 - 150 mm "C", #2 - 125 mm "C"	Black	Orange
WD-106	One Lane Traffic	75 x 75	Diamond	#1 - 150 mm "C", #2 - 150 mm "C"	Black	Orange
WD-111	Be Prepared To Stop	75 x 75	Diamond	#1, #3, #4 - 100 mm "E", #2 - 100 mm "D"	Black	Orange
WD-116-1L	Barricade (Left)			See Plan TCS-B-4.2	Black	Orange
WD-116-1R	Barricade (Right)			See Plan TCS-B-4.2	Black	Orange
WD-116-2	Road Closed Barricade			See Plan TCS-B-4.2	Black	Orange
WD-116-3	Bridge Out Barricade			See Plan TCS-B-4.2	Black	Orange
WD-116-5	Barricade Arrow			See Plan TCS-B-4.2	White	Black
WD-150	Loose Gravel	75 x 75	Diamond	#1 - 125 mm "D", #2 - 125 mm "D"	Black	Orange
WD-154	End Construction	120 x 60	Rectangle	Pattern Available	Black	Orange

SIGN NO.	MESSAGE OR DESCRIPTION	SIZE	SHAPE	LETTER HEIGHT AND SERIES NO.	COLOUR	
					MESSAGE	BACKGROUND
WD-157	Slow Fresh Oil	75 x 75	Diamond	125 mm "D"	Black	Orange
WD-158	Testing Crew Next 5 km	90 x 90	Square		Black	Orange
WD-169	Loose Chips Please Slow Down	75 x 120	Rectangle	Pattern Available	Black	Orange
WD-170B	Bridge Construction 3 km	120 x 120	Diamond	#1 - 180 mm "C", #2 - 180 mm "E"	Black	Orange
WD-171	Do Not Pass Follow In Convoy	90 x 75	Rectangle	Pattern Available	Black	Orange
WD-172	Follow Pilot Vehicle	75 x 60	Rectangle	Pattern Available	Black	Orange
WD-173	Pilot Vehicle Do Not Pass	165 x 45	Rectangle	Pattern Available	Black	Orange
WD-174	Maximum __ Loose Chips	60 x 120	Rectangle	Pattern Available	Black	White, Orange
WD-179	Traffic Survey Ahead	75 x 75	Diamond		Black	Orange
WD-184	Testing Crew Ahead	90 x 90	Diamond		Black	Orange
WD-187	No Centre Line	75 x 75	Diamond		Black	Orange
WD-188	Ramp Exit	75 x 75	Diamond		Black	Orange
WD-189	Line Painting Ahead	75 x 75	Diamond		Black	Orange
WD-190	Wet Paint	75 x 75	Diamond		Black	Orange
WD-191	Road Grading 3 km	75 x 75	Diamond		Black	Orange
WD-192	Road Construction Next __ km	120 x 90	Rectangle	Pattern Available, 160mm "C"	Black	Orange
WD-193	Grading Next 3 km	120 x 120	Diamond	Symbol	Black	Orange
WD-A-1L	Turn (Left)	75 x 75	Diamond	Symbol	Black	Orange
WD-A-1R	Turn (Right)	75 x 75	Diamond	Symbol	Black	Orange
WD-A-5L	Reverse Curve (Left)	75 x 75	Diamond	Symbol	Black	Orange
WD-A-5R	Reverse Curve (Right)	75 x 75	Diamond	Symbol	Black	Orange
WD-A-7	Advisory Speed	60 x 60	Square	255 mm "E"	Black	Orange
WD-A-22	Bump	75 x 75	Diamond	Symbol	Black	Orange
WD-A-23R	Roadway Narrows (Right)	75 x 75	Diamond	Symbol	Black	Orange
WD-A-23L	Roadway Narrows (Left)	75 x 75	Diamond	Symbol	Black	Orange
WD-A-24	Narrow Structure	75 x 75	Diamond	Symbol	Black	Orange
WD-A-31	Divided Highway Begins	90 x 90	Diamond	Symbol	Black	Orange
WD-A-32	Divided Highway Ends	90 x 90	Diamond	Symbol	Black	Orange
WD-A-33L	Road Narrows - Left Lane Ends	75 x 75	Diamond	Symbol	Black	Orange
WD-A-33R	Road Narrows - Right Lane Ends	75 x 75	Diamond	Symbol	Black	Orange
WD-A-33XL	Road Narrows - Left Lane Ends	75 x 75	Diamond	Symbol	Black	Orange
WD-A-33XR	Road Narrows - Right Lane Ends	75 x 75	Diamond	Symbol	Black	Orange
WD-A-41	Road Work	75 x 75	Diamond	Symbol	Black	Orange
WD-A-43L	Roadside Diversion (Left)	75 x 75	Diamond	Symbol	Black	Orange

SIGN NO.	MESSAGE OR DESCRIPTION	SIZE	SHAPE	LETTER HEIGHT AND SERIES NO.	COLOUR	
					MESSAGE	BACKGROUND
WD-A-43R	Roadside Diversion (Right)	75 x 75	Diamond	Symbol	Black	Orange
WD-A-44	Detour Tab	45 x 30	Rectangle	150 mm "C"	Black	Orange
WD-A-45	Flagperson	75 x 75	Diamond	Symbol	Black	Orange
WD-A-46	Survey Crew Ahead	60 x 60 90 x 90	Diamond	Symbol	Black	Orange
WD-A-48L	Truck Entrance (Left)	75 x 75 90 x 90	Diamond	Symbol	Black	Orange
WD-A-48R	Truck Entrance (Right)	75 x 75 90 x 90	Diamond	Symbol	Black	Orange
WD-A-49	Pavement Drop-off	75 x 75	Diamond	Symbol	Black	Orange
WD-A-51L	Roadside Diversion (Left) (Two Lanes)	75 x 75	Diamond	Symbol	Black	Orange
WD-A-51R	Roadside Diversion (Right) (Two Lanes)	75 x 75	Diamond	Symbol	Black	Orange
WD-A-100	Sharp Shoulders	75 x 75	Diamond	150 mm "C"	Black	Orange
WD-A-105R	Hazard Marker - Keep Right	30 x 90	Rectangle		Black	Yellow
WD-A-111	Grooved Pavement	75 x 75	Diamond	Symbol	Black	Orange
WD-A-111T	Grooved Pavement Tab	60 x 30	Rectangle	150 mm "C"	Black	Orange
WD-A-120	Slow Moving Vehicle	51 x 51 x 51	Triangle	Symbol	-	Orange
WD-B-3	Two-Way Traffic Ahead	75 x 75	Diamond	Symbol	Black	Orange
WD-B-4	Traffic Signals Ahead	90 x 90 120 x 120	Diamond	Symbol	Red, Yellow, Green, Black	Orange
WD-B-4T	Structure Width Tab (_ m)	60 x 30	Rectangle		Black	Orange
WD-T	Distance Tab (_ km)	60 x 30	Rectangle		Black	Orange

NOTES:

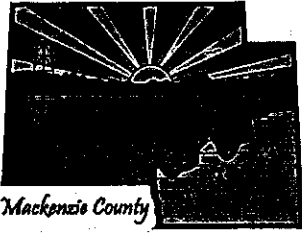
1. Sign size, shape, symbol and color are to be in accordance with the latest edition of the Uniform Traffic Control Devices for Canada Manual and applicable Alberta Transportation standards. Where there is any discrepancy between the UTCD Manual and the AI standards, the latter shall prevail.
2. The #1, #2, #3, and #4 refer to line 1 through line 4 of text on a sign.
3. For the sign WD101, 120 x 120 is used on the main alignment and 75 x 75 is used on intersecting roads.

2.0 SIGN SHEETING REQUIREMENTS

The orange portion of all signs, barricades and other Traffic Control Devices shall be fully reflectorized using High Brightness, Retroreflective, Non-Metalized, Prismatic Sheeting Material which incorporates durable, transparent, fluorescent pigment and meets the following requirements:

BRIGHTNESS REQUIREMENTS (90° Rotation Angle)		
Observation Angle	Entrance Angle	Orange
0.2	-4	200
0.2	30	92
0.5	-4	80
0.5	30	50
A Minimum Coefficient of Retroreflection (RA) cd/ft² (cd . lx⁻¹ . m²)		

All other colours of sheeting material shall be Type III, High Intensity retroreflective sheeting meeting the requirements of ASTM D4956.



MACKENZIE COUNTY REQUEST FOR DECISION

bring back policy

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Request for funding from La Crete Chamber of Commerce towards 2007 Canada Day celebrations

BACKGROUND / PROPOSAL:

We received a proposal from La Crete Chamber of Commerce.

OPTIONS & BENEFITS:

Please review the attached proposal with \$11,560 funds requested towards Canada Day celebration.

COSTS & SOURCE OF FUNDING:

There are funds available in Grants to Other Organizations Reserve.

As per Policy RESV015, our minimum annual contribution should be no less than \$20,000 annually.

Taking into consideration all 2007 grants to other organizations approved in the 2007 operating budget, the 2007 contribution to reserve estimated to be \$46,750:

2006 reserve balance	\$58,545
Less grant approved: Rocky Lane Agricultural Society	(\$3,000)
2007 contribution to reserve estimated	\$46,750
2007 year-end balance estimated	\$102,204

RECOMMENDED ACTION: (requires 2/3)

That the MD of Mackenzie provides support to the La Crete Chamber of Commerce in their effort to organize 2007 Canada Day celebration in La Crete and contributes \$ _____ towards the celebration.

Author: *AW* Review Date: _____ CAO *[Signature]*

Canada Day Celebrations

La Crete & Area Chamber of Commerce
“The Voice of the Community”

Box 2411
La Crete, Alberta
T0H 2H0
Tel:(780) 928-2278
FAX: (780) 928-2234
lccoc@telusplanet.net

Objective:

The La Crete and Area Chamber of Commerce is responsible for the Social, Civic and Economic development of the La Crete community. With regard to the social development sector, the Chamber of Commerce is proposing to coordinate Canada Day Celebrations within the hamlet of La Crete. While we are able to find partners through other non-profit organizations, a lack of funding for this event is apparent. This proposal outlines our initiative and our funding request.

Plan of Action:

Extensive discussion has already taken place between the Directors of the La Crete and Area Chamber of Commerce. Partnerships have been developed with other non-profit organizations and a strategic plan has been outlined in detail for this event. The event would stretch from Saturday June 29th through till Sunday July 1st. Our plan is to have family focused activities which include, but are not limited to a walk and bike parade, a kite flying event, a community wiener roast, musical performance and a large Canada Day cake.

The marketing for this event is imperative to its success. Along with our membership of over 100 businesses and organizations within the community, we aim to utilize our local media resources to create awareness of this event. The YL Country Radio, The Big Deal Bulletin, as well as free resources such as the Mighty Peace Tourist Association, CIAM radio, and our business website, which lists upcoming events, will assist tremendously in providing information on this event to the community.

The Planning Committee:

The La Crete and Area Chamber of Commerce recognizes the amount of effort and coordination involved in this event. As a result, we have developed strategic partnerships with the La Crete Support Services, as well as the Agricultural Society to help better coordinate the event. We anticipate that through business and County funding as well as volunteer service, this event will be well organized and very successful. The La Crete area consists of over 7000 residents, according to the last statistics, even if 1/3 of those individuals attended this event, it would still be a success. We expect residents from other communities such as High Level and Fort Vermilion to also participate in the events.

La Crete Support Services anticipates a small budget for the coordination of this event as it is aligned with their objective, which is "to enhance wellbeing of individuals, family and our community" as well as their mandate which is "to establish and deliver quality programs and initiatives to the public".

The La Crete Agricultural Society, although limited in its ability to provide financial support of any kind, is willing to provide the use of a section of their museum grounds for the musician who will be performing Saturday night. The donation of this space significantly reduces the cost that would otherwise be incurred by renting the location.

Financial Information:

Non-profit organizations, including the La Crete & Area Chamber of Commerce, are at an automatic disadvantage in regards to funding capabilities. Because of our limitations, in regards to financial resources, we depend on larger organizations to fund our community initiatives. The decision to orchestrate Canada Day Celebrations is not feasible with our current budget. Realizing our limitations, we have taken the initiative to partner with other non-profit organizations and have full intentions of contacting local businesses for funding. With those resources in mind please take a look at our proposed budget for the event.

Costs

Cost	Amount
Advertising	\$100.00
Decorations	\$250.00
Prizes	\$50.00
Band and Sound System	\$8,000.00
Canada Day Cake	\$60.00
Fireworks	\$2,000.00
Food	\$300.00
Amusement Games	\$1,800.00
Location Rental	\$500.00
Firewood	\$50.00
Total Cost	\$13,110.00

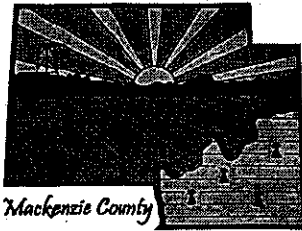
Source of Funds

Source of Funds	Amount
La Crete Support Services	\$300.00
La Crete Heritage Center (Location Rental)	\$250.00
Business Donations	\$1,000.00
Mackenzie County	\$11,560.00
Total Sources of Funds	\$13,110.00

Conclusion

Canada Day Celebrations are a significant way to increase community spirit and patronage across the country. The celebration of Canada Day is of particular importance to the residents of La Crete as Canada prides itself on being inclusive to a multitude of cultures. The residents of La Crete come from all across Canada and the world. This event would appropriately embrace us all.

The Chamber of Commerce hopes this event will provide a meaningful addition to the social development of the community. It is our sincerest hope that Mackenzie County considers our request for funding as this project directly impacts the region within which the County is involved. It is clear through our budget analysis that the amount of funding required far exceeds our expected revenue. We appreciate any possible contribution and will use the funds specifically for the project outlined.



**MACKENZIE COUNTY
REQUEST FOR DECISION**

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Fort Vermilion Sports Daze Association Lease Agreement

BACKGROUND / PROPOSAL:

Big River Stampede has not held a rodeo in Fort Vermilion since 2003. A new association has been formed called the Fort Vermilion Sports Daze Association and they would like to start up the rodeo again. They plan on applying to become a non profit organization and doing some fundraising. They are also working with the County to get the appropriate insurance coverage in place.

A letter has been sent to the old association to cancel their lease and now the new association would like to enter into a lease agreement with the County.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the lease agreement between Mackenzie County and the Fort Vermilion Sports Daze Association be accepted as presented.

Author: W. Kostiw

Review Date: March 7, 2007

CAO 

**THIS SUBLEASE made this _____ day of _____ 2007
BETWEEN:**

**MACKENZIE COUNTY
(the "Tenant")**

-and-

**FORT VERMILION SPORTS DAZE ASSOCIATION
(the "Subtenant")**

SUBLEASE

WHEREAS:

- A. Pursuant to the Head Lease between the Landlord and the Tenant, a true copy of which is attached hereto as Schedule "A", the Landlord leased the Leased Premises to the Tenant for a term of 21 years;
- B. The Tenant has agreed to sublease the Subleased Premises to the Subtenant in accordance with the terms, covenants and conditions contained herein.
- C. The Landlord has provided its consent to the proposed sublease of the Subleased Premises to the Subtenant.

NOW THEREFORE in consideration of the rents and the mutual covenants and agreements contained herein, the sufficiency of which is hereby acknowledged by each of the parties, the parties hereby agree as follows:

ARTICLE 1: DEFINITIONS

1.1

Definitions

In this Sublease:

- (a) "Commencement Date" means the date the agreement is signed.
- (b) "Head Lease" means the lease agreement designated as Recreation Lease No. REC 002621, as amended and renewed from time to time, a copy of which lease agreement and amendments in contained within Schedule "A" attached hereto;
- (c) "Landlord" means Her Majesty the Queen in right of the Province of Alberta, as represented by the Minister of Environment;
- (d) "Lands" means the lands legally described as PLAN 9622181, LOT 1, EXCEPTING THEREOUT ALL MINES AND MINERALS;
- (e) "Leased Premises" means all that portion of the Lands as shown within Schedule "B" attached hereto;
- (f) "Permitted Use" means the operation and maintenance of rodeo grounds related to

- (g) "Rent" means the rental payments payable by the Subtenant to the Tenant pursuant to Section 4. 1 of this Sublease, together with any other amounts payable by the Subtenant pursuant to the terms of this Sublease;
- (h) "Sublease" means this sublease agreement as from time to time amended in writing and agreed to by the parties hereto;
- (i) "Subleased Premises" means the Leased Premises shown within Schedule "B" attached hereto, together with all buildings and improvements located thereon;
- (j) "Term" means the Term of this Sublease as specified in Section 3. 1 of this Sublease.

ARTICLE 2- GRANT OF SUBLEASE

2.1 Grant of Sublease

The Tenant hereby subleases to the Subtenant and the Subtenant hereby subleases from the Tenant the Subleased Premises for the Term and upon and subject to the terms, covenants and conditions contained within this Sublease.

ARTICLE 3- TERM

3.1 Term

The Subtenant shall have and hold the Subleased Premises for a period equal to the balance of the term of the head lease, less one day. Commencing on the commencement date, and ending on the 25th day of October, 2008.

ARTICLE 4: RENT

4.1 Rent

The Subtenant shall pay to the Tenant the sum of one **dollar** per [Term], payable in advance on the first day of each and every (year) of the Term commencing with the Commencement Date. In the event that the Term commences upon any date other than the first of the (year), or expires upon any date other than the last day of the (year), the (yearly) payment of Rent payable by the Subtenant for such partial [years] shall be adjusted on a per diem basis to reflect any occupancy for a portion of a (year).

ARTICLE 5 : GENERAL COVENANTS

5. 1 Tenant' s General Covenants

The Tenant covenants with the Subtenant:

- (a) for quiet enjoyment;
- (b) to observe and perform all of the covenants and obligations of the Tenant under the Head Lease, save and except for those obligations which are the responsibility of the Subtenant pursuant to this Sublease, or the responsibility of other subtenants occupying portions of the Leased Premises pursuant to their respective sublease agreements; and

(c) to observe and perform all of the covenants and obligations of the Tenant contained within this Sublease.

5.2 Subtenant's General Covenants

The Subtenant covenants with the Tenant:

- (a) to pay Rent when due;
- (b) to observe and perform all of the obligations of the Tenant under the Head Lease as those obligations relate to the Subleased Premises only; and
- (c) to observe and perform all of the covenants and obligations of the Subtenant contained within this Sublease.

ARTICLE 6 : UTILITIES, TAXES AND EXPENSES

6.1 Subtenant's Taxes

The Subtenant shall promptly pay when due all business, sales, machinery, equipment and all other taxes, assessments, charges and rates, other than taxes on real estate, as well as any permit or license fees, attributable to any business, sales, or income of the Subtenant in respect of the Subleased Premises.

6.2 Utilities

The Subtenant shall be responsible for the prompt payment, when due, of all costs associated with the installation and supply of utilities (including, without restriction, water, gas, and electricity) and any other services (including, without restriction, telephone rental and services) consumed or utilized within the Subleased Premises. Payments shall either be made directly to the supplier of such utilities or services, or shall be paid to the Tenant as reimbursement for payment of such costs by the tenant.

6.3 Expenses

The parties acknowledge that this Sublease shall be considered to be a net sublease for the Tenant. Consequently, all expenses related to the operation and maintenance of the Subleased Premises including all cleaning caretaking and groundskeeping shall be carried out by the Subtenant at the Subtenant's expense.

ARTICLE 7- USE AND OCCUPANCY OF THE LANDS

7.1 Use of the Subleased Premises

The Subleased Premises shall be used continuously during the Term by the Subtenant for the Permitted Use, and for no other use whatsoever. The Subtenant shall not carry on nor permit to be carried on the Lands any other trade or business without prior written consent of the Tenant.

7.2 Nuisance

The Subtenant shall not carry on any business nor do or suffer any act or thing which in the opinion of the Tenant constitutes a nuisance or would result in a nuisance, or which would be offensive or any annoyance to the Tenant or any other land owners in the area, nor do or suffer any waste or damage, disfiguration or injury to the Lands or the Subleased Premises.

7.3 Compliance with Laws

(a) The Subtenant will promptly comply with and conform to the requirements of every applicable law, by-law, regulation ordinance and order at any time or from time to time in force during the Term affecting the Subleased Premises, the business carried on within the Subleased Premises or the machinery, equipment and other facilities located in the Subleased Premises.

(b) The Tenant will promptly comply with and conform to all applicable statutes, laws, by-laws, regulations, ordinances and orders at any time or from time to time in force during the Term affecting the Leased Premises.

7.4 Improvements, Alterations, Fixtures

(a) the Subtenant will not, without the prior written consent of the Tenant, construct, install, erect or permit to be constructed, or erected upon or within the Subleased Premises any alteration, addition, partition, improvement or other structure. The Subtenant shall, at the time of its application for the Tenant's consent, inform the Tenant and furnish plans and specifications of the necessary work and if the Tenant shall consent to such work being done, the Tenant shall have the right impose any reasonable conditions upon such consent which the Tenant may deem necessary. Any such alterations or improvements made without the consent of the Tenant may, at the Tenant's option, be subject to the requirement to be removed and the Subleased Premises restored.

(b) Upon the expiration or other termination of this Sublease, all alterations, additions, partitions, improvements or structures which may have been made or installed by the Subtenant upon the Subleased Premises, (whether with or without the Tenant's consent) and which are attached to the Subleased Premises shall remain upon and be surrendered with the Subleased Premises as a part of the Subleased Premises without disturbance, molestation or injury and such be and become the absolute property of the Tenant.

(c) Notwithstanding Section 7.4(b), the Tenant may, by written notice to the Subtenant prior to or after the termination or expiration of the Term, require the removal at the expense of the Subtenant of any and all alterations, additions, partitions, improvements or structures on the Subleased Premises and/or the restoration of the Subleased Premises to the same condition that they were in before any alterations, additions, partitions, improvements or structures were made, erected or installed, such work to be done by or at the direction of the Tenant.

(d) Notwithstanding Section 7.4(b), but subject to Section 7.4(a) and 7.4(c), and provided the Subtenant has paid the Rent and performed and observed all the covenants and conditions contained in this Sublease, the Subtenant shall at the expiration or other

sooner termination of this Sublease have the right to remove its trade fixtures, but shall make good the damage caused to the Subleased Premises which may result from such installation and removal.

Insurance

(a) The Subtenant shall throughout the Term and during any other time the Subtenant occupies the Subleased Premises or a portion thereof, at its sole cost and expense, take out and keep in full force and effect, the following insurance:

(i) comprehensive general liability insurance with inclusive limits of not less than \$2,000,000.00;

(ii) "all risks" property insurance upon the Subleased Premises, including all building and other structures and improvements from time to time located upon the Subleased Premises, together with "all risks" insurance upon all property of every kind and description owned by the Subtenant or for which the Subtenant is legally responsible, all in an amount not less than the full replacement costs thereof; and

(iii) any other form of insurance as the Tenant or Subtenant may reasonably require from time to time in form, in amounts and for insurance risks against which a prudent Subtenant under similar circumstances would insure.

(b) Each insurance policy referred in to Section 7.5(a) shall name the Tenant and any person, firm or corporation designated by the Tenant as additional named insureds as their interest may appear and such policies will contain where appropriate:

(i) a waiver of any subordination rights which the Subtenant's insurers may have against the Tenant;

(ii) a severability of interests clause or a cross liability clause; and

(iii) a clause stating that the Subtenant's insurance policy will be considered as the primary insurance and shall not call into contribution any other insurance that may be available to the Tenant.

(c) All policies shall be taken out with insurers and shall be in a form acceptable to the Tenant acting reasonably. The Subtenant agrees that certificates of insurance acceptable to the Tenant or if required by the Tenant, certified copies of each such insurance policy, will be delivered to the Tenant as soon as practicable after the placing of the required insurance. All policies shall contain an undertaking by the insurers to notify the Tenant in writing, of any material change, cancellation or termination of any provision of any policy, not less than thirty (30) days prior to the material change, cancellation or termination thereof.

7.6 Signs

Any signs placed by the Subtenant in or around the Subleased Premises shall be subject to the prior approval of the Tenant, and shall conform to all municipal and other government statutes, regulations and requirements. The placement, maintenance and repair of any signs relating to the Subtenant shall be the Subtenant's sole responsibility.

7.7 Indemnity

The Subtenant hereby indemnifies and saves harmless the Tenant and its successors and assigns from and against any and all losses liabilities, damages costs (on a solicitor and his own client basis) and expense of any kind whatsoever including, without limitation, the costs of defending, counter-claiming or settling any action or matter or the costs of repairing cleaning-up or restoring the Subleased Premises which at any time or from

time to time may be paid, incurred or asserted against the Tenant arising directly or indirectly from or out of the Subtenant's use or occupancy of the Subleased Premises or occasioned wholly or in part by any act or omission of the Subtenant, its agents, contractors, employees, sub-tenants, licensees, concessionaires or anyone permitted by the Subtenant to be in or on the Subleased Premises. This indemnification shall include any and all such costs that may arise due to the release of hazardous substances by the Subtenant (or those for whom the Subtenant is responsible), and shall survive the expiration of the Term of this Sublease and the termination of this Sublease for whatever cause or any renewal of this Sublease.

ARTICLE 8- REPAIRS

8.1 Subtenant's Repairs

The Subtenant covenants to maintain, repair and keep the Subleased Premises in a safe and tidy condition as determined by the Tenant, acting reasonably, including, without restriction:

- (a) maintaining all fencing located upon or within the Subleased Premises in good workmanlike condition;
- (b) maintaining all buildings and structures in a safe and proper condition;
- (c) attending to all ground maintenance including, without restriction, regular mowing of grass and vegetation, snow removal from roads, and clean up of litter.

The Subtenant shall take all preventative measures and obey all operating instructions of the Tenant relative thereto and shall not permit waste. The Subtenant shall make all repairs and maintenance with all due diligence and to the satisfaction of the Tenant, acting reasonably.

8.2 Access & Inspection

The Subtenant covenants that the Tenant may enter the Subleased Premises upon twenty-four (24) hours notice to the Subtenant to determine the conditions of the Subleased Premises. The Subtenant will forthwith repair any damage or undertake the maintenance required, as directed by the Tenant in writing.

8.3 Repair Where Subtenant is at Fault

If any part of the Subleased Premises becomes damaged or destroyed through the negligence, carelessness or willful act or omission of the Subtenant, or those in law for whom the Subtenant is responsible, or though it or them, the costs of the necessary repairs, replacements or alterations will be borne by the Subtenant, and the Subtenant will pay this amount to the Tenant on demand as Rent.

8.4 Repair on Termination

Upon the expiration of the Term or upon the earlier termination of this Sublease, the Subtenant covenants to surrender the Subleased Premises in substantially the same condition as the Subleased Premises were in upon delivery of possession thereof to the Subtenant under this Sublease save and except for reasonable wear and tear. However, nothing in this Section 8.4 will restrict or cancel the insurance provisions of this Sublease.

8.5 Notice of Accident, Defects, Etc.

The Subtenant shall give the Tenant prompt notice of any accident to or defect in the Subleased Premises or of any damage or injury to the Subleased Premises or to any person therein howsoever caused, provided that nothing herein shall be construed so as to require repairs to be made by the Tenant except as expressly provided in this Sublease.

ARTICLE 9- LICENS ASSIGNMENTS AND SUBLETTINGS

9. 1 Licenses, Assignments and Subletting

The Subtenant will not transfer, assign, license or sublet this Sublease, the Subleased Premises or any portions thereof without the prior consent in writing of the Tenant.

ARTICLE 10- LIABILITIES

10.1 Theft

The Tenant shall not be liable for the theft of any property at any time in or on the Subleased Premises.

10.2 Personal Injury

The Tenant shall not be liable for any injuries or death, or any losses or damages caused to any individual or property while on the Subleased Premises as a result of or in any way arising out of the occupation or use of the Subleased Premises by the Subtenant or any of its invitees.

ARTICLE 11- SUBTENANTS DEFAULT

11.1 Default

Notwithstanding anything herein contained to the contrary, upon the occurrence of any one of the following events the Tenant may, at its option, re-enter and take possession of the Subleased Premises with or without terminating this Sublease as though the Subtenant or the servants of the Subtenant or any other occupants of the Subleased Premises was or were holding over at the expiration of the Term:

- (a) if the Term or any of the goods and chattels of the Subtenant on the Subleased Premises are seized or taken in execution or attachment by a creditor of the Subtenant;
- (b) if the Subtenant becomes insolvent or bankrupt or makes an assignment for the benefit of creditors or is declared bankrupt or takes the benefit of any legislation that may be in force for bankrupt or insolvent debtors;
- (c) if proceedings are taken against the Subtenant under any legislation to wind up companies and societies
- (d) if the Subtenant (or its agent) falsifies any report or information required to be furnished to the Tenant pursuant to this Sublease;
- (e) if the Subtenant fails to pay the Rent when due; or
- (f) if the Subtenant fails to perform any of its obligations under this Sublease as and when required, and such default continues for a period of seven (7) days after written notice from the Tenant of such default.

11.2 Remedies Upon Default

Upon the occurrence of an event of default, as defined within Section 11.1 of this Sublease, The Tenant shall be entitled, at its option, to declare the current month's Rent, together with the Rent for the next three (3) months ensuing, to be immediately due and payable and, at the Tenant's option, the Term shall become forfeited and void, and the Tenant may without notice or any form of legal process whatsoever forthwith re-enter upon the Subleased Premises, or any part

thereof, in the name of the whole and repossess and enjoy the same as its former estate, anything contained in any statute or law to the contrary notwithstanding. No re-entry or taking possession of the Subleased Premises shall be construed as an election on the part of Tenant to terminate this Sublease unless at the time of or subsequent to such reentry or taking of possession written notice of such termination has been given to the Subtenant.

11.3 Additional Remedies

The rights and remedies of the Tenant pursuant to Section 1 1.1 and 1 1.2 of this Sublease are in addition to the rights and remedies of the Tenant at law or as otherwise contained within this Sublease. The forfeiture of this Sublease by the Subtenant shall be wholly without prejudice to the right of the Tenant to recover arrears of Rent or damages for any antecedent breach of covenant on the part of the Subtenant and, notwithstanding any such forfeiture, the Tenant may subsequently recover from the Subtenant damages for loss of Rent suffered by reason of this Sublease having been determined prior to the end of the Term and this liability and the other rights under this Section shall survive the termination of this Sublease whether by act of the parties or by operation of law.

11.4 Interest and Costs

The Subtenant shall pay to the Tenant interest calculated at the rate of the Alberta Treasury Branches prime rate plus 3% upon all Rent and all other amounts which the Subtenant is required to pay pursuant to the terms of this Sublease from the due date for payment thereof until the same, including interest, is fully paid and satisfied. The Subtenant shall indemnify the Tenant against and shall pay on demand all costs incurred in enforcing payment thereof and in obtaining possession of the Subleased Premises after default of the Subtenant or upon expiration or earlier termination of the Term, or in enforcing any covenant, term or condition contained in this Sublease including, without restriction, legal costs calculated on a solicitor and his own client full indemnity basis.

11.5 Tenant's Right to Perform

All covenants, terms and conditions to be performed by the Subtenant under any of the provisions of this Sublease shall be performed by the Subtenant, at the Subtenant's sole cost and expense, and without any abatement of Rent. If the Subtenant shall fail to perform any act on its part to be performed under this Sublease, and such default shall continue for seven (7) days after notice thereof from the Tenant (or immediately in the case of an emergency of which the Subtenant has knowledge), the Tenant may (but shall not be obligated so to do) perform such act without waiving or releasing the Subtenant from any of its obligations relative thereto. The Subtenant shall pay to the Tenant on demand for all costs incurred by the Tenant in performing such act, together with interest thereon at the rate required within this Sublease from the date each such payment was made or each such cost was incurred by the Tenant, until paid in full.

11.6 Waiver

The waiver by the Tenant of a breach of a term, covenant or condition contained in this sublease will not be deemed to be a waiver of a subsequent breach of the same or another term covenant or condition herein contained. No covenant, term or condition of this Sublease will be deemed to have been waived by the Tenant unless the waiver is in writing and signed by the Tenant.

ARTICLE 12- GENERAL PROVISIONS

12. Sublease Entire Agreement

It is understood and agreed between the parties that the terms and conditions set forth herein, together with the terms and conditions set forth in the rules and regulations and any schedules and plans annexed hereto, embrace all of the terms and conditions of this Sublease entered into by the Subtenant and the Tenant and supersede and take the place of any and all previous agreements or representations of any kind, written, oral or

implied heretofore made by anyone in reference to the Subleased Premises. If any provision of this Sublease is illegal or unenforceable it shall be considered separate and severable from the remaining provisions of this Sublease, and the remaining provisions shall remain in force and be binding as though the said illegal or unenforceable provisions had never been included.

12.2 Parties Hereto

This Sublease shall inure to the benefit of and be binding upon the parties hereto, and their respective heirs, executors, successors and permitted assigns of the parties hereto

12.3 Notices

A notice, demand, request, consent or other instrument required or permitted to be given under this Sublease shall be in writing and shall be given and deemed to have been received as provided in this Section. "Notices" shall be addressed:

(a) To the Tenant as follows:

Mackenzie County
Box 640
Fort Vermilion, Alberta
TOH 1N0

(b) To the Subtenant as follows:

Fort Vermilion Sports Daze Association
P.O Box 729
Fort Vermilion, AB
TOH 1N0

Any Notice must be mailed in Canada by ordinary mail, electronic facsimile transmission or prepaid courier. A Notice shall be deemed to have been received by the party to whom the Notice is addressed on the day which is five (5) business days following the date that the Notice was mailed, provided that at the time of mailing there is not an actual or apprehended interruption in mail service by labour dispute or otherwise. Notwithstanding the aforesaid, in the event of an actual or apprehended interruption in mail service, or at any time if the party giving notice so elects, Notice shall be in writing and delivered to and left at the address for Notice of the party to whom it is to be given during normal business hours on a business day and shall have been deemed to be received on the date of delivery.

A party may at any time give Notice to the other party of a change of its address for the purpose of giving Notice and from and after the giving of such Notice, the address therein shall be deemed to be the address of that party.

12.4 Time of the Essence

Time shall be of the essence for this Sublease and for each and every part thereof.

IN WITNESS WHEREOF the parties hereto have executed this Sublease on the date specified on page 1 hereto.

MACKENZIE COUNTY

Per: _____

~~William Kestiw (CAO)~~

Per: _____

Witness

FORT VERMILION SPORTS DAZE ASSOCIATION

Per: _____

President of Fort Vermilion Sports Daze Association

Per: _____

Witness

FORT VERMILION SPORTS DAZE ASSOCIATION

MARCH 7, 2007

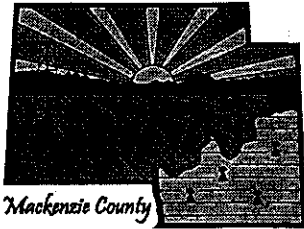
LIST OF CURRENT MEMBERS

EXECUTIVE COMMITTEE:

<u>NAME</u>	<u>COMMUNITY</u>
CHERIE DAVIES-PRESIDENT	FORT VERMILION
LIANE LAMBERT-SECRETARY/TREASURER	FORT VERMILION
JED RANDLE-VICE PRESIDENT	FORT VERMILION
LINDA DYCK-DIRECTOR	FORT VERMILION
DUSTIN MITCHELL-DIRECTOR	FORT VERMILION
CINDY SCOTT-DIRECTOR	FORT VERMILION
ILENE LIZOTTE-DIRECTOR	FORT VERMILION

ADDITIONAL MEMBERS:

<u>NAME</u>	<u>COMMUNITY</u>
CAMERON DAVIES	FORT VERMILION
JOHN DYCK	FORT VERMILION
AL HOGAN	FORT VERMILION
LONNA HOGAN	FORT VERMILION
TERENCE HOGAN	FORT VERMILION
LINDY PAUL	FORT VERMILION
HUGH FLETT	FORT VERMILION
LLOYD AUGER	TALLCREE
PEGGY SHIRT	FORT VERMILION
LORELLE SMITH	FORT VERMILION
PHIL QUICK	FORT VERMILION
DAWN QUICK	FORT VERMILION
LYLE DUPERRON	FORT VERMILION
ERIN DUPERRON	FORT VERMILION
VERNON SHELTON	HIGH LEVEL
THERESA SHELTON	HIGH LEVEL



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Northern Alberta Medical Bursary

BACKGROUND / PROPOSAL:

The Northern Alberta Development Council (NADC) is looking for sponsors for the Bursary for Medical Students Program.

The NADC in conjunction with Alberta Advanced Education and Technology will contribute \$5,000.00 per student per year for up to four years. Sponsors match this amount with an equal contribution of \$5,000.00 for a total of \$10,000.00 per year. Sponsors can provide a number of bursaries in one year to different students.

To be considered for this bursary, students must apply directly to the sponsors. The sponsor selects the student for funding according to their selection criteria and forwards their application to the NADC.

Students selected for the bursary must commit to live and work in northern Alberta for one year for each bursary received.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw Review Date: March 7, 2007 CAO

Carol Gabriel

From: Perry Woodward [perry.woodward@gov.ab.ca]
Sent: Friday, February 23, 2007 1:29 PM
To: cgabriel@md23.ab.ca
Subject: Northern Alberta Medical Bursary

Bursary Partnerships Program

Northern Alberta Development Council

February 2007

Creating Partnerships with our Communities

In this Newsletter

- [NADC Bursaries for Medical Students](#)
- [Upcoming Health Workshops](#)

Dear Potential Sponsor

As a northern business or community organization you have a stake in education and employment. Through the Bursary Partnerships Program, you have an opportunity to sponsor return service bursaries for the students of your choice, in partnership with the Northern Alberta Development Council (NADC).

One of the most versatile components of the program is that as a sponsor you can specify the type of training required to meet your own or local needs, select an eligible student you wish to sponsor and contract with that student to work in northern Alberta for a specified period of time after graduation.

In the attraction and retention of health care professionals we have to take into account a "rural reality". Although money plays a large role in recruitment and retention of people in remote and isolated settings, so do lifestyle preferences, amenities, access to professional development, and opportunities for professional advancement. The reality is that in northern Alberta we have to work together to attract and retain these professionals. By working in partnerships we can cooperatively ensure an acceptable quality of life for us all.

• **NADC Bursaries for Medical Students**

We would like to extend an opportunity to you to work with the NADC

MEDICAL BURSARIES

in developing a grass roots solution to the shortage of medical professionals in the north through the NADC Bursary for Medical Students Program.

Studying medicine can be an intellectual and emotional challenge. What's more, the financial demands of a six or seven year program mean that medical students often graduate with substantial debts. Although money can be a worry for any student, medical students are often the hardest hit with additional costs for courses and travel, and with a reduced opportunity for earning extra income during the long academic year

How the \$10,000 Bursary for Medical Students works

The NADC in conjunction with Alberta Advanced Education and Technology (AAE&T) will contribute \$5000 per student per year for up to four years. Sponsors match this amount with an equal contribution of \$5000 for a total of \$10,000 per year. Sponsors can provide a number of bursaries in one year to different students.

Student Selection

To be considered for a \$10,000 bursary, students apply directly to sponsors. The sponsor selects the student for funding according to their selection criteria and forwards the student application to the NADC.

Return Service Commitment

Every medical student selected to receive a bursary must sign contracts with AAE&T and with the sponsor. Through the Alberta Advanced Education contract the student commits to live and work in northern Alberta for one year for each bursary received. Through the sponsor contract, the student focuses their commitment on the sponsor's region.

Taking the Next Step

The benefits of sponsoring a medical student are numerous. Students would have a sense of obligation to the region that sponsored them and through the Medical Bursary Program would be required to fulfill one year of service for each bursary received. Creating this partnership creates a win/win/win situation for the student, your region and northern Alberta.

FOR MORE INFORMATION ON OUR BURSARIES PLEASE VISIT OUR WEBSITE AT:

www.nadc.gov.ab.ca

• Upcoming Health Workshops

Concerned about your community's healthcare? The Northern Alberta Development Council in partnership with the Alberta Rural Physician Action Plan and Alberta Municipal Affairs and Housing is offering a workshop for community members on Northern Health Funding and Community Involvement in Physician Recruitment and Retention

March 6, 2007 in Lac La Biche

March 27, 2007 in Falher

To discuss a Medical Bursary Partnership with the NADC please contact

Audrey DeWit
780-624-6342
audrey.dewit@gov.ab.ca
To call toll free, first dial
310-0000

Session Topics

10am - NORTHERN HEALTH FUNDING

Session Objectives: ♦ Provide an overview of the Alberta Health and Wellness funding formula with particular reference to northern adjustments; and ♦ Provide an opportunity to ask questions and give comments about the funding formula.

11:15am - COMMUNITY INVOLVEMENT IN PHYSICIAN RECRUITMENT AND RETENTION

Session Objectives: ♦ Provide a brief overview of rural physician recruitment and retention; ♦ Profile what recruitment and retention approaches are working in rural communities; ♦ Identify next steps for participants.

**Northern Alberta
Development Council**
206 Provincial Building
9621 - 96 Avenue
Postal Bag 900 - 14
Peace River, AB T8S 1T4
(780) 624-6342
audrey.dewit@gov.ab.ca
<http://www.nadc.gov.ab.ca>

Please register before:

March 1, 2007 for Lac La Biche

March 22, 2007 for Falher

Please visit our website at www.nadc.gov.ab.ca for more information or call the NADC office in Peace River at (780) 624-6274, To call toll free, first dial 310-0000

Forward email

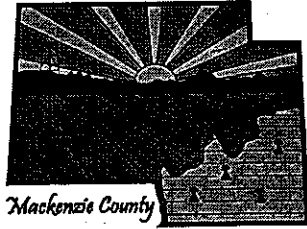
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NADC | 206 Provincial Building | Peace River | AB | Canada



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Fort Vermilion Recreation Board

BACKGROUND / PROPOSAL:

See attached letter from the Fort Vermilion Recreation Board requesting a contractual agreement between the County and the recreation board.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw

Review Date: March 7, 2007

CAO 

Fort Vermilion Recreation Board

P. O. Box 115
5001 - 44th Avenue
Fort Vermilion, AB T0H 1N0
Telephone: 780-927-4222
Fax: 780-927-4226

February 23, 2007

Mr. Bill Kostiw
CAO
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Kostiw:

As you are aware, the Fort Vermilion Recreation Board is planning to build additional dressing rooms. It will be necessary for us to raise funds in various ways to achieve this.

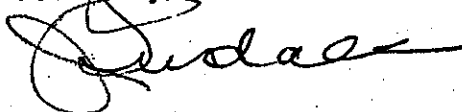
We were hoping to have some raffles and some bingos to help raise funds. We have run into a problem trying to get a license. The Alberta Gaming & Liquor Commission advises that we must have a contract with the Municipality stating we have the right to occupy and control the Complex. (Letter attached)

We understand we do not own the Complex; however, we do operate and make improvements to the facility. It seems the Alberta Gaming & Liquor Commission has received some erroneous information from some source regarding the operation of the Complex.

Please advise what steps we need to take to acquire a contractual agreement.

Thank you very much for your assistance in this matter.

Yours truly,



John Twidale
Treasurer

January 3, 2007

Fort Vermilion Recreation Board (ID #18802)
5001 – 44 Avenue
Box 115
FORT VERMILION AB
T0H 1N0

ATTENTION: Odell Flett

Dear Mr. Flett:

RE: RAFFLE LICENCE ELIGIBILITY

Your application has been reviewed and a raffle licence cannot be considered.

Alberta Gaming and Liquor Commission (AGLC) Charitable Gaming Policy #5.11 – Use of Proceeds – Facility, Standard 2 –states:

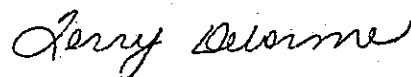
Gaming proceeds may be used for facility disbursements if:

- a) the charitable or religious group either:
 - i) owns the facility; or
 - ii) has the legal right to occupy and control the facility through a contractual agreement such as a mortgage or lease.

It is understood that the Community and Cultural Complex in Fort Vermilion is owned and operated by the Municipality and that there is no contractual agreement in place between the Municipality and the Fort Vermilion Recreation Board giving the right to the care, custody and control of the Complex to the Recreation Board. Therefore, in accordance with the above noted policy, the Fort Vermilion Recreation Board is not eligible to hold a raffle with the intent to direct raffle proceeds towards capital costs associated with the Complex.

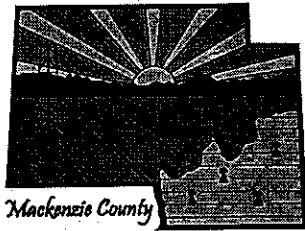
Should you have any questions, please feel free to contact Leslie Williams, Gaming Licensing Supervisor at (780) 447-8720 or me at (780) 447-8987.

Yours truly,



Terry Delorme
Manager, Licensing Eligibility
Regulatory Division

/bs



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Appointments to Boards & Committees

BACKGROUND / PROPOSAL:

The following board/committee positions need to be filled due to Councillor Neudorf's resignation. All appointments will expire in October 2007.

- Agriculture Land Use Planning Committee
- Agricultural Service Board
- Veterinary Advisory Committee
- Caribou Mountains Wildland Advisory Committee
- Hay Zama Committee
- Hay Zama Tourism Sub-Committee

A copy of the current board/committee list is attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Author: W. Kostiw

Review Date: March 7, 2007

CAO 40

RECOMMENDED ACTION:

Motion 1

That Councillor _____ be appointed to the **Agriculture Land Use Planning Committee** for the period March 13 to October 2007.

Motion 2

That Councillor Walter be appointed to the **Agricultural Service Board** for the period March 13 to October 2007.

Motion 3

That Councillor John J. be appointed to the **Veterinary Advisory Committee** for the period March 13 to October 2007.

Motion 4

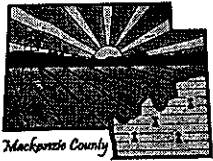
That Councillor Stuart be appointed to the **Caribou Mountains Wildland Advisory Committee** for the period March 13 to October 2007.

Motion 5

That Councillor Ed be appointed to the **Hay Zama Committee** for the period March 13 to October 2007.

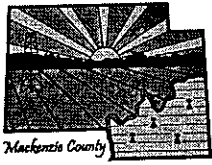
Motion 6

That Councillor Stuart be appointed to the **Hay Zama Tourism Sub-Committee** for the period March 13 to October 2007.



**MACKENZIE COUNTY
BOARDS, COMMITTEES & TASK FORCES
2006 – 2007**

AGRICULTURAL LAND—LAND USE PLANNING COMMITTEE (TOR)		
Reeve Neufeld Deputy Reeve Sarapuk Councillor Neudorf Councillor Froese (alternate)		Paul Driedger, Director of Planning, Development and Emergency Services William Kostiw, CAO
AGRICULTURE SERVICE BOARD		
Councillor Newman Councillor Neudorf	Wayne Thiessen Eric Jorgenson Joe Peters	Grant Smith, Agricultural Fieldman William Kostiw, CAO
ASSESSMENT REVIEW BOARD (Bylaw 266/01)		
Councillor Braun Councillor Wardley (alternate)	Wally Schroeder Daryl Zielsdorf David Driedger (alternate)	Carol Gabriel, Executive Assistant
FINANCE COMMITTEE (TOR)		
Reeve Neufeld Deputy Reeve Sarapuk Councillor Watson Councillor Braun		Joulia Whittleton, Director of Corporate Services William Kostiw, CAO
HIGHWAY 88 TASK FORCE		
All Council		William Kostiw, CAO
INTERMUNICIPAL DEVELOPMENT PLAN COMMITTEE		
Reeve Neufeld Councillor Watson		Paul Driedger, Director of Planning, Development & Emergency Services William Kostiw, CAO
LA CRETE BUILDING TASK FORCE (until complete)		
Councillor Driedger Councillor Newman Councillor Braun		Paul Driedger, Director of Planning, Development & Emergency Services William Kostiw, CAO
MACKENZIE HOUSING MANAGEMENT BOARD		
Councillor Driedger	Dave Neufeld Wally Schroeder Daryl Zielsdorf Ray Toews	N/A



MACKENZIE COUNTY
BOARDS, COMMITTEES & TASK FORCES
2006 – 2007

MD OF MACKENZIE LIBRARY BOARD (TOR)

Councillor Thompson
Councillor Wardley

Lucille Labrecque
Treena Ward
Beth Kepler
Anne Martens
Wally Schroeder
Judy Ostrowski
David Schellenberg

Joulia Whittleton, Director of
Corporate Services (liaison)

MEDICAL PROFESSIONAL TASK FORCE

All Council

Joulia Whittleton, Director of
Corporate Services
William Kostiw, CAO

MUNICIPAL PLANNING COMMISSION (Bylaw 563/06)

Councillor Braun
Councillor Froese

Jack Eccles
Manfred Gross
Daryl Zielsdorf

Eva Schmidt, Planning Supervisor
Paul Driedger, Director of Planning,
Development & Emergency
Services

OPERATIONS COMMITTEE (TOR)

All Council

John Klassen, Manager of Utilities
& Facilities
Paul Driedger, Director of Planning,
Development and Emergency
Services
Joulia Whittleton, Director of
Corporate Services
William Kostiw, CAO

REGIONAL WATER COMMITTEE

Reeve Neufeld
Councillor Watson

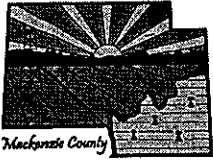
William Kostiw, CAO
John Klassen, Manager of Utilities
& Facilities

RURAL WATER SERVICES BOARD (TOR)

Councillor Newman
Councillor Driedger

Peggy Shirt
Daryl Zielsdorf
Bill Boese
John Simpson
David Froese
George Teichroeb
Frank H. Wiebe

William Kostiw, CAO



MACKENZIE COUNTY
BOARDS, COMMITTEES & TASK FORCES
2006 – 2007

SUBDIVISION & DEVELOPMENT APPEAL BOARD (Bylaw)

Deputy Reeve Sarapuk Councillor Thompson (alternate)	Wally Schroeder Danny Friesen David Driedger (alternate)	Carol Gabriel, Executive Assistant
---	--	------------------------------------

UPPER HAY RECREATIONAL HUNTING & FISHING ADVISORY COMMITTEE (TOR)

Councillor Newman	Jerry Chomiak Ellis Forest Allen Planinga (alternate) Danny Friesen Stuart Watson FV Conservation Officer HL Fish & Wildlife Officer	William Kostiw (liaison)
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VETERINARY ADVISORY COMMITTEE (TOR)

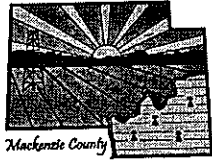
Councillor Neudorf	Maarten Braat Henry Friesen Joe Peters (ASB Rep) Roger Toews (Grazing Reserve Rep)	Grant Smith, Agriculture Fieldman
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MD WATERFRONT DEVELOPMENT TASK FORCE

Councillor Driedger Councillor Watson Councillor Newman Councillor Braun	Paul Driedger, Director of Planning, Development and Emergency Services William Kostiw, CAO
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WEED CONTROL APPEAL BOARD

All Council (except ASB members)	William Kostiw, CAO
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MACKENZIE COUNTY
OTHER COMMITTEES WITH MD REPRESENTATION
2006 – 2007

CARIBOU MOUNTAINS WILDLAND ADVISORY COMMITTEE

Councillor Newman
Councillor Neudorf (alt)

HAY ZAMA COMMITTEE

Reeve Neufeld
Councillor Neudorf
Councillor Watson (alternate)

HAY ZAMA TOURISM SUB-COMMITTEE

Reeve Neufeld
Councillor Neudorf
Councillor Braun

HIGH LEVEL AIRPORT COMMITTEE

Councillor Watson

HIGH LEVEL FORESTS PUBLIC ADVISORY COMMITTEE

Deputy Reeve Sarapuk

HIGH LEVEL & DISTRICT RECREATIONAL ADVISORY COMMITTEE

Councillor Watson
Deputy Reeve Sarapuk (alternate)

MACKENZIE ECONOMIC DEVELOPMENT CORPORATION

Councillor Driedger

MACKENZIE REGIONAL WASTE MANAGEMENT

Councillor Braun
Councillor Watson

**MIGHTY PEACE TOURIST ASSOCIATION
(INCL. DEH CHO TRAVEL CONNECTION)**

Councillor Braun

NORTHERN LIGHTS FOREST EDUCATION SOCIETY

Deputy Reeve Sarapuk

MACKENZIE APPLIED RESEARCH ASSOCIATION

Member appointed by ASB

NORTHWEST ALBERTA NAIT COLLEGE ADVISORY COMMITTEE

Councillor Driedger

NORTHWEST CORRIDOR DEVELOPMENT CORPORATION

Reeve Neufeld
Councillor Thompson
Councillor Froese

RECREATION BOARDS

Fort Vermilion – Councillor Thompson
La Crete – Councillor Braun
Zama City – Councillor Wardley

REGIONAL AIRPORT STUDY

Reeve Neufeld
Councillor Wardley

REGIONAL ECONOMIC DEVELOPMENT INITIATIVE (REDI)

Deputy Reeve Sarapuk
Councillor Braun

REDI RECREATIONAL STUDY SUB-COMMITTEE

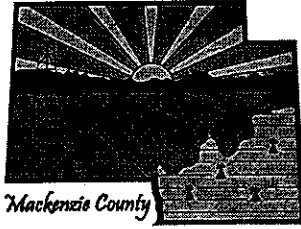
Councillor Braun

REGIONAL HEALTH PROFESSIONAL RECRUITMENT & RETENTION COMMITTEE

Councillor Watson
Councillor Driedger

VETERINARY SERVICES INCORPORATED

Deputy Reeve Sarapuk
Councillor Neudorf (alternate)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Hay Zama

BACKGROUND / PROPOSAL:

Discussion item. See attached information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Hay Zama discussion be received for information.

Carol Gabriel

From: billneufeld [neufelds@telusplanet.net]
Sent: Monday, March 05, 2007 10:03 PM
To: 'Carol Gabriel'
Subject: FW: Letter to Minister Knight

Please circulate to all of council and lets add it to our agenda for the 13th..

Thanks,
Bill

From: Cliff Wallis [mailto:deercroft@shaw.ca]
Sent: March 5, 2007 1:56 PM
To: Pat Cabezas; Al Bessel; Alexis Halabet; Andrea Denechoan; Baptiste Metchooyeah; Bill Neufeld; Bill Richards; Brian Olson; Carrie Robertson; Cary Chonkolay; Dave Moyles; Dean Soucy; Dennis Halladay; Dennis McCullough; DFO; Doug Bowes; Elaine Blais; Elaine Nepstad; Gail Tucker; Gary Sasseville; James Ahnassay; James Campbell; Jamie Yee; Jeff Leitl; Jeff McManus; Jim Greer; Joyce Hildebrand, AWA; K. Kruse; Ken Cox; Ken McCrae; Ken Zurfluh; Kenneth Wright; Kevin Williams; Kim Morton; Lambert Maier; Lanny Coulson; Lynne Brinkworth; M Kabanuk; Norbert Raffael; Norm Vanvliet; Pat Cabezas; Pat Long; Paul Gregoire; Ralph Woods; Randy Fuglerud; Randy Steele; Ray Gibson; Reg Arbuckle; Ron Bachmeier; Ron Bryant; Ronald Arnason; Shirley Bray; Silvia Taylor; Stacey Wabick; Stuart Watson; Susan Gramlich; Suzanne Butterfield; Taralee Stephenson; Terry Sawchuk; Trina Humenny; W. Mitchell, MD 23; Willy Neudorf; Winter Petroleum
Cc: Pat Cabezas
Subject: Re: Letter to Minister Knight

Hi everyone,

I just got off the phone with Bill Neufeld after expressing my concerns about this letter.

I may be off base but thought we had agreement on a process at the last meeting (despite reservations/concerns from nearly everyone around the table) to deal with the compensation issue.

It is my belief that this letter to Minister Knight and copied to the local MLA undermines the Hay Zama Committee processes. I did not come away from the last meeting with the understanding that our process would be opposed by local government although I realized that some people, including the Dene Tha, had to take it back to their respective groups to get buy in first.

This is the first time in the history of the HZC that I can recall a formal undermining of the process without the ability to respond as a committee.

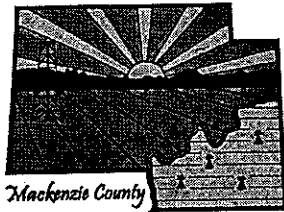
I have cautioned Bill Neufeld about this and how I believe it affects HZC and its ability to do its important work. I have no problem with democracy and expressing minority views but I like to be clear on what those views are. I didn't think anyone was going back to their groups to undermine the work of the HZC (which I think this letter does). I saw no push back from local government when we were sending our emails around regarding requests to the Alberta government regarding compensation that everyone else, including Sound Energy, supported. In short, I feel a bit blind-sided on this and ask local government to work more closely with HZC in the future to get satisfactory resolution of their concerns or to put their views clearly on the record if they will be opposing the consensus of the HZC.

As I said, I may have misread the situation and perhaps the minutes from the meeting will elaborate (are they ready for circulation?).

Thanks for considering my views and this should be discussed at the next Hay Zama Committee meeting or

perhaps earlier if my reading of the minutes confirms my view and there are risks to the requests HZC has made already.

Cliff Wallis
AWA
615 Deercroft Way SE
Calgary, AB T2J5V4
CANADA
phone 1 (403) 271 1408
deercroft@shaw.ca



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

January 31, 2007

The Honorable Mel Knight
Minister of Energy
404 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

This letter is in regard to the Hay Zama Committee and petroleum reserves. It seems some focus groups wish to cancel further resource extraction from two wells which will leave significant reserves of oil in currently productive wells. Abandoning these wells does not make good business or environmental sense.

We strongly recommend that the oil companies be allowed to fully deplete the resources and then the sites can be reverted back to wilderness areas. This will ensure that the area remains wilderness for many years as the resource will have been depleted.

Thank you for your consideration in this matter and we would be pleased to provide further information or meet with you at your convenience. I can be reached at (780) 841-1806 or you may contact our Chief Administrative Officer, William Kostiw, at (780) 927-3718.

Yours sincerely,

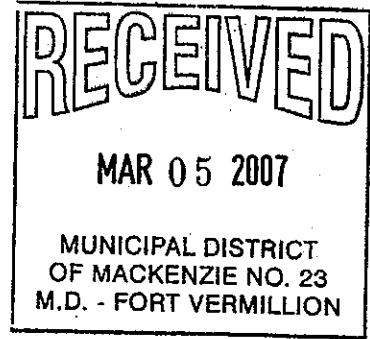
Bill Neufeld
Reeve

pc: Frank Oberle, MLA – Peace River Constituency
Council



ALBERTA
ENERGY

*Office of the Minister
MLA, Grande Prairie - Smoky*



February 21, 2007

13827-01 PPER

Mr. Bill Neufeld, Reeve
Mackenzie County
P.O. Box 640
Fort Vermillion, Alberta T0H 1N0

Dear Mr Neufeld:

Thank you for your letter of January 31, 2007, concerning two producing oil wells within the Hay Zama Wildland Provincial Park (the Park).

In 2002, the Government of Alberta approved a management plan for the Park that outlines management objectives and guidelines for its protection and use. Memoranda of Understanding developed at that time, and subsequently amended through the Hay Zama Committee, are intended to help guide resource development within a fixed time frame. The company operating the wells you refer to willingly entered into agreements to cease production of these wells in order to help achieve the long term management objectives for the Park.

While my department works to optimize resource development throughout the province, we also support efforts aimed at environmental sustainability. It is sometimes necessary to forego development activity in exchange for the long-term benefits to an area such as the Hay Zama wetlands.

Thank you for taking the time to share your concerns for this area.

Sincerely yours,

Mel R. Knight
Minister

cc: Frank Oberle, MLA
Peace River Constituency



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	REDI Northwest Alberta Agricultural Ventures Concept

BACKGROUND / PROPOSAL:

See attached request for a letter of support for the Northwest Alberta Agricultural Ventures Concept (NWAAVC).

The letter of support needs to include comments on what the NWAAVC project would do for our region in regards to agriculture, economic development, and employment.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Mackenzie County provide a letter of support to the Regional Economic Development Initiative (REDI) regarding the Northwest Alberta Agricultural Ventures Concept.



**Regional Economic
Development Initiative
for Northwest Alberta**

incredible!

March 4, 2007

Mr. Bill Neufeld
Reeve, Municipal District of
Mackenzie #23
La Crete, Alberta

Re: Northwest Alberta Agricultural Ventures Concept

Dear Reeve Neufeld,

On March 2, 2007 the NWAAVC steering sub-committee met with Minister Evans in High Level. At this meeting the Honorable Iris Evans, Minister of Employment, Immigration and Industry asked REDI to request letters of support for the value added ethanol project, currently known as Northwest Alberta Agricultural Ventures Concept (NWAAVC). She would like these letters of support at your earliest convenience to coincide with REDI's ongoing request for government funding for this important agricultural project for our region.

Please email, fax or mail your letter of support to Gary Johnson, REDI, box 210, High Level, Ab, T0H 1Z0 or gary.johnson@rediregion.ca or fax: 926-2162. These letters of support will be included in the REDI package to Minister Evans.

The letter of support should include your comments on what the NWAAVC project would do for this region in regards to agriculture, economic development and employment.

Please visit the REDI website to view the updated video on the NWAAVC project. This will provide you with a very good overview of the proposed project. www.regiregion.ca

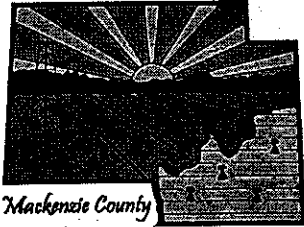
If you have any questions on this request please email or phone gary.johnson@rediregion.ca or 926-0361.

Yours truly,

Signature on file

Don Wickberg
Chair, NWAAVC Steering Committee

c.c. Bill Kostiw, CAO, Municipal District of
Mackenzie #23



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Operations Committee Terms of Reference

BACKGROUND / PROPOSAL:

At the January 24, 2007 Operations Committee meeting amendments were made to the Terms of Reference. The revised Terms of Reference is attached with changes as indicated in section 2 – Authority.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Operations Committee Terms of Reference be accepted as presented.

Mackenzie County Operations Committee

TERMS OF REFERENCE

1. Committee Designation:

The Operations Committee is a Council Committee established by Mackenzie County Council for issues relating to operational services.

2. Authority and Public Presence:

The Mackenzie County Operations Committee shall have final authority within budget guidelines make recommendations to Council.

3. Membership:

The Mackenzie County Operations Committee shall be comprised of:

- a. All Council
- b. Chief Administrative Officer
- c. Director of Corporate Services
- d. Director of Planning & Emergency Services
- e. Director of Public Works & Agriculture
- f. Manager of Utilities & Facilities

4. Committee Objective, Scope of Activities, and Duties:

The Mackenzie County Operations Committee shall encompass:

- a. Operational policies and bylaws
- b. Operating agreements and contracts
- c. Award operational tenders
- d. Road sign changes or additions
- e. Equipment and vehicle needs
- f. Dust control program
- g. 10 year capital plans for hamlets
- h. Grader contracts
- i. Graveling program
- j. Parks, playground and campground operations and services required at each location
- k. Operations of rural water points
- l. Deal with policy matters and programs about the safety and protection of people and property within the County
- m. Disaster, emergency and enforcement services

- n. Airports
- o. All utilities
- p. Deal with any other matters referred by Council.

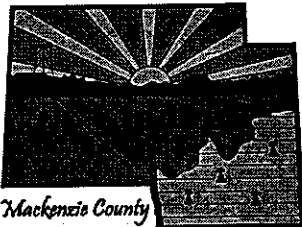
5. Meeting Schedule:

The Operations Committee will meet on a monthly basis with additional meetings as required.

6. Administrative and Financial Support:

- Mackenzie County shall provide resources and financial support.
- The Mackenzie County shall provide meeting space.
- Committee members shall be reimbursed for their expenses as per the Honorariums and Related Expense Reimbursement Bylaw.

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	March 13, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for information purposes:

	Page
• Council Calendar (March – June 2007)	277
• Mighty Peace Country Minutes of February 26, 2007	281
• Proposed Amendment to Playground Zone Start Times	285
• Tax Revenue and Investment Income Lift Alberta's Surplus to \$7 Billion (AB Gov't News Release February 26, 2007)	289
• Mackenzie Housing Management Board Meeting Minutes (July 6 – November 23, 2006)	293
• Determination of Population Regulation	309

OPTIONS & BENEFITS:

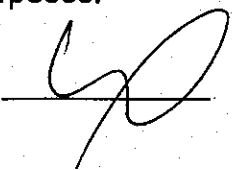
For information.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: W. Kostiw Review Date: March 7, 2007 CAO 

March 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Zama Rec Board Wardley	2 <div style="border: 1px solid black; padding: 2px;">Arctic Gas Symposium—Calgary Froese</div>	3
4	5	6	7 Managers Meeting 10:00 am (FV) CAO & Directors Tri-Council Meeting 5:30 pm (HL) Council, CAO, Joulia	8	9 Ag. Service Board 10 am (LC) Reeve, Newman CAO	10
11	12 Finance Committee 5:00 pm (FV) Reeve, Sarapuk, Braun, Watson, CAO, Joulia	13 Council Meeting 10 am (FV) FV Rec. Board 7:30 pm (FV) Thompson	14 MPC Meeting 10 am (LC) Braun, Froese, Paul REDI Board Meeting 5 pm Sarapuk, Braun	15 Managers Meeting 10:00 am (FV) CAO & Directors La Crete Rec. Board 6 pm—Braun HPRC 7 pm Driedger, Watson	16	17 Mackenzie Waste Management Meeting 10 am (FV) Braun, Watson John
18	19	20	21 <i>2:30 AMT 3:30 Municipal Affairs</i>	22	23	24
	AAMD&C Spring Convention Reeve, Braun, Driedger, Watson , Froese, Newman, CAO					
25	26	27 <i>Finance 3:00 pm</i> MPC Meeting 6 pm (FV) Braun, Froese, Paul <i>SCM 7:00 pm</i>	28 Operations Committee 10:00 pm (FV) Council Meeting 6 pm (FV)	29 Finance Committee 10:00 am (FV) Reeve, Sarapuk, Braun, Watson, CAO	30	31

April 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 Managers Meeting 10:00 am (FV) CAO & Directors	4 <i>Ag Land Task Force 10 am (FV)</i> <i>Finance 5 pm.</i>	5 Zama Rec Board Wardley	6 Good Friday	7
8 Easter Sunday	9 Easter Monday	10	11 Council Meeting 10 am (FV) REDI Management Meeting Sarapuk, Braun	12 La Crete Rec. Board 6 pm—Braun Premier's Dinner 4 pm (Edm)	13 <i>MP Chin Wabuk (KCC)</i>	14
15	16 MPC Meeting 10 am (LC) Braun, Froese, Paul	17 Volunteer Appreciation Supper (Fort Vermilion)	18 Managers Meeting 10:00 am (FV) CAO & Directors	19 HPRC 7 pm Driedger, Watson	20	21
22	23	24	25 Operations Committee 10:00 am (FV) Council Meeting 6 pm (FV)	26	27	28 <i>Mackenzie Waste (FV)</i>
ARMA—CAO						
29	30					

May 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 Managers Meeting 10:00 am (FV) CAO & Directors	3 Zama Rec Board Wardley	4	5
				PC Annual General Meeting		
6	7	8 Council Meeting 10 am (FV)	9	10 La Crete Rec. Board 6 pm—Braun	11	12
13	14	15	16 Managers Meeting 10:00 am (FV) CAO & Directors	17 HPRC 7 pm Driedger, Watson	18	19
20	21 Victoria Day	22	23 Operations Committee 10:00 am (FV) Council Meeting 6 pm (FV)	24	25 Northern Lights Forest Education Society Supper D. Reeve	26
27	28	29	30	31		

June 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
					<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> FCM Annual Conference—Calgary Braun, CAO </div>	
3	4	5	6	7	8	9
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> FCM Annual Conference—Calgary Braun, CAO </div>			Managers Meeting 10:00 am (FV) CAO & Directors		Mackenzie Regional Governance Forum 10 am (FV) Council, CAO, Directors	
10	11	12	13	14	15	16
		Council Meeting 10 am (FV)			Volunteer Appreciation Supper (La Crete)	Farmer's Day (La Crete)
17	18	19	20	21	22	23
			Managers Meeting 10:00 am (FV) CAO & Directors			
24	25	26	27	28	29	30
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> Council Workshop (Tentative Date) Council, CAO, Directors </div>			Operations Committee 10:00 am (FV) Council Meeting 6 pm (FV)			



Mini Minutes

**February 26th, 2007
Board of Directors
Berwyn**

In attendance: Rhonda Davidson, Les Short, Ron Longtin, Don Reid, Frances Davies, Darlene Cardinal, Dale Stark, Olga Bambush, Gail Sandboe, Brenda Taylor, Laura Gloor, Nicole Halvorson

Financials: The 2007 proposed budget was accepted for information (passed by Executive board).

Executive Director's Report

Brief overview

Hank Williams First Nations

The commercial completed to compliment the airing of the Hank Williams First Nation TV series was considered a success with 94 entries to the getaway contest. Thank you funding partners; Travel Alberta North (TAN) and Northern Sunrise County (NSC).

2007 Visitor's Guide

30 000 copies of the 2007 guide were printed.

Advertising revenues	\$24 366.89
Printing expenses	<u>15 776.78</u>
Net profit	\$ 8 590.11

Sales of the 2008 guide will begin in May.

Alberta Economic Development Grant

All of the paperwork for the \$20 000 one time grant for Destination Marketing Offices has been completed and cheques have been mailed out.

Quartzsite RV Show

Results from the Quartzsite RV Show (Jan 18-28) were above expectations. 600 MPTA guides were distributed. During the MPTA time in the booth (Jan 23-28), 140 potential visitors were spoken to and/or received information on the TAN region per day (average). Many more visitors to the booth took Alberta Vacation and/or Campground guides. Many visitors were drawn in by the alternative Alaska route pop up display done cooperatively by MTA and Big Lake Country and the Deh Cho Travel Connection pop up display. Approximately 200 of the co-op brochures were given out. Many visitors

commented positively on the size of the MPTA guide. Approximately 1 out of 100 visitors were from Alberta.

Backroads Map Book

MPTA has purchased an advertisement in the Backroads Map Book – Northern Alberta edition, for \$2008.70. This ad will be featured in all print runs until 2010, a cost of \$669.57 per year. TAN has approved \$947.50 in funding for this project. **Total MPTA cost: \$1061.2**, or \$353.73 per year. The book is distributed through 15 + national distributors, direct retailers (Canadian Tire, Coles, grocery chains, Home Hardware, Walmart, hunting & fishing stores, sports stores, gas stations, etc) and Visitor Information Centres.

Le Guide touristique de l'Alberta en français

MPTA has purchased a ½ page ad in the 2007 Alberta tourists guide “ en François” at a cost of \$974.50 (includes membership with La Chambre Economique de l' Alberta). TAN has approved \$462.50 funding for this project. **MPTA cost \$462.50 + GST** 55 000 copies of this guide are distributed via visitor centres and trade shows in Quebec and Alberta.

Grand Parent Magazine

MPTA has purchased a 1/6th page ad in Grand Parent Magazine for \$466.40. The call to action in this ad is to call the toll free number and request and information package and coupon booklet (presently being designed), all callers receiving a free gift (Forgotten Jewels of the Peace air freshener). TAN has approved \$220 funding for this project. **MPTA cost \$ 220 + GST**

Grand Parent Magazine distributes 20 000 copies every two months via subscriptions, medical/health centres, and senior's centres in Edmonton and Calgary and surrounding cities, MPTA advertised in the May issue.

Outdoor Radio

This opportunity will be passed on to each of the Municipalities/Counties. The idea is to have the Economic Development officers do an interview with Mr. Short to promote the region's rodeos (along with nearby campgrounds and/or activities). Only 5 interviews will be done, each interview will be aired 16 times in 16 weeks. MPTA will receive a bonus 30 second commercial, airing after each interview to promote the new rodeos web page (www.mightypeace.com/rodeo). Outdoor radio is targeted to Edmonton, Westlock, Athabasca, High Prairie, Slave Lake, as well as 7 communities in Southern Alberta. TAN is once again offering billboards for \$900, available in GP, Peace region and interiors of BC. This is an opportunity to promote the rodeo web page.

Cost to participants: \$450, includes radio interview, web page & billboard. The new web page will also be advertised in the Peace Country Sun summer campaign.

Again, there is room for 5 participants in this radio campaign. You must relay this info to your council ASAP. Deadline to confirm participation: March 23.

Mile Post

Have you spoken to your council about advertising with MPTA in the 2008 Mile Post (the bible of Alaskan travel)?

Rates: All rates shown include 2 colours (up to 4 colours available)

Full page (30 inches)	\$5 710
2/3 page (20 inches)	4 170
½ page (15 inches)	3 300
¼ page (7.5 inches)	1 740

The goal is to purchase a minimum of one ½ page ad for the Mackenzie Highway and after the Grande Prairie section. TAN will match dollars for this project.

Example: MPTA purchases a full page for the Mackenzie Hwy, MPTA cost after TAN funding: 2855 (plus GST), Manning, High Level etc would be able to purchase ¼ page ads for \$713.

Smoky River Ag Show

MPTA has partnered with Northern Sunrise County (NSC) to purchase 2 booth spaces at the Smoky River trade show, March 15-17. Event organizers and ag producers will be offered the opportunity to utilize the booths. MPTA members will be represented, as always, via literature, however, you are all invited to bring additional promotional materials and promote your community, municipality or organization. Please contact your local event organizers and inform them of this opportunity! To use the booth, please call MPTA @ 338-2364 or 1-800-215-4535

Website Updates

Stats:

January 660 unique visitors, 805 visits, 25 506 hits
2456 hits from U.S. visitors, 375 hits from Germany, 193 hits from Great Britain
Top 5 pages visited: guest ranches, photo gallery, communities,
Peace River Accommodations, contact us
Top 5 links: travelalberta.com/north, rainbowlake.ca, cantravel.ca/ranch,
Fairview.govoffice.com, peaceriver.govoffice.com,
snowriderswest.com
Top 5 search phrases: peace valley guest ranch, peace valley ranch, mighty
peace, wild rose guest ranch peace river, peace river tourism

Newsletter

A newsletter will be sent out to all members as well as potential members in March. Please submit any items you have for this letter no later than March 9th.

Terry Lofstrom; Terry Tiffen; Tina Folsom; Tracy Anderson; Tracy Doram; Tricia Strang; Twila Bauman; Virginia (Ginger) Deitz; Virginia Tyler; Vivian Driver; Wendy Nickel; Yvonne Cosh

Cc: Michele Kirchner; Monica Bodnar

Subject: Playground Zone Start-Times

Ladies and Gentlemen:

Subject: Proposed Amendment To Playground Zone Start-Times In USE OF HIGHWAY AND RULES OF THE ROAD REGULATION (AR 304/2002)

Alberta Infrastructure and Transportation has begun work on a proposed amendment to change the start-time for playground zones in the USE OF HIGHWAY AND RULES OF THE ROAD REGULATION. The intent of this correspondence is to give municipalities notice of a proposed change with the understanding that work on this amendment is still in the early stages and this change will require both Ministerial and Cabinet approval.

Current legislation:

ALBERTA REGULATION 304/2002 - *Traffic Safety Act*
USE OF HIGHWAY AND RULES OF THE ROAD REGULATION

Playground zones

6 Where a portion of a highway is identified as a playground zone by a traffic control device, the speed limit that is established or prescribed for that playground zone is in effect during the period of time commencing at 8:30 a.m. and terminating one hour after sunset.

What change is being proposed?

Start-time for playground zones to begin at **8:00 AM** rather than the current **8:30 AM**.

Rationale for this proposed change:

Since many school yards also serve as community playgrounds that are designed to be used year-round, we recognize the desire of some municipalities to sign these locations as playground zones rather than school zones. With that understanding, we acknowledge that the start-time for playground zones should then more clearly reflect the time that children can be expected to be going to school.

What is not being changed?

The end-time for playground zones will not be changing. While we recognize the

difficulty of determining "one hour after sunset", we still feel that the current wording gives us a flexible window based on changing daylight hours that protects children during the times that they could reasonably be expected to use playgrounds. We will monitor this issue and it will be examined again as required.

For additional information and/or clarification, please contact:

Michele Kirchner, Acting Executive Director
Driver Safety & Research
Transportation Safety Services Division
Suite 109, Twin Atria Building
4999 – 98 Avenue
Edmonton AB T6B 2X3
Email: Michele.Kirchner@gov.ab.ca

Your response:

Alberta Infrastructure and Transportation would appreciate receiving a response from your jurisdiction before March 31, 2007, with your administration's views on this proposed legislation amendment. Please address your response to: infra.tss-rsvps@gov.ab.ca.

Thank you.

Shaun Hammond
Assistant Deputy Minister
Transportation Safety Services Division
Alberta Infrastructure and Transportation
Phone: 415-1146
Fax: 415-0782

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Carol Gabriel

From: Shaun Hammond [Shaun.Hammond@gov.ab.ca]

Sent: Tuesday, February 27, 2007 3:11 PM

To: Al Maurer, Edmonton; Allan Harvey; Allan K. Romeril; Allan Radke; Allan Winarski; Anna-Marie Bridge; Bill Holtby; Bill Newell; Bob Miles; Brad Watson; Brian Imen; Bryan D. Phillips; Carl McDonnell; Cary Smigerowsky; Charlie Cutforth; Cheryl Skelly; Chris Jardine; Clarence Joly; Colleen Jensen; Corinne Newman; Cynthia Vizzutti; Dale Brown; Dale Uhrbach; Dan Proctor; Dan Small; Darren Ottaway; David Connauton; David Gourlay, Grande Prairie; David K. Dubauskas; David Marynowich; Dean Krause; Derrick Krizsan; Dianne Kreh; Doug Lagore; Doug Plamping; Doug Topinka; Doug Wright; Duane L. Coleman; Dwayne Calliou; Elizabeth Smart; Farrell O'Malley; Frank Coutney; Gary Buchanan; Gary E. Peers; Gary Gibeault, Camrose; Gary Popowich; Gene Kiviaho; George Keen, Airdrie; George Krefting; Geraldine Gervais; Gerard Nicolet; Gerry Labas; Glenda Thomas; Glenn Pitman; Gordon Lundy; Gregory Brkich; Gregory D. Burt; Harry Riva Cambrin; Irene Cooper; Iris Larson; Ivan Hegland; Jack Ramme; James Squire; James V. Simpson; Jeanette Donovan; Jennifer Deak; Jerry Neighbour; Jim Woodward; John Eriksson; Judy Parry; Julian deCocq; Julie Falkenberg; Kelly Buchinski; Ken Porter; Kent Robinson; Kevin Miner; Kevin Stephenson, Brooks; Kim Heyman; Kris Holbeck; Larry Kirkpatrick; Len Szybunka; Leo Ludwig; Linda Zacharias; Lloyd Johnston; Loretta Thompson; Lorna Rosen, Fort Saskatchewan; Luc Mercier; Lucien G. Turcotte; Lutz Perschon; Lyle McKen; Maisie Metrunec; Manny Deol; Margaret Jones; Marge Williams; Mark Power; Martin Buckley; Michael Yakielashek; Monique Jeffrey; Myron J. Goyan; Noel Moriyama; Owen Tobert, Calgary; Pat Vincent; Paul Benedetto, Leduc; Alcide Cloutier; Audrey Mortensen; Barb Spurgeon; Bernie Kreiner; Betty Osmond; Carolyn Gaunt; Cindy Neufeld; Colin Zyla; Connie Hughes; Curtis Herzberg; Dale P. Mather; Dale Withage; Debbie Kovitch; Dwight Stanford; E. Michael Storey; Eric Jerrard; Fran Kornfeld; Garry D. Peterson; Gary L. Hudson; George F.E. (Ted) Oakes; Harvey Prockiw; Helen Dietz; Henry W. Taylor; Hilda Price; Jack Ramsden; Jo-Anne Lambert; Joanne Weller; Jody Quickstad; Joyce DeBord; Karen Steinke; Kathy Skwarchuk; Kelly Bunn; Ken D. Mundy; Kevin M. Robins; Larry Baran; Larry Holstead; Laura Towers; Linda Wennerstrom; Lori Wood; Mary Robley; Maureen Malaka; Nita Bartholow; Norman McInnis; Pat Skoreyko; Patricia Shewchuk; Peter Smyl; Phil Hamel; R. A. (Roy) Doonanco; R. Bryan Horrocks; Randy Giesbrecht; Ray Coad; Ray Poulin; Ray Reid; Ray Romanetz; Rick Binnendyk; Rick Quail; Robert Coon; Robert Earl; Robert Jenkins; Robert Jorgensen; Robert Stoutenberg; Robert Watt; Robyn Singleton; Rod Krips; Roger Brekko; Ronald O. Boisvert; Ross D. Rawlusk; Roy R. Brown; Russell Wardrope; Ryan Bard; Shawn Hathaway; Shawn Wells; Shelley Henderson; Shelley Munro; Shelly Armstrong; Sheryl Fath; Stan Ogrodniczuk; Steven Gerlitz; Tammy Chavis; Tarolyn Peach; Terry Broome; Terry Hager; Terry Hurlbut; Thelma Rogers; Theresa McKelvie; Therese Kleeberger; Tim Fox; Todd Becker; Tom Miller; Tony Goode; Tony Kulbisky; W. A. Rogan; W. G. S. (Bill) Sutherland; Wendy Bateman; Wendy Johnson; Wendy Ramberg; William (Bill) Kostiw; Wilma Weiss; Alan Willis; Angie Burwash; Anita Blais; Anne Elliott; Annette Plachner; Bernice Macyk; Betty Swanson; Bev Schneider; Brad Salmon; Brad Watson; Brenda Goeres; Brenda Lee Loesch; Carla Kenney; Catherine Dunn; Christene Livingstone; Christine Pankewitz; Cindy Fedechko; Dale Harrison; Darcy Ferguson; David Lashuk; Denise Jensen; Dennis Evans; Dennis Evans; Dennis Evans; Dennis Litke; Dohn Kendell; Don McCallum; Doris Cordel; Doug Chambers; Edwin Tomaszuk; Eileen Simmers; Elizabeth A. Christianson; Elsie Howanyk; Emma Garlock; Estelle Girard; Faye Hobman; Gail Peckham; Gail Sledz; Garth Bancroft; George Jones; Greg Switenky; Gwen Boyce; Harold Trew; Harry Aspin; Heather Nadeau; Hilda Marsh; Jacalyn Sernecky; Jackie Fenton; Jeanette Zahn; Joanne Horton; Josie Hunter; June Boyda; Karen Kane; Katherine Whiteside; Kelly Calhoun; Ken Gwozdz; Kirk Hofman; Krista Feland; Lauri Martin; Laurie Beck; Laurie Beck; Laurie Foster; Laurie Wilgosh; Lavonne Smith; Leagh Randle; Leah Jensen; Leanne Walmsley; Linda Bolton; Lois Mountjoy; Lori Donner; Lori Leibel; Lori Rolfe; Lyle Cawiezel; Lynn Kibblewhite; Lynn Streshaw; Margaret Loewen; Marguerite Vallee; Martin Taylor; Melissa Cassidy; Melissa Rhodes; Michael Haugen; Michelle Smith; Mike Benny; Myra Reiter; Myrna Schapansky; Nancy Friend; Nicolette Elgie; Norman McInnis; Norman McInnis; Olivia Walcheske; Padey Lapointe; Pamela Nelson; Pat Tomkow; Peter Irwin; Peter Simons; Rick Butler; Rick Grimson; Rita Therriault; Rose Lyle; Rosemary Wittevrongel; Sandra Isaac; Sandra King; Scott Barton; Scott Barton; Scott Barton; Shari-Anne Doolaage; Sharon Plett; Sharon Plett; Shelagh Sisson; Shelley Lindsay; Stan Towers; Susan Dhinsa; Susan H. Evans; Tammie Dick;

Building a stronger Alberta

February 26, 2007

Tax revenue and investment income lift Alberta's surplus to \$7 billion

Spending unchanged from second quarter forecast

Third Quarter Fiscal Highlights

- Revenue is \$36.6 billion, an increase of \$1.5 billion from second quarter forecast
- Expense is \$29.7 billion, a decrease of \$40 million from second quarter forecast
- The surplus is forecast at \$7 billion, an increase of \$1.5 billion from second quarter forecast

Edmonton... Strong business profits and returns in world equity markets are bolstering the province's bottom line in 2006-07, as reported in the Government of Alberta's *2006-07 Third Quarter Fiscal Update*. Revenue is now forecast to be \$4.2 billion higher than budgeted, increasing the forecast surplus to \$7 billion.

"Seven billion is the second highest surplus we have ever had in Alberta and there needs to be a plan to deal with the possibility of future unbudgeted surpluses," said Finance Minister Lyle Oberg. "As part of Premier Stelmach's priority of governing with integrity and transparency, we will introduce a comprehensive surplus policy with *Budget 2007*. It will be debated in the legislature and result in a better process to manage future surpluses."

The \$1.5 billion increase to the 2006-07 surplus, announced with the release of the third quarter update, has been allocated to the Sustainability Fund. As previously announced, \$2.4 billion of the surplus was allocated to the Heritage Fund, endowments and other funds while \$1.8 billion was put into the Capital Account for approved capital commitments. The remainder was retained in the Sustainability Fund.

Expense is relatively unchanged since the second quarter forecast with a \$40 million net decrease. Lapsed funds in Agriculture and Food and other departments provided additional room to meet needs in health and other priority areas. The increase of \$1.3 billion from budget is due primarily to previously announced higher capital spending and disaster/emergency assistance.

Revenue is forecast to be \$36.6 billion, a \$1.5 billion increase from second quarter. Much of the increase is due to higher revenue from corporate income taxes and better-than-expected returns from investments. Corporate income tax revenue is \$570 million higher than second quarter, due to a stronger outlook on corporate profits and economic growth. Income from investments is up \$662 million from second quarter because of strong performances in world equity markets.

"Alberta's business sector continues to perform beyond expectations, which benefits Albertans not only

with employment, but also with increased tax revenue," said Oberg. "We also saw excellent returns from stock markets across the globe, leading to higher investment income."

In the third quarter forecast, resource revenue is up \$194 million from second quarter and \$391 million from budget. Increased oil royalty and land sales revenue has been largely offset by lower revenue from natural gas. Natural gas royalties are forecast at \$5.6 billion, \$1.6 billion lower than budget. Oil royalties, including \$2.4 billion in synthetic crude oil and bitumen royalty, are forecast at nearly \$3.8 billion, \$1.1 billion higher than budget.

The *2006-07 Alberta Heritage Savings Trust Fund Third Quarter Update* was released with the fiscal update.

Consolidated Heritage Fund investment income is forecast to be \$1.6 billion, a \$449 million increase from second quarter and a \$692 million increase from budget. After a \$1 billion deposit, \$202 million for inflation-proofing and \$250 million for the advanced education endowment, the book value of the Fund on a consolidated basis is forecast to be nearly \$15 billion at the end of the fiscal year, an increase of \$1.5 billion from March 31, 2006.

Summary (\$ millions)

	Budget 2006-07	3 rd Quarter Forecast	Change from Budget	Change from 2 nd Quarter
Total Revenue	\$32,408	\$36,639	\$4,231	\$1,502
Non-Renewable Resource Revenue	\$11,354	\$11,745	\$391	\$194
Personal & Corporate Income tax Revenue	\$8,226	\$10,772	\$2,546	\$596
Investment Income	\$1,767	\$2,899	\$1,132	\$662
Total Expense	\$28,312	\$29,658	\$1,346	(\$40)
Surplus (Net Revenue)	\$4,096	\$6,981	\$2,885	\$1,542
Sustainability Fund	\$4,408	\$7,165	\$2,757	\$1,659
Oil Price (WTI US\$/bbl)	\$50.00	\$64.00	\$14.00	(\$.67)
Natural Gas Price (Cdn\$/GJ)	\$7.50	\$5.95	(\$1.55)	\$.20

Surplus Allocation (\$ millions)

	Budget 2006-07	3 rd Quarter Forecast	Change from Budget	Change from 2 ⁿ Quarter
Surplus	\$4,096	\$6,981	\$2,885	\$1,54
Cash from 2005-06 fourth quarter results	-	\$1,095	\$1,095	

Mackenzie Housing Management Board
Board Meeting Minutes
July 06, 2006
Heimstaed Lodge

Present: Wally Schroeder John W. Driedger Ellis Forest Dave Neufeld
Brenda Forest Ray Toews

Regrets: Larry Hutchinson George Friesen Abe Peters

Staff: Helen Braun Dorothy Klassen Corrine Card Deena Aspinall

1. Called to order at 9:32am

2. Agenda

Motion to adopt agenda as
Moved by Dave Neufeld

Carried

3. Minutes

3.1 Motion to approve May 29, 2006 Board meeting minutes as presented
Moved by John W. Driedger

Carried

3.2 Motion to approve June 27, 2006 Special Board meeting minutes
Moved by Dave Neufeld

Carried

Business from the minutes

Ray Toews will not be attending the Power With-in Workshop

4. CAO Report

Motion to approve the CAO report as presented
Moved by John W. Driedger

Carried

5. Financial Reports

5.1 Housing Budget May 31, 2006

Motion to approve Housing Budget May 31, 2006 as presented
Moved by Brenda Forest

Carried

5.2 Lodge Budget May 31, 2006

Motion to approve Lodge Budget May 31, 2006 as presented
Moved by Brenda Forest

Carried

6. New Business

6.1 Helen gave an overview on a few of the Continuing Health Care Service Standards
and the Supportive Living Accommodation Standards that will affect the Heimstaed
Lodge.

Board took a break @ 10:45. Back to order @ 10:55

6.2 Health and Housing Partnership

-Item moved to #8 because includes discussion regarding personnel positions

6.3 RASLP update

- Experiencing some delays in this project
- approximnatly 1 month behind
- waiting for Atco to remove power pole
- Tomas will be giving a presentation the next time he's here

6.4 Sustainable Remote Housing

- Experiencing some delays
- Locating lot boundaries, getting reliable information regarding lot services
- Availability of someone to do the digging etc.
- 2 of the Mobile Homes are ready but still sitting in High Level. The rest should be ready by September 2006.

6.5 Swimming pools in Housing Units

Corrine expressed a concern regarding swimming pools on Housing property in Fort Vermilion. Should something happen this would be a huge liability for Mackenzie Housing Management. Corrine will send out letters to all Fort Vermilion tenants, stating that there are no swimming pools allowed. Mackenzie Housing Management will develop a policy of zero tolerance for pools.

6.6 ASCHA Zone report

Wally gave a brief update

7. Information Items

Motion to approve 7.1, 7.2, 7.3, 7.4 and 7.5 as information items
Moved by Dave Neufeld

Carried

8. Motion to go in camera @ 11:10

Moved by Ellis Forest

Carried

Motion to come out of camera @ 11:50

Moved by John W. Driedger

Carried

- Partnership review was discussed for members not present at the June 27, 2006 Special Board meeting.
- Also discussed, potential staff issues with in the Proposed Partnership
- Current staffing levels for Heimstaed Lodge were discussed

Next meeting date set for July 25, 2006 at 9:30am

Motion to adjourn meeting at 11:53

Moved by John W. Driedger

Carried

The July 06, 2006 Minutes were adopted this 25 day of July 2006.

Chairman of Board
Wally Schroeder

M

CAO
Helen Braun

Mackenzie Housing Management Board
Board Meeting Minutes
July 25, 2006
Heimstaed Lodge

Present: Wally Schroeder John W. Driedger Ellis Forest Dave Neufeld
Brenda Forest Abe Peters George Friesen Grant Dixon (by phone)

Regrets: Larry Hutchinson Ray Toews

Staff: Helen Braun Dorothy Klassen Corrine Card Deena Aspinall

1. Called to order at 9:30am

2. Agenda

Motion to adopt agenda as revised
Moved by Ellis Forest

Carried

3. Minutes

3.1 Motion to approve July 06, 2006 Board meeting minutes as presented
Moved by Dave Neufeld

Carried

Business from the minutes

Wally was approached regarding Mackenzie Housing's zero policy on swimming
Pools on Housing Property.

4. CAO Report

Motion to approve the CAO report as presented
Moved by John W. Driedger

Carried

5. Financial Reports

5.1 Housing Budget June 30, 2006

Motion to approve Housing Budget June 30, 2006 as presented
Moved by George Friesen

Carried

5.2 Lodge Budget June 30, 2006

Motion to approve Lodge Budget June 30, 2006 as presented
Moved by John W. Driedger

Carried

6. New Business

6.1 Sustainable and Remote Housing-Tenant lease to purchase agreement
-Document was given as information

6.2 Legal Contract

Motion to approve the hiring of a Lawyer to assist with potential Health
Contract

Moved by Ellis Forest

Carried

6.3 Credit Card Application
 Motion that Mackenzie Housing Management apply for a Credit Card. Carried
 Moved by George Friesen

6.4 APPHA Conference
 Motion to approve that Helen Braun, Corrine Card & Dorothy Klassen attend Carried
 Moved by Ellis Forest

6.5 Phase 3 Lease agreements
 Motion to pursue a 20 year lease agreement for phase 1, 2, &3 with LCMNA. Carried
 Moved by Brenda Forest

Motion that Ellis Forest & John W. Driedger be appointed with 2 LCMNA Board Members to negotiate a 20 year lease agreement for phase 1,2,&3. The Committee will bring forth a recommendation for Board approval. Carried
 Moved by Dave Neufeld

7. Information Items
 Motion to approve 7.1, & 7.2, as information items Carried
 Moved by Dave Neufeld

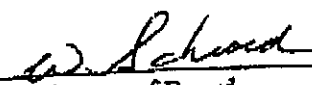
8. Motion to go in camera @ 10:57 Carried
 Moved by John W. Driedger


Motion to come out of camera @ 11:08 Carried
 Moved by Ellis Forest
 Motion to approve for Sustainable Remote Housing. 2 applications, 1 for Sherry Ducharme and Ambrose Alook, and 1 for Shane & Shawntel Mclean.

Next meeting date set for September 07, 2006 at 9:30am

Motion to adjourn meeting at 11:10 Carried
 Moved by John W. Driedger

The July 25, 2006 Minutes were adopted this 06 day of September 2006.


 Chairman of Board
 Wally Schroeder


 CAO
 Helen Braun

Mackenzie Housing Management Board
Board Meeting Minutes
September 07, 2006
Heimstaed Lodge

Present: Wally Schroeder John W. Driedger Ellis Forest Dave Neufeld
Brenda Forest Abe Peters

Regrets: Larry Hutchinson Ray Toews Jeff Savage

Staff: Helen Braun Dorothy Klassen Corrine Card Decna Aspinall

1. Called to order at 9:37am

2. Agenda

Motion to adopt agenda with additions
Moved by John W. Driedger

Carried

3. Minutes

3.1 Motion to approve July 25, 2006 Board meeting minutes as presented
Moved by Ellis Forest

Carried

4. CAO Report

Motion to approve the CAO report as presented
Moved by Brenda Forest

Carried

5. Financial Reports

5.1 Housing Budget July 31, 2006

Motion to approve Housing Budget July 31, 2006 as presented
Moved by Ellis Forest

Carried

5.2 Lodge Budget July 31, 2006

Motion to approve Lodge Budget July 31, 2006 as presented
Moved by Dave Neufeld

Carried

6. New Business

6.1 Sustainable and Remote Housing

- 6 Trailers completely set up except for the steps and water meters
- Don't have the 7th lot from the M.D. but have permission to put a pad down
- Prices are coming in according to the proposal
- Helen and Corrine will meet with tenants re: the assignment of the units

Motion that the properties be priced as follows:

Unit 188TR 4308-51 Ave Peace Place	\$75000.00
Unit 8921752 4306-51 Ave Peace Place	\$71000.00
Unit 8921752 4404-52 Ave	\$75000.00
Unit 2938RS 4308-47 Ave	\$85000.00
Unit 188TR 4301-52 Ave	\$75000.00
Unit 8921752 4310-52 Ave	\$75000.00

Moved by Brenda Forest

Carried

6.2 RASLP Update

- Experiencing some delays in this project
- approximatinly 2 months behind
- Link will not be pursued until contract is in place
- Anyone is welcome to tour the site

6.3 Operational Review

- Operational Review is scheduled for October 3rd and 4th 2006, would be beneficial for the Board to be there.

Board took a break @ 10:30am, back to order @ 10:40am.

6.4 Sidewalk Construction

- Motion that Mackenzie Housing Management cover the total deficit cost of \$3416.00 for the sidewalk linking streets 104th and 105th.**
- Moved by Dave Neufeld

Carried

6.5 Maintenance Staff Vehicle

- Motion that the Board approve a vehicle allowance increase for staff as recommended by CAO effective October 1, 2006**
- Moved by Ellis Forest

Carried

6.6 CAO and Board evaluation

- Wally handed out the evaluations, will be tabled @ the October board meeting.

6.7 Power Contract

- Motion to approve power contract with Enmax**
- Moved by Abe Peters

Carried

6.8 Staff Benefits

- Will be tabled until October meeting

6.9 Air Conditioner

- Motion that Mackenzie Housing ask LCMNA to put an air conditioner into the Heimstaed Lodge board room**
- Moved by John W. Driedger

Carried

7. Information Items

- Motion to approve 7.1, 7.2, and 7.3, as information items**
- Moved by Dave Neufeld

Carried

8. Motion to go in camera @ 11:14

- Moved by John W. Driedger

Carried

Motion to come out of camera @ 11:30
Moved by Dave Neufeld
-Discussion around lease agreement
- Protections of persons in care investigation

Carried

**Motion that Mackenzie Housing Management Board will pay LaCrete
Municipal Nursing Association up to \$100,000.00 lease payments for phase 3.
Total lease payable to LaCrete Nursing Association will be a maximum of
\$300,000.00 for Heimstaed Lodge with phase 3.**
Moved by Ellis Forest

Carried

Abe Peters declared himself in conflict and did not vote.

Next meeting date set for October 4, 2006 at 9:30am.

Motion to adjourn meeting at 11:43
Moved by John W. Driedger

Carried

The September 07, 2006 Minutes were adopted this 06 day of October 2006.


Chairman of Board
Wally Schroeder



CAO
Helen Braun

Mackenzie Housing Management Board
Board Meeting Minutes
October 06, 2006
Heimstaed Lodge

Present: Wally Schroeder John W. Driedger Ellis Forest Brenda Forest
Ray Toews George Friesen

Regrets: Larry Hutchinson Jeff Savage Dave Neufeld Abe Peters

Staff: Helen Braun Dorothy Klassen Corrine Card Deena Aspinnall

1. Called to order at 9:36am

2. Agenda

Motion to adopt agenda as presented
Moved by Ray Toews

Carried

3. Minutes

3.1 Motion to approve September 07, 2006 Board meeting minutes as presented

Carried

Moved by Brenda Forest
Business from the minutes

-Operational Review did not take place will be scheduled at a later date

4. CAO Report

Motion to approve the CAO report as presented
Moved by John W. Driedger

Carried

5. Financial Reports

5.1 Housing Budget August 31, 2006

Motion to approve Housing Budget August 31, 2006 as presented
Moved by Ray Toews

Carried

5.2 Lodge Budget August 31, 2006

Motion to approve Lodge Budget August 31, 2006 as presented
Moved by Brenda Forest

Carried

Board took a break @ 10:26, back to order @ 10:34

6. New Business

6.1 Sustainable and Remote Housing

- Corrine gave a report
- Signed lease on 6 Trailers
- Press was there
- One Trailer left to come

6.2 RASLP Update

- George Friesen gave a progress report
- Construction is well underway
- Opening planned for May 01, 07

6.3 2007 Housing Budget

- Motion to approve 2007 Housing Budget**
- Moved by George Friesen

Carried

6.4 Staff benefits

- General discussion re: benefit package that would best serve Mackenzie Housing Employees.
- To be discussed at next Board meeting with more details

6.5 Overtime Policy

- Motion to approve overtime policy revision**
- Moved by George Friesen

Carried

6.6 CAO and Board evaluation

- Wally will do interviews Wednesday October 11, 2006

6.7 Government response to ASCHA 2005 Resolutions

- Wally gave a brief report
- In formation was reviewed

6.8 ASCHA Zone Meeting

- Information @ Board Table

6.9 Staff/ Board Appreciation

- Is scheduled for November 11, 2006 @ the Heritage site @ 7:00pm

7. Information Items

- Motion to approve 7.1, 7.2, and 7.3, as information items**
- Moved by

Carried

8. Motion to go in camera @ 11:42

- Moved by John W. Driedger

Carried

Motion to come out of camera @ 11:55

- Moved by John W. Driedger
- CAO Personal issue


Carried


Next meeting date set for November 06, 2006 at 9:30am.

Motion to adjourn meeting at 11:56
Moved by John W. Driedger

Carried

The October 06, 2006 Minutes were adopted this 23 day of November 2006.


Chairman of Board
Wally Schroeder


CAO
Helen Braun

Mackenzie Housing Management Board
Board Meeting Minutes
November 23, 2006
Heimstaed Lodge

Present: Wally Schroeder John W. Driedger Ellis Forest Abe Peters
Ray Toews Dave Neufeld

Regrcts: Larry Hutchinson Jeff Savage George Friesen

Staff: Helen Braun Dorothy Klassen Corrine Card Deena Aspinall

1. Called to order at 9:30am
2. Agenda
 Motion to adopt agenda as presented Carried
 Moved by Ray Toews
3. Minutes
 3.1 Motion to approve October 06, 2006 Board meeting minutes as presented Carried
 Moved by Abe Peters
4. Motion to go in camera @ 9:45 Carried
 Moved by Dave Neufeld

 Motion to come out of camera @ 10:10 Carried
 Moved by John W. Driedger
 -Negotiations with Health regarding a Long Term Care management contract have failed to reach an agreement
- Motion to table Board evaluation until next Board meeting Carried
 Moved by Dave Neufeld
- Motion that Board Chair discuss CAO evaluation with Helen Braun Carried
 Moved by Ray Toews
5. CAO Report
 Motion to approve the CAO report as presented Carried
 Moved by Ray Toews
6. Financial Reports
 6.1 Housing Budget October 31, 2006
 Motion to approve Housing Budget October 31, 2006 as presented Carried
 Moved by Abe Peters

- 6.2 Lodge Budget October 31, 2006
Motion to approve Lodge Budget October 31, 2006 as presented
Moved by Dave Neufeld Carried
7. New Business
- 7.1 Brighter Future's request
Motion to pursue transferring ownership of property 5109-43 street:
FortVermilion to Brighter Futures, pending Department approval
Moved by Ray Toews Carried
- 7.2 LCMNA Lease Agreement
Motion to approve Lease Agreement dated October 24, 2006 between Mackenzie
Housing Management and LCMNA as signed
Moved by Ellis Forest Carried
- 7.3 Draft 2007 Lodge Budget
Draft 2007 Lodge Budget was reviewed, need more details prior to approving
Motion to table 2007 Lodge Budget to next meeting
Moved by Dave Neufeld Carried
- 7.4 Draft 2007-2009 Business plan
Reviewed the Draft 2007- 2009 Business plan
- 7.5 Staff recruitment and retention / Survey
-Discussion around Incentives for recruitment and retention
- 7.6 Staff Benefits
Motion to approve a maximum amount of \$9000.00 per month at a 60/40 ratio,
60% paid by Mackenzie Housing & 40% paid by Staff
Moved by Ellis Forest Carried
- 7.7 Policy Contract
Motion to approve \$10,000.00 to hire a contractor to develop policies and
procedures to address the implementation of the new legislation. The Supportive
Living Accommodation Standards and the Continuing Care Health Service
Standards
Moved by Dave Neufeld Carried
- 7.8 RASLP Update
-Construction is well underway
-Opening planned for May 01, 07

7.9 ASCHA Conference
General discussion regarding ASCHA Conference

8. Information Items

8.1 Motion to approve 7.1, as an information item
Moved by John W. Driedger

Carried

Next meeting date set for December 18, 2006 at 9:30am.

Motion to adjourn meeting at 12:18
Moved by Abe Peters

Carried

The November 23, 2006 Minutes were adopted this 18 day of December 2006.

Chairman of Board
Wally Schroeder



CAO
Helen Braun

Carol Gabriel

From: LGS Update [lgs.update@gov.ab.ca]
Sent: Monday, March 05, 2007 11:20 AM
To: Municipal Manager George Krefting; Chief Administrative Officer William (Bill) Kostiw; Regional Manager Bill Newell; Chief Commissioner W.G.S. (Bill) Sutherland; Municipal Administrator Gary E. Peers; Manager Jim Woodward; County Manager Dale Uhrbach; Chief Administrative Officer Margaret Jones; Chief Administrative Officer John Eriksson; Chief Administrative Officer Martin Buckley; Chief Administrative Officer Irene Cooper; Chief Administrative Officer R. A. (Roy) Doonanco; Municipal Manager Ken Porter; Administrator Steven Gerlitz; Administrator Bryan D. Phillips; Chief Administrative Officer Ray Coad; Manager Brian Irmen; Manager Lutz Perschon; Chief Administrative Officer Robert Jorgensen; Chief Administrative Officer Shelly Armstrong; Municipal Manager Harry Riva Cambrin; Administrator Dale Brown; County Administrator W.A. Rogan; Acting Municipal Manager Glenn Pitman; Chief Administrative Officer Kevin Miner; Municipal Administrator Len Szybunka; County Commissioner Terry Hager; Chief Administrative Officer Duane L. Coleman; Chief Administrative Officer Allan Harvey; County Manager Doug Wright; Chief Administrative Officer Allan Winarski; County Manager Robyn Singleton; Manager David Marynowich; Chief Administrative Officer Doug Plamping; Administrator Noel Moriyama; Chief Administrative Officer Theresa McKelvie; Chief Administrative Officer Bob Miles; Manager Dwayne Calliou; County Administrator Julie Falkenberg; County Commissioner James V. Simpson; Chief Administrative Officer Lyle McKen; Chief Administrative Officer Loretta Thompson; Chief Administrative Officer Charlie Cutforth; Administrator Iris Larson; Acting Municipal Administrator Gregory Brkich; County Manager Robert Coon; Acting Chief Admin. Officer Kent Robinson; Chief Administrative Officer Tarolyn Peach; Chief Administrative Officer Cary Smigerowsky; Municipal Administrator Lucien G. Turcotte; Municipal Administrator Monique Jeffrey; County Administrator Kim Heyman; Administrator Ross D. Rawlusyk; County Administrator Tim Fox; County Commissioner Larry Kirkpatrick; Administrator Derrick Krizsan; County Manager Dan Small; Administrator Gary Popowich; County Administrator Glenda Thomas; County Administrator Gary Buchanan; Municipal Administrator Kelly Buchinski; Administrator Allan K. Romeril; Municipal Administrator James Squire; County Administrator Frank Courtney; County Manager Jennifer Deak; Administrator Cynthia Vizzutti; Chief Administrative Officer Luc Mercier; Chief Administrative Officer Jack Ramme
Subject: 2007 Census reminder
Attachments: MAFP1353.pdf; Determination of Population Reg.doc

To: THE CHIEF ADMINISTRATIVE OFFICER

If your municipality wishes to conduct an official census for this year, it must be done from April 1 to June 30, 2007, according to the Determination of Population Regulation (AR 63/2001 consolidated up to 71/2006). The regulation also requires submission of the population affidavit to the department by September 1, 2007. The amended regulation and the affidavit form are attached. Please mail the population affidavit form to:

Alberta Municipal Affairs and Housing
Grants and Information Support
17th Floor, Commerce Place
10155 - 102 Street
Edmonton AB T5J 4L4

Attn: Cindy Wienmeyer

The results of the 2006 federal count are expected by the end of March. We will advise you about the results as soon as we receive the information from Statistics Canada. If your population affidavit is not submitted to us by September 1, your municipality's official population for the purpose of the 2007 Official Population List will be based on the 2006 federal census data.

The Municipal Census Training Manual, which is published by Statistics, Alberta Finance, serves as a guide in conducting a municipal census. The link to the Municipal Census Training Manual follows:

http://www.finance.gov.ab.ca/publications/statistics/index.html#municipal_census

If you have any questions, please call us at (780) 427-2225 or e-mail lgs.update@gov.ab.ca.

Yours truly,

Lou Espino, Manager
Grants and Information Support

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

Canada
Province of Alberta
To Wit

**In the Matter of the Determination of
Population Regulation (AR 63/2001)**

I, _____ , _____
Name Occupation

of _____
Address Street City/Town/Village Province Postal Code

make oath and say:

1. That I am the _____
Designated Officer

of _____
Municipality Name

1.1 That the date chosen as the official census date for this municipality was

the _____ day of _____ , _____
year

2. That an official census completed on the _____ day of _____ , _____
year

discloses that the number of individuals whose usual residence is in this

municipality is _____
Total Population

Sworn before me at _____

in the Province of Alberta

dated _____ , _____
year

} _____
Signature of Designated Officer

Signature of Commissioner for Oaths/Notary Public/Justice
of the Peace in and for the Province of Alberta

Print Name

Expiry Date of Commission
(mm/dd/yyyy)

This information is being collected for the purposes of determining population in accordance with Section 604 of the Municipal Government Act and will be managed in compliance with the Freedom of Information and Protection of Privacy Act. Questions about the collection of this information can be directed to Alberta Municipal Affairs and Housing, Local Government Services, 17th Floor, Commerce Place, Edmonton, Alberta T5J 4L4, 427-2225. (Outside of Edmonton call 310-0000 to be connected toll free.)

(Consolidated up to 71/2006)

ALBERTA REGULATION 63/2001

Municipal Government Act

DETERMINATION OF POPULATION REGULATION

Table of Contents

- 1 Interpretation
- 2 Determination of population
- 3 When census must be conducted
- 4 Duty to submit results
- 4.1 Population of Municipality of Crowsnest Pass
- 5 Lloydminster official census
- 6 Repeal
- 7 Expiry

Schedule

Interpretation

1(1) In this Regulation, “official census” means, in respect of a municipal authority, an official count, conducted in accordance with section 3, of the total number of individuals whose usual residence is in that municipal authority.

(2) For the purposes of this Regulation, “usual residence” is determined in accordance with the following rules:

- (a) a person can have only one place of usual residence;
- (b) a person’s usual residence is the place where the person lives and sleeps and to which, when the person is absent from it, the person intends to return;
- (c) a student who
 - (i) is in attendance at an educational institution within or outside Alberta,
 - (ii) temporarily rents accommodation for the purpose of attending an educational institution, and
 - (iii) has family members who are usually resident in Alberta and with whom the student usually resides when not in attendance at an educational institution

is deemed to reside with those family members;

- (d) the usual residence of a person who has been in an institution, such as a correctional institution or hospital, for less than 6 months is deemed to be the person's usual place of residence before the person entered the institution.

AR 63/2001 s1;17/2006

Determination of population

2 For the purposes of the Act, the population of a municipal authority is the population determined under section 4.

When census must be conducted

3(1) A municipal authority that wishes to conduct an official census must do so in the period starting on April 1 and ending on June 30 of the same year.

(2) The Minister may determine the manner in which an official census must be conducted.

(3) A municipality must choose as a census date a date within the time period referred to in subsection (1) that is either

- (a) the date on which enumeration begins, or
(b) a date prior to enumeration.

AR 63/2001 s3;17/2006

Duty to submit results

4(1) On completing an official census, the municipal authority must submit the results, in the form set out in the Schedule, to the Minister before September 1 of the year in which the census is conducted.

(2) If the results are accepted by the Minister, those results, subject to subsection (4), constitute the population of that municipal authority.

(3) If no official census has been conducted in a year or the results of an official census are not submitted to the Minister within the time set out in subsection (1) or are not accepted by the Minister, the Minister may use whatever information that is available to determine the population of the municipal authority.

(4) If the municipal authority changes its boundaries after June 30 in a year in which it has conducted an official census, the Minister may require the municipal authority to update the results of the

census and to submit the updated results to the Minister in the form set out in the Schedule.

Population of Municipality of Crowsnest Pass

4.1(1) Notwithstanding section 4, for the purpose of the determination of population under section 6 of the *Police Act*, the area of the Municipality of Crowsnest Pass, instead of being treated as an entity, shall be treated as if it were the following 6 separate areas:

- (a) the following 4 former municipalities as they existed as of January 1, 1979, being the date of their amalgamation as the Municipality of Crowsnest Pass:
 - (i) the Town of Blairmore;
 - (ii) the Town of Coleman;
 - (iii) the Village of Bellevue;
 - (iv) the Village of Frank;
- (b) the part of former Improvement District No. 5 that was included in the Municipality of Crowsnest Pass as of January 1, 1979;
- (c) the part of former Improvement District No. 6 that is now included in the Municipality of Crowsnest Pass, as it existed as of January 1, 1996, being the date of its amalgamation with the Municipality of Crowsnest Pass.

(2) For the purpose of reporting population to the Minister under this section, the form set out in the Schedule may be adapted to list separately the population of each of the 6 areas referred to in subsection (1).

(3) This section ceases to apply when the population attributed under subsection (1) to any of the areas referred to in subsection (1)(a), (b) or (c) exceeds 5000.

AR 71/2006 s2

Lloydminster official census

5 The official census for the City of Lloydminster must relate only to the portion of that City that is in Alberta.

Repeal

6 The *Determination of Population Regulation* (AR 371/94) is repealed.

Expiry

7 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on January 31, 2011.

AR 63/2001 s7;17/2006

Schedule

In the matter of the Determination of Population Regulation

CANADA) I, (name) (occupation)
PROVINCE OF ALBERTA)
TO WIT) of (address)

MAKE OATH AND SAY:

- 1 That I am the (Designated Officer) of the municipality of _____
- 1.1 That the date chosen as the official census date for this municipality was the ___ day of _____, 20__.
- 2 That an official census completed on the ___ day of _____, 20__ discloses that the total number of individuals whose usual residence is in this municipality is (total population).

or

- 2 That an official census updated on the ___ day of _____, 20__ discloses that the total number of individuals whose usual residence is in this municipality is (total population).

SWORN before me at _____)
in the Province of Alberta)
this ___ day of _____)
20__) _____
(Designated Officer)

A Commissioner for Oaths,
Notary Public, or Justice of the
Peace in and for the
Province of Alberta

AR 63/2001 Sched.;17/2006

Carol Gabriel

From: Mackenzie Housing Administration Dept [mhmbadm@telus.net]
Sent: Thursday, March 08, 2007 10:48 AM
To: jcrisp@highlevel.ca; cgabriel@md23.ab.ca
Subject: KenFearnly

**Mackenzie Housing Management
Special Meeting
3:00pm December 11, 2006
Heimstaed Lodge**

**Agenda Item:
High Level Seniors Needs Assessment**

Present: George Friesen, John W. Driedger, Ray Toews,
Abe Peters, Dave Neufeld

Staff: Dorothy Klassen

Consultant: Ken Fearnley

1. Called to order @ 3:00pm

Ken Fearnly Presented to the Mackenzie Housing Board his High Level Seniors Needs Assessment findings

Motion to adjourn meeting @ 3:45 pm
Moved by John W. Driedger

Carried

The December 11, 2006 Special Minutes were adopted this _____ day of _____ 2007.

Chair of the Board
Wally Schroeder

CAO
Helen Braun

Mackenzie Housing Management Board
Board Meeting Minutes
December 18, 2006
Heimstaed Lodge

Present: Wally Schroeder George Friesen John W. Driedger Ray Toews
Ellis Forest Dave Neufeld Abe Peters Daryl Zielsdorf

Regrets: Brenda Forest Jeff Savage Grant Dixon

Staff: Helen Braun Dorothy Klassen Corrine Card Deena Aspinall

1. Called to order at 4:15pm by Helen Braun

2. Agenda

Motion to adopt agenda as revised

Moved by Ellis Forest

Carried

3. Organizational Position

3.1 Election of Chairperson

Dave Neufeld nominated Wally Schroeder, Wally accepted

No other nominations

Moved by John W. Driedger that nomination cease

Wally Schroeder Chair by acclamation

Carried

3.2 Election of Vice Chair

Ray Toews nominated George Friesen, George accepted

No other nominations

Moved by Dave Neufeld that nomination cease

George Friesen Vice Chair by acclamation

Carried

3.3 Election of Treasurer

Board Treasure will be Finance Committee as a whole

3.4 Appointment of Board Committees

-CAO Evaluation Committee-John W. Driedger & Ray Toews

-Policy Committee-George Friesen & Ellis Forest

4.1 Minutes

4.1 Motion to approve December 18, 2006 Board meeting minutes as presented

Moved by John W. Driedger

Carried

Business from the minutes

Barb Spurgeon has been contracted to review and update existing policies and

Develop policies required to meet the Supportive Living Accommodation Standards

And the Continuing Care Health Service Standards

5. CAO Report
Motion to approve the CAO report as presented
Moved by Ellis Forest Carried
6. Financial Reports
- 6.1 Housing Budget November 30, 2006
Motion to approve Housing Budget November 30, 2006 as presented
Moved by Dave Neufeld Carried
- 6.2 Lodge Budget November 30, 2006
Motion to approve Lodge Budget November 30, 2006 as presented
Moved by Ellis Forest Carried
7. New Business
- 7.1 Board Evaluations
Board have been completed and filed
- 7.2 2007-2009 Business Plan
**Motion to approve the 2007-2009 Business Plan with the exception of the 2007
Lodge Budget which will be added later.**
- 7.3 Staff Benefits
-Agent will be coming up in January to review plan options
- 7.4 High Level Needs Assessment
Motion to approve High Level Seniors' Housing Needs Assessment
Moved by John W. Driedger Carried
- 7.5 Lodge Resident Family Meeting
-Helen has issued an invitation to Health, will also issue an invitation to the
Municipality, and to Frank Oberly.
- 7.6 RASALP update
The RASAL project 50% completed and coming along nicely.
- 7.7 ASCHA Conference Report
-Wally was voted in as the Peace Zone President
- 7.8 Lodge Resident Christmas Supper
-confirmed date, time and who will be attending
- 7.9 ASCHA Conference
**Motion to approve that Helen attend the Power Within Conference March 7,
2007 in Calgary**
Moved by Ellis Carried

8. Information Items

Motion to approve 7.1, & 7.2, as information items

Moved by Dave Neufeld

Carried

9. **Motion to go in camera @ 6:10pm.**

Moved by Ellis Forest

Carried

Motion to come out of camera @ 6:27

Moved by Ellis Forest

Carried

-Persons in Protection review was discussed

Next meeting date set for Monday January 22, @ 1:00 pm.

Mackenzie Housing Board Meetings will be held the 4TH Monday of each month @ 1:00pm.

Motion to adjourn meeting at 6:30pm.

Moved by John W. Driedger

Carried

The December 18, 2007 Minutes were adopted this _____ day of _____ 2007.

Chairman of Board
Wally Schroeder

CAO
Helen Braun

Mackenzie Housing Management Board
Board Meeting Minutes
January 22, 2007
Heimstaed Lodge

Present: Wally Schroeder George Friesen John W. Driedger Brenda Forest
Ellis Forest Dave Neufeld Daryl Zielsdorf

Regrets: Abe Peters Ray Toews Jeff Savage Grant Dixon

Staff: Helen Braun Dorothy Klassen Corrine Card Deena Aspinall

1. Called to order at 1:02pm.

2. Agenda

Motion to adopt agenda with additions

Moved by Ellis Forest

Carried

3 Minutes

3.1 **Motion to approve December 18, 2006 Board meeting minutes as presented**

Moved by Dave Neufeld

Carried

3.2 **Motion to approve the December 11, 2006 Special Meeting minutes**

Moved by Daryl Zielsdorf

Carried

4. CAO Report

Motion to approve the CAO report as presented

Moved by Brenda Forest

Carried

Barb Monita will be in La Crete on January 29, 2007 and will meet with members of the Mackenzie Housing Board.

5. Financial Reports

5.1 Housing Budget December 31, 2006

Motion to approve Housing Budget December 31, 2006 as presented

Moved by George Friesen

Carried

5.2 Lodge Budget December 31, 2006

Motion to approve Lodge Budget December 31, 2006 as presented

Moved by John W. Driedger

Carried

Motion that LCMNA be invoiced \$7978.66 utility cost for the construction project. Invoicing period October, November & December 2006.

Moved by John W. Driedger

Carried

These costs had been billed to Mackenzie Housing

6. New Business

6.1 2007 Lodge Budget

Helen will call a special meeting as soon as the 2007 Lodge Budget numbers come in.

6.2 Recruitment of nurses

Motion to approve the advertising for nurses

Moved by Dave Neufeld

Carried

6.3 Lodge Resident Family Meeting

Motion to invite the following organizations to the Lodge Resident family meeting: MLA Frank Oberly, Northern Lights Health Region, and the contributing Municipalities.

Moved by John W. Driedger

Carried

6.4 Staff Benefits

Motion to approve Staff Benefit Package as presented

Moved By Brenda Forest

Carried

Board requested that Helen bring back information on the RRSP plan in regards as to how many staff interested.

6.5 Policy review and Development

Board reviewed Barb Spurgeon's policy development and review schedule.

6.6 Mission Statement

Motion to adopt the revised Mission statement

Moved by Dave Neufeld

Carried

6.7 Business Cards and Letterhead

Motion to approve Business card and Letterhead format as presented.

Moved by Daryl Zielsdorf

Carried

Each Board will receive 50 business cards

6.8 LaCrete Chamber membership

Motion to purchase a Membership for the LaCrete Chamber of Commerce.

Moved by John W. Driedger

6.9 ASCHA Conference

Should have been removed from agenda, was addressed at the previous meeting.

6.10 ASCHA Conference for Managers February 21-23

Motion to approve that CAO with management team attend the ASCHA Conference February 21-23, 2007

Moved by Ellis Forest

Carried

6.11 RASLP update

General information on the project

6.12 Bank Loan

Motion to approve a \$50,000.00 revolving loan and a \$150,000.00 short term loan to cover the 2006 operating deficit

Moved by George Friesen Carried

7. Information Items

Motion to approve 7.1, & 7.2, 7.3 as information items

Moved by Dave Neufeld Carried

8. **Motion to go in camera @ 2:38pm.**

Moved by George Friesen Carried

Motion to come out of camera @ 3:00pm.

Moved by Dave Neufeld Carried

Motion to approve CAO salary increase as discussed in camera effective January 1, 2007. Additional to salary, Mackenzie Housing Management will fund CAO benefits equal to staff benefits

Moved by John W. Driedger Carried

Next meeting date set for Monday February 26, @ 1:00 pm.

Motion to adjourn meeting at 3:05pm.

Moved by John W. Driedger Carried

The January 22, 2007 Minutes were adopted this _____ day of _____ 2007.

Chairman of Board
Wally Schroeder

CAO
Helen Braun

Special Board Meeting
January 29, 2007
3:00pm
Heimstaed Lodge

Present: Wally Schroeder John W. Driedger Daryl Zielsdorf Brenda Forest
Ellis Forest Ray Toews

Staff: Helen Braun Deena Aspinall

1. Called to order @ 3:07pm.

2. Agenda Items
Lodge 2007 Budget

**Motion to send a letter to Northern Lights Health Management outlining the
And the 2007/08 budget requests. Letter to be cc to:**
Mr. Frank Oberly, MLA Peace River Constituency
Honorable Dave Hancock, Minister of Health and Wellness
Honorable Greg Melchin, Minister of Alberta Seniors and Community Supports
Mr. Jeff Fitzner, Northern Lights Health Region Board Chair
Mr. Jake Elias, Northern Lights Health Region Board Member from LaCrete
Mr. Berni Blais, Northern Lights Health Region CEO
Mr. Bill Neufeld, Mackenzie County Reeve
Mr. Mike Mihaly, Town of High Level Mayor
Mr. John Watt, Town of Rainbow Lake Mayor
Approved by consensus

Motion to adjourn meeting @ 4:35pm.
Moved by John W. Driedger

Carried

The January 29 2007 Minutes were adopted this _____ day of _____ 2007.

Chairman of the Board
Wally Schroeder

CAO
Helen Braun

Mackenzie Housing Management Board
Special Board Budget Meeting Minutes
February 08, 2007
Heimstaed Lodge
10:00am

Present: Wally Schroeder John W. Driedger Ellis Forest Daryl Zielsdorf
Ray Toews

Regrets: Dave Neufeld Abe Peters Brenda Forest George Friesen

Staff: Helen Braun

1. Called to order at 10:04 am.

2. Agenda

Motion to adopt agenda as revised

Moved by Ellis Forest

Carried

Additions to agenda:

3.4 Policy Review

3.5 High Level Concerns

3.6 Governance Meeting

3.7 Naming New Facility

3.8 Other Business

3. New Business

3.1 2007 Lodge Budget

Cost comparison to another Lodge

**Motion to approve the 2007 budget deficit in principal and will meet with the
Minister of Health and seniors to discuss the health costs of the budget.**

Moved by Wally Schroeder

Defeted

The Mackenzie Housing Management Board will also meet with the town of High
Level, Rainbow Lake and Mackenzie County to discuss the health costs of the
budgets.

**Motion to hold off on approval of the 2007 budget until after the meetings with
the Minister of Health and Minister of Seniors.**

Moved by Ellis Forest

Carried

3.2 January 30, 2007 Letter to Health

Motion to approve Letter to Health as information

Moved by John W. Driedger

Carried

3.3 Date and Agenda for Lodge resident family meeting

Family meeting discussed.

Resident and family handbooks being developed.

3.4 Governance Policy Review

Barb Spurgeon working on Polices, has Governance Policies ready.

3.5 High Level Concerns

High Level is concerned with the Ministerial order they signed. They just signed to requisition for the Lodge not Long Term Care. Need clarification about what costs they are responsible to requisition for.

3.6 Governance Meeting

Governance meeting will be set up with Town of High Level, Rainbow Lake, and Mackenzie County to discuss the budget.

3.7 Naming new Facility

Recommended that the name Heimstaed Lodge be used for the entire facility.

3.8 Other Business

Concerns about the Fire Chief inspection regarding capacities in Altenheim and Lodge common rooms, he was invited to assess the capacities due to insurance policy requirements

8. Motion to adjourn meeting at 12:04

Moved by John W. Driedger

Carried

The October 08, 2007 Minutes were adopted this _____ day of _____ 2007.

Chairman of Board
Wally Schroeder

CAO
Helen Braun

As per previous negotiations:

Due to 4% COLA increase	147,900	Due to anniversary date change to January 1st	50,000	Due to eliminating first three grids	76,247	Due to adding three grids	29,981	Due to increase in standby pay	17,702	Due to bonuses for red-circled employees	7,373	Due to adding new positions	91,450	TOTAL	420,653
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Discuss various options

OPTION 1

Leave 4% COLA	147,900	Leave anniversary dates as is	0	Do not eliminate three grids	0	Add one grid for everyone except ambulance	29,981	Increase standby pay	17,702	No bonuses to red-circled employees	0	Add new positions, but eliminate one PST position	41,450	TOTAL	237,033
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OPTION 2

3% COLA	110,925	Leave anniversary dates as is	0	Eliminate one grid in year one and one grid in year two, but not for ambulance employees	0	Add one grid for selected positions, exclude ambulance (to be identified)	total less special constable, agricultural fieldman	Increase standby pay	17,702	No bonuses to red-circled employees		Add new positions, but eliminate two PST position	(8,550)	TOTAL	120,077
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Undertake internal review (information below is for discussion purposes only) or hire an independent consultant to undertake this review and recommend new grids		Pay per hour						
Hours per day	Position descriptions and notes	Consider for grid increase Yes/No	if yes, what %	Mack - low	Mack - high	AAMD&C low	AAMD&C high	AAMD&C median
7.25	Administrative Assistants - current grid is slightly less in comparison to some neighbouring municipalities but overall is within market average, 4% COLA increase will put these positions within market averages	No	0%	\$ 15	\$ 21	\$ 12	\$ 26	\$ 22
7.25	Finance Clerks - current grid is less than in neighbouring municipalities, 4% COLA increase will help putting these positions within market averages	No	0%	\$ 19	\$ 24	\$ 17	\$ 26	\$ 21
7.25	Records Management Clerk - current grid is within the grids of neighbouring municipalities and is within market average, 4% COLA increase may put these positions slightly above market averages	No	0%	\$ 17	\$ 23	\$ 15	\$ 20	\$ 20
7.25	Information Service Technologist - current grid is below market values, 4% COLA increase will not put this position within market values	Yes	4%	\$ 27	\$ 32	\$ 18	\$ 39	\$ 31
7.25	Finance Officer - current grid is below market values, 4% COLA increase will not put this position within market values	Yes	3%	\$ 27	\$ 32	\$ 19	\$ 48	\$ 37
7.25	Development Officers - current grid is compatible with the neighbouring grids in neighbouring municipalities, 4% COLA increase will put this position within market values	No	0%	\$ 20	\$ 28	\$ 20	\$ 25	\$ 25
7.25	Senior Development Officer - current grid is below market values, 4% COLA increase will not put this position within market values	Yes	3%	\$ 28	\$ 34	\$ 22	\$ 25	\$ 25
7.25	Public Works Administrative Officer - current grid is below market values, 4% COLA increase will put this position within market values	No	0%	\$ 23	\$ 28	\$ 9	\$ 21	\$ 18
8.00	Special Constable - current grid is within market values, 4% COLA will put this position above current market values	No	0%	\$ 25	\$ 31			\$ 25
7.25	Project Service Technologist - current grid is less in comparison with neighboring municipalities, however, job descriptions and levels of responsibilities to be reviewed carefully, everything being equal, 4% COLA may not put this position within market values	Yes	3%	\$ 23	\$ 28	\$ 23	\$ 40	\$ 33
8.00	Agricultural Fieldman - current grid is slightly below market values, 4% COLA increase will put this position within market values	No	0%	\$ 24	\$ 29	\$ 22	\$ 27	\$ 27
8.00	Leadhand - training and level of responsibilities to be reviewed carefully, everything being equal, the current grid is below market values, 4% COLA will not put this position within market values	Yes	3%	\$ 24	\$ 29	\$ 17	\$ 31	\$ 26
8.00	Mechanics - current grid is below market values, 4% COLA increase will not put this position within market values	Yes	3%	\$ 23	\$ 28	\$ 17	\$ 33	\$ 25
8.00	Equipment Operators I - current grid is below market values, 4% COLA increase will not put this position within market values	Yes	3%	\$ 17	\$ 22	\$ 12	\$ 24	\$ 19
8.00	Equipment Operators II - current grid is below market values, 4% COLA increase will not put this position within market values	Yes	3%	\$ 18	\$ 23	\$ 16	\$ 27	\$ 22
8.00	General Maintenance Labourers - current grid is below market values, 4% COLA increase will not put this position within market values	Yes	2%	\$ 12	\$ 17	\$ 9	\$ 26	\$ 15
8.00	Senior Utility Officers - current grid is below market values, 4% COLA increase will not put this position within market values	Yes	5%	\$ 21	\$ 26	\$ 19	\$ 35	\$ 31
8.00	Assistant Utility Officers - current grid is below market values, 4% COLA increase will not put this position within market values	Yes	4%	\$ 14	\$ 20	\$ 20	\$ 27	\$ 27

Ambulance employees have their grid established one year ago. This grid was established at market values. Adding 4% COLA should be more than satisfactory for ambulance employees.

